



**CITY OF WESTWOOD  
City Council Meeting  
July 9, 2020 - 7:00 p.m.**

Note: In an effort to mitigate the spread of COVID19, this meeting will be held remotely via Zoom. As a result of the remote-holding of the City Council meeting, there will not be open Comment on Non-Agenda Items. Any comments for the City Council on non-agenda items must be submitted in writing to [abby.schneweis@westwoodks.org](mailto:abby.schneweis@westwoodks.org) prior to 5:00 PM on Thursday, July 9, 2020, to be shared at the meeting. Comments must be limited to five (5) minutes in length, as read.

Access Online

<https://us02web.zoom.us/j/83424617340?pwd=aG96SmFxQmlqZzRPNWNYSUg1Y1IUUT09>

Password: 921221

or

Access by Phone

(312) 626-6799

Webinar ID: 834 2461 7340

Password: 921221

Agenda Items

- I. Call to Order – Mayor David E. Waters
- II. Presentations
  - A. City participation in Voter to Voter program through The Voter Network and Mainstream Coalition – Executive Director of Mainstream Coalition, Michael Poppa
- III. Comment on Non-Agenda Items
- IV. Approval of Meeting Minutes
  - A. June 11, 2020 City Council Meeting
- V. City Treasurer’s Report
  - A. Financial Statement – June 2020
  - B. Appropriation Ordinance #716
- VI. City Attorney Report – City Attorney Ryan Denk
- VII. Administrative Report – City Clerk Leslie Herring

- A. Consideration of fence variance request: 3017 W. 49<sup>th</sup> Place
- B. Consideration of acceptance of proposal for service from Adams, Brown, Beran, & Ball for accounting services
- C. Consider Resolution No. 82-2020 authorizing the removal of abandoned vehicles from property located at 2330 W. 48th Street

VIII. Police/Court Report – Chief Greg O'Halloran

IX. Public Works Report – Public Works Director John Sullivan

- A. Consideration of acceptance of bid for demolition of the City-owned structure and parking lot at 5050 Rainbow
- B. Consideration of acceptance of bid for scope of services for bike/pedestrian enhancements to 47<sup>th</sup> Street

X. Committee Reports

- A. Administration & Compensation Committee Report
- B. Business & Community Affairs Committee Report
- C. Public Safety Committee Report
- D. Public Works Committee Report
  - 1. Electric scooters within city limits (discussion item)
- E. Parks & Recreation Committee Report
- F. Mayor's Report
  - 1. Shawnee Mission School District 2020 Bond Issue

XI. Adjournment



# A ONE-STOP VOTING SHOP

Making it easy to be an active voter

THE VOTER NETWORK PROGRAMS & TOOLS:

PEER-DRIVEN PROGRAMS



Voter to Voter

KNOW YOUR ELECTED OFFICIALS



**KS**Represent.org -- *coming soon!*

FIND OUT WHO IS ON YOUR BALLOT  
AND MAKE A PLAN TO VOTE



**KS**Ballot.org



# The problem



## VOTER TURNOUT IS INCONSISTENT, EVEN WITHOUT A PANDEMIC



- Nearly 50% of registered KS voters don't vote, or vote regularly
- Studies show that common GOTV tactics and messages **aren't moving nonvoters**
- Strangers are less likely to motivate people to vote





*So what?*

# THE INACTIVE VOTER EFFECT



- When our electorate doesn't represent reality, policy decisions are made **without input** from the people who are often most impacted by
- Nonvoters are more likely to have poor health outcomes

**The solution:**

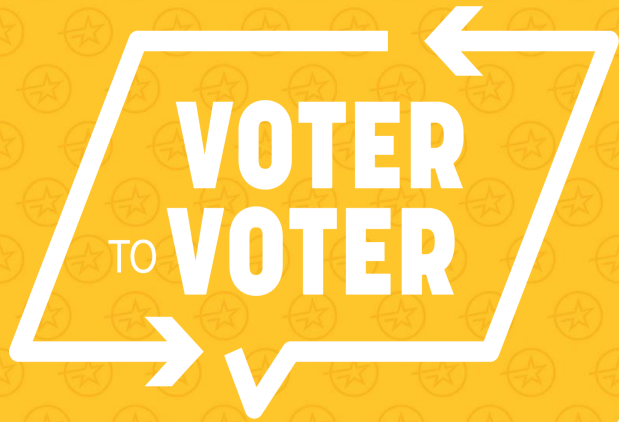


**YOU!**

*With a little help from your friends.*

- Leveraging pre-existing relationships **substantially outperforms** contact by strangers in voter turnout models
- People who vote are more likely to have more positive health outcomes, be civically engaged, interact with their neighbors, and volunteer

VOTER TO VOTER  
IS NONPARTISAN.  
INNOVATIVE.  
EFFECTIVE.  
THINK ABOUT IT AS  
PEER PRESSURE  
WITH A PURPOSE.



## TURNING OUR FRIENDS INTO A MOVEMENT

We're asking people to form Teams comprised of volunteer Ambassadors who each agree to make sure 5 or 10 people they know go vote.

**TEAMS:** These could be book clubs, sunday school classes, work buddies, city councils etc.

**AMBASSADORS:** We aim for 10+ volunteers per team and we call them all Ambassadors.

**VOTERS:** Our Ambassadors choose which friends, or family members to talk to. We don't collect personal data on these voters, or contact them!





## Our Online Tool

***43% of registered Kansans have voted in one or fewer of the past four elections!***

We built Voter to Voter's online tool to help our Teams and Ambassadors identify these voters from among the people they know, with public data, real-time results, and concrete tasks.

Our **Propensity Score**, which rates voters on a scale from zero to four, is calculated from the Secretary of State's voter data based on their participation in four recent elections:

November 2019	City/School Board Election
November 2018	Midterm General Election
August 2018	Midterm Primary Election
November 2016	Presidential Election

**VOTER<sup>TO</sup> VOTER**

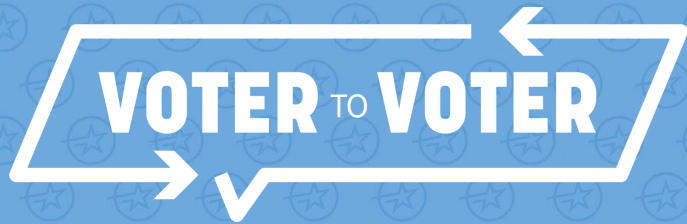
# 2018 Results

**82%  
Turnout!**

## LOW PROPENSITY VOTERS DID BETTER THAN WE EXPECTED

	PRIMARY TURNOUT	IN VOTV	GENERAL TURNOUT	IN VOTV
ALL	27%	60%	56%	82%
0/4	4%	41%	20%	66%
1/4	11%	36%	52%	81%





## *Supporting Our Teams*

**YOU'D NEVER LET GRANDMA  
PICK YOUR PLAYLIST, DON'T LET  
HER PICK YOUR GOVERNMENT.  
USE **KSBALLOT.ORG** TO PICK YOUR  
OWN PLAYLIST BEFORE NOV. 5TH.**

Voter-friendly information for  
all Kansans. Vote **Nov 5th!**



# AN APP WON'T SOLVE TURNOUT BY ITSELF

- The Voter Network Organizers are in regular contact with Team Leaders and Ambassadors
- We host weekly, online trainings and host forums where teams can connect
- Every week during GOTV we'll send emails with copy-and-paste scripts to use + template social media graphics to share with your networks
- Printable handouts will be available on [thevoternetwork.org](http://thevoternetwork.org) website



**KSballot.org**



# EVERYTHING ON YOUR BALLOT, IN ONE PLACE

Enter your address and see what's on your ballot.

*You'll also be able to:*

- Read up on a candidate's positions and find links to their social media accounts and websites
- Find your election day polling site and locations where you could vote early
- **Make a plan to vote, create your sample ballot, and sign up for reminders**





# TEAM STATS

175 Teams - 750 Ambassadors - 8,800 Voters

Alliance for a Healthy Kansas \* Asbury United Methodist Church  
Climate and Energy Project \* Congregation Beth Torah \* Donnelly College  
Education First \* El Centro \* Kansas National Education Association  
Kansas Rural Center \* KCK Women's Chamber \* Kansas City Indian Center  
League of Women Voters \* Northeast Johnson County Chamber  
F. L. Schlagle High School \* Unified Government Health Department  
Vibrant Health Clinics \* Village Presbyterian Church

# *Voter to Voter City Challenge*



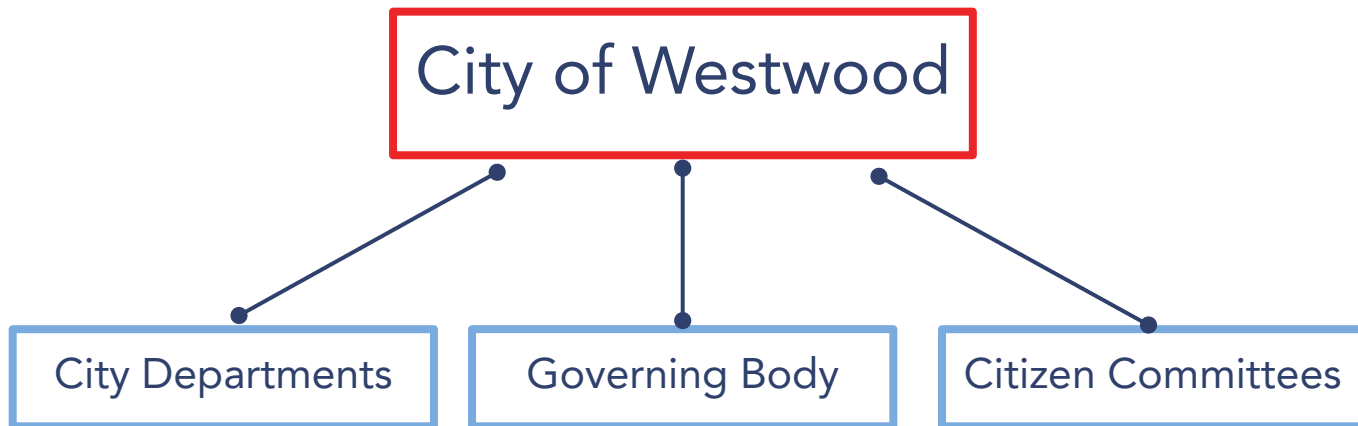
## HOW ABOUT SOME FRIENDLY COMPETITION?

Which cities can:

- Show an increase in turnout over the 2016 election?
- Recruit community stakeholders and volunteer Ambassadors to the effort?
- Motivate new and low propensity voters to participate in November?

# INVITE PARTNERS

## We'll train new teams and Ambassadors



# Questions?





## **Democracy is strongest when we all participate!**

The Voter Network Foundation is a 501(c)(3) nonpartisan, nonprofit organization. We exist to inform, engage and connect Kansans through nonpartisan voter education and effective voter turnout efforts. We accomplish this using a suite of innovative online tools that are proven to increase civic engagement:

- VoterToVoter.org
- KSBallot.org -- *live six weeks prior to each election*
- KSRepresent.org -- *coming soon, live year-round*

## **Voter to Voter**

Launched in 2018, Voter to Voter is a nonpartisan “Get Out The Vote” project of The Voter Network. In our first year the project reached 5,500 voters by the general election. The voters we connected with turned out at a stunning 25% higher rate than the general public. In the 2019 elections, it happened again. Now, we are gearing up for 2020 and we want you to be a part of the movement.

The ask is simple, but highly effective. Volunteer Team Leaders and Ambassadors connect with people in their circles of influence - family, friends, neighbors, or co-workers - and encourage them to vote. Think of it as “Peer Pressure with a Purpose”! Studies have found that this is much more effective than hearing from strangers, and our results back that up.

## **Stronger Communities**

When elected bodies don't represent reality, policy decisions are made without input from the community members who are often most impacted by them. Quality of life is heavily influenced by programs and policies put in place at every level of government. Studies show cities in Kansas that encourage civic engagement experience more positive societal outcomes. They find their community members to be healthier, happier, and more resilient. And, people who vote are more likely to volunteer, stay informed, interact with their neighbors, and take an active and informed role in shaping the future of their community. What city doesn't want that?

## **City to City**

We are launching the City to City challenge in partnership with cities in Northeast Johnson County to increase voter engagement in their communities. The elected officials in these communities care deeply about voter engagement, and recognize that a little friendly competition is always fun. Cities currently at the table include Mission, Prairie Village, Roeland Park, and Westwood.

Cities in the competition are tasked with engaging community stakeholders in the electoral process. Your mission, should you choose to accept it: Motivate community participation in the 2020 elections, especially among new and low-propensity voters! Cities will compete to show an increase in voter turnout, specifically among non-voters. The city with the highest increase wins glory (and bragging rights)!

Metrics: Increased voter turnout over 2016, number of low-propensity voters in the online tool, and percent turnout of low-propensity voters associated with your team.

***Will you accept the challenge to increase voter turnout in your community?***

## **City of Westwood, Kansas**

### **City Council Meeting**

**4700 Rainbow Boulevard**

**June 11, 2020 – 7:00 p.m.**

**Held Remotely Via Zoom**

Council Present: David E. Waters, Mayor  
Jeff Harris, Council President  
Lisa Cummins, Councilmember  
Jason Hannaman, Councilmember  
Laura Steele, Councilmember  
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, CAO/City Clerk  
Greg O'Halloran, Chief of Police  
John Sullivan, Director of Public Works  
Ryan Denk, City Attorney

### **Call to Order**

Mayor David E. Waters called the meeting to order at 7:00 p.m. on June 11, 2020. The City Clerk called the roll. A quorum was present.

### **Foundation Merit Scholarship Award Presentation**

Alexandra Corbin, 2700 W. 51<sup>st</sup> Street, was selected by the Westwood Foundation Board of Directors to receive the 2020 Foundation Merit Scholarship. Alexandra will be attending the University of Kansas in the fall of 2020 and plans to study Behavioral Neuroscience.

### **Comment on Non-Agenda Items**

Any comments for the Governing Body on non-agenda items were to be submitted to Ms. Schneweis by 5:00 pm on Thursday, June 11, 2020 to be shared during the meeting. Comments were to be limited to five minutes in length, as read.

Beth Springgate, 4947 Booth Street, submitted a written comment, the full comments are attached in Appendix A of these recorded minutes.

### **Approval of May 14, 2020 City Council Meeting Minutes**

Councilmember Cummins made a suggested change to the May 14, 2020 City Council Meeting Minutes, noting that City Treasurer Charlie Mills was, in fact, present at that meeting but his presence was not indicated on the first page of the minutes. Motion by Councilmember Harris to approve the May 14, 2020 City Council Meeting minutes with corrections, and the June 2, 2020 Special City Council Meeting Minutes as submitted. Second by Councilmember Cummins. Motion carried by a 5-0 voice vote.

## **Treasurer's Report**

### **Approval of Financial Statement – May 2020**

Mayor Waters noted City Treasurer Charles Mills was not present on the meeting. Mrs. Herring offered to answer any questions regarding the May 2020 Treasurer's Report.

May 2020 revenues for the general fund were in the amount of \$116,091 and expenses for the month were in the amount of \$151,816 with a decrease of \$35,725 in the fund balance.

**Appropriation Ordinance 715** Motion by Councilmember Harris to approve appropriation ordinance #715. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote.

## **City Attorney Report**

Mr. Denk noted he has been working with Mayor Waters and the management team at Woodside Health & Tennis Club to draft a lease amendment to provide for Westwood resident access to the Woodside pools for the 2020 summer season. Due to concerns of Woodside Racquet Club Management relating to the declared pandemic of COVID-19, certain additional health and safety precautions and protocols are deemed necessary to implement at its facilities to ensure the health and safety of Woodside Club ("the Club") members, and Westwood residents using the Club's swimming and tennis facilities. As some of these additional health and safety precautions and protocols impact Westwood residents' access to the swimming and tennis facilities (as they will impact all Woodside Club members), the City and the Club agreed to formalize the temporary impact to Westwood resident access.

Motion by Councilmember Cummins to authorize the Mayor to execute the Fifth Amendment to Land and Building Sublease Agreement with Woodside Racquet Club Management, Inc. D/B/A Woodside Health and Tennis Club. Second by Councilmember Harris. Motion carried by a 5-0 voice vote.

## **Administrative Report**

Mrs. Herring referred to a general timeline for the planning of the 2021 budget and offered to answer any questions.

## **Public Safety Report**

Chief O'Halloran referred to the May 2020 Public Safety report and offered to answer any questions.

## **Public Works Report**

Mr. Sullivan referred to the May 2020 Public Works report and offered to answer any questions.

### **A. Interlocal Agreement – 47<sup>th</sup> Street Improvements Cost Share**

The City of Westwood has been awarded a Surface Transportation Program funding grant in the amount of \$1,047,000.00 for a "Complete Street Concept" on the W. 47th St./W. 47th Ave. corridor. This corridor is the City and County Line between Johnson County/Westwood and Wyandotte County/Kansas City, KS i.e. the Unified Government. As established in the Interlocal Agreement that is being presented for your consideration, the grant will fund improvements on the entire corridor and allow a mechanism for the two governments to share in the remaining costs. The agreement has been considered and approved by the Unified Government.

Motion by Councilmember Hannaman to authorize the Mayor to execute an agreement with the Unified Government of Wyandotte County/Kansas City, Kansas to memorialize the relationship between the jurisdictions as relates to funding through the State's Surface Transportation Program for improvements in the 47th Street corridor. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.



## **B. Roadway Improvement Project Agreement – 47<sup>th</sup> Street**

The City of Westwood applied for and will be awarded federal Surface Transportation Block Grant Program (STP) Funds in calendar year 2022 for the reconstruction of 47th Street, between Rainbow Blvd and Mission Road. The plan's concept is to implement a complete street "road-diet" in addition to adding significant pedestrian and landscaping amenities along this section of roadway.

The agreement establishes the responsibility of KDOT regarding rights-of-way acquisition, contract letting and administration, indemnification by contractors, and payment of project costs. The agreement also lays out the City's responsibilities to conform to relevant state and federal requirements, to secure and pay for the construction design for the project, coordinate utility relocations per the noted standards, pay for and have inspections performed per KDOT standards during construction, and accept maintenance responsibilities over the life-span of the roadway project.

Motion by Councilmember Steele to authorize the Mayor to execute an agreement with the State of Kansas for funding through the KDOT Surface Transportation Program for improvements in the 47th Street corridor. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

## **Committee Reports**

### **a. Administration & Compensation Committee**

Councilmember Hannaman noted he is working on budget numbers for 2021.

### **b. Business & Community Affairs Committee**

Councilmember Cummins noted she is working with Councilmember Steele to map out ideas for the committee for the remainder of 2020 and 2021.

### **c. Public Safety Committee**

Councilmember Harris noted the committee met on May 19<sup>th</sup> to form some preliminary numbers for 2021 with Chief O'Halloran.

### **d. Public Works Committee**

Councilmember Steele had nothing additional to report.

### **e. Parks & Recreation Committee**

Councilmember Wimer noted the Parks and Recreation is working with staff to create a program to allow residents to hold block parties.

## **Mayor's Report**

Mayor Waters noted City Hall has reopened to the public and staff is working to accommodate municipal court dates.

## **Adjournment**

Motion by councilmember Hannaman to adjourn the meeting. Second by Councilmember Harris. Motion carried by a 5-0 voice vote. The meeting adjourned at 8:54 pm.

APPROVED: \_\_\_\_\_  
David E. Waters, Mayor



ATTEST: \_\_\_\_\_  
Leslie Herring, City Clerk

DRAFT

City of Westwood, Kansas  
City Council Meeting  
4700 Rainbow Boulevard  
June 11, 2020 – 7:00 p.m.  
Held Remotely Via Zoom

### **Appendix A**

#### **Comment on Non-Agenda Items**

To: Mayor Waters & Westwood City Council members

Re: Bright lights, small city

It's been 6 months since the new street lights went online on my block: Booth between 49th Terrace and 50th Street. Our 2 cobra lights were replaced with 7 of the new lights serving 9 houses. All 7 lights now have partial shields on them.

I spent nearly \$50,000 remodeling my house inside and outside last year knowing that new lights were coming and with a picture presented to us that those lights would be focused on the sidewalks. I don't have that specific picture—I trust you know the one—it looked something like this:



Each light was pictured as an elliptical shape on the ground. It was explained that where one light stopped, the next would pick up the pedestrian and so on down the street. It was explained it would be warm lighting, softer on the eye.

Based on that image, I proceeded to:

Cut down a large healthy gum tree in my front yard = \$1,675

Install new outdoor lighting & replace a post lamp = \$1,455

Total = \$3,130

(Note: I was very specific with Teague Electric when they installed my outdoor lighting that it MUST be subtle so as not to bother the neighbors. I even replaced the 25-watt light bulb in the post lamp with an 11-watt bulb due to that same concern).

That is money I wouldn't have spent had I known the new lights would actually have this effect.

I took these pictures at about 2:50 a.m. on March 30, but the date & time are irrelevant as this is how bright the street is every night, all night, all year long.



I have since taken the following steps & additional cost to combat this light intrusion:

Purchased blackout shades = \$2,300

Installed a second patio in my back yard because the lights have rendered my preferred patio useless after dark even with a shield on the light = \$2,845.

Those are the big-ticket items although there are other things I have done in addition.

Total = \$5,145+

Fortunately, I have the means. What about those who can't afford to fight the lights?

I agree that most people like the lights, in fact, I'd venture that 100% of us like them, but ask more questions:

How many residents who have lights installed in their yards struggle with the brightness?

How many of us have spent big dollars to combat that brightness?

Most importantly, for how many is this a mental health issue?

I spent 2 wonderful solitary weeks in a cabin in Alaska one summer, a place & time where the sun never quite sets. However, that light was an ambient, unobtrusive, calming sort of light because Mother Nature understands that humans need a break from the brightness of day. I realize there are those in Westwood who "love, love, love" their lights & "feel" safer with them. Wouldn't they be just as happy if the lights were toned down? There are those of us who are mentally struggling with the brightness of these lights and we need relief. I know compromise isn't something Americans do anymore, but maybe just this one time? Seriously, why do we need this much light in our small city? I encourage you to not let this one drop.

Thanks for reading,

Beth Springgate  
4947 Booth St

CITY OF WESTWOOD  
PROJECTED RESULTS OF OPERATIONS  
FOR THE YEAR ENDING DECEMBER 31, 2020  
AS OF JUNE 30, 2020

FUND DESCRIPTION	MONTHLY JUNE 2020	--YTD ACTIVITY THRU-- JUNE 2020	JUNE 2019	2020 BUDGET	PROJECTED 2020	PROJECTED VARIANCE
<b>GENERAL FUND ONLY:</b>						
REVENUE	451,355.02	1,624,180.90	1,623,640.65	2,796,904.00	2,796,904.00	0.00
TOTAL REVENUE	451,355.02	1,624,180.90	1,623,640.65	2,796,904.00	2,796,904.00	0.00
ADMIN EXPENSE	22,245.31	159,200.57	141,644.80	310,254.00	310,254.00	0.00
PUBLIC WORKS	34,633.31	231,344.25	239,688.02	530,702.00	530,702.00	0.00
POLICE EXPENSE	86,885.92	532,236.99	546,072.19	1,221,383.00	1,221,383.00	0.00
GENERAL OVERHEAD	24,620.38	275,615.14	268,277.61	750,365.00	750,365.00	0.00
PARKS & REC	2,975.08	17,354.31	26,084.43	74,050.00	74,050.00	0.00
TOTAL EXPENSES	171,360.00	1,215,751.26	1,221,767.05	2,886,754.00	2,886,754.00	0.00
INCREASE (DECREASE) IN FUND BALANCE	279,995.02	408,429.64	401,873.60	(89,850.00)	(89,850.00)	0.00

GENERAL FUND ANALYSIS:

SPENDING INCREASE (DECREASE) OVER PRIOR YEAR	-0.49%
REVENUE INCREASE (DECREASE) OVER PRIOR YEAR	0.03%

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
GENERAL FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

PERIOD TO DATE ACTUAL	YEAR TO DATE			
	ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
241,779.16	575,657.09	517,318.11	556,946.00	18,711.09
20,000.00	120,000.00	120,000.00	240,000.00	(120,000.00)
10,515.75	26,094.16	26,973.13	56,692.00	(30,597.84)
22,707.88	92,054.90	93,807.44	210,000.00	(117,945.10)
30.00	7,738.69	8,995.74	16,000.00	(8,261.31)
175.00	277.00	124.75	200.00	77.00
843.00	9,863.00	19,653.33	30,000.00	(20,137.00)
			135,000.00	(135,000.00)
(341.50)	1,395.50	1,733.50		1,395.50
985.00	4,623.50	6,791.00		4,623.50
	3,735.45	4,433.82	14,820.00	(11,084.55)
			45,140.00	(45,140.00)
38,498.39	264,635.67	246,554.12	508,000.00	(243,364.33)
20,393.41	130,405.90	143,240.17	267,000.00	(136,594.10)
10,703.23	23,752.16	23,422.29	65,000.00	(41,247.84)
12,916.67	77,500.02	64,583.35	155,000.00	(77,499.98)
10,416.67	62,500.02	62,500.02	125,000.00	(62,499.98)
	1,110.48	1,699.24	2,500.00	(1,389.52)
566.65	7,245.03	15,187.70	45,000.00	(37,754.97)
6,067.50	63,635.50	88,358.50	140,000.00	(76,364.50)
(175.00)	700.00	1,050.00	2,100.00	(1,400.00)
(175.00)	700.00	1,050.00	2,100.00	(1,400.00)
110.25	632.90	895.97	300.00	332.90
53,909.21	132,172.01	129,188.85	133,956.00	(1,783.99)
50.00	211.25	191.25	250.00	(38.75)
	1,605.00	4,543.75	5,000.00	(3,395.00)
35.50	2,167.97	7,083.90	2,500.00	(332.03)
840.75	10,428.95	16,269.89	15,000.00	(4,571.05)
450.00	2,700.00	2,250.00	5,400.00	(2,700.00)
		13,127.36	14,000.00	(14,000.00)
52.50	595.00	2,613.47	4,000.00	(3,405.00)
	43.75			43.75
451,355.02	1,624,180.90	1,623,640.65	2,796,904.00	(1,172,723.10)

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
GENERAL FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE	YEAR TO DATE			
	ACTUAL	ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
XPENSES					
ADMINISTRATIVE					
8002-01 SALARIES-Admin Staff	15,131.57	102,992.56	101,778.70	205,692.00	102,699.44
8003-01 ADMIN OVERTIME PAY				4,720.00	4,720.00
8004-01 PAYROLL TAXES	1,121.66	7,662.69	7,675.66	18,937.00	11,274.31
8006-01 RETIREMENT PLAN CONTRIB	2,539.73	10,681.87	10,870.77	20,221.00	9,539.13
8008-01 ADMIN HEALTH INSURANCE	2,452.78	14,353.37	12,863.24	31,054.00	16,700.63
8010-01 OFFICE SUPPLIES	457.38	1,254.16	649.16	1,500.00	245.84
8021-01 RECEPTION & MEALS		236.69	509.35	2,500.00	2,263.31
8022-01 TRAVEL ALLOWANCE		1,099.00		1,000.00	(99.00)
8023-01 MAYOR'S DISCRETIONARY FUND		21.90		1,000.00	978.10
8024-01 TRAINING		1,625.00		1,800.00	175.00
8030-01 PROFESSIONAL FEES			70.84		
8034-01 COMPUTER EXPENSE	542.19	17,185.33	3,279.88	16,030.00	(1,155.33)
8036-01 PRINTING		395.00	67.00	1,000.00	605.00
8060-01 DUES/SUBSCRIPTIONS		1,693.00	2,793.00	1,800.00	107.00
8062-01 HEALTH INSURANCE			1,087.20		
8074-01 MACHINERY/EQUIPMENT				3,000.00	3,000.00
TOTAL ADMINISTRATIVE	22,245.31	159,200.57	141,644.80	310,254.00	151,053.43

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
GENERAL FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE ACTUAL	YEAR TO DATE			
		ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
PUBLIC WORKS					
8102-01 SALARIES	18,907.80	131,685.52	129,088.66	246,397.00	114,711.48
8103-01 PW OVERTIME				15,890.00	15,890.00
8104-01 PAYROLL TAXES	1,401.61	9,790.11	9,742.87	23,606.00	13,815.89
8106-01 RETIREMENT	3,164.80	13,310.86	13,234.39	25,206.00	11,895.14
8108-01 HEALTH INSURANCE	5,947.63	34,347.41	33,424.97	77,303.00	42,955.59
8109-01 DOT DRUG TEST ADMINI		185.00	132.00	500.00	315.00
8110-01 OFFICE SUPPLIES	3,001.09	3,118.22	406.07	750.00	(2,368.22)
8112-01 OPERATIONS SUPPLY GAS & OIL	348.76	4,058.60	4,475.88	13,500.00	9,441.40
8114-01 OPERATING SUPPLIES OTHER	142.20	3,224.79	4,105.34	8,000.00	4,775.21
8120-01 SMALL TOOL EXPENSE	16.14	647.12	442.39	3,000.00	2,352.88
8122-01 TRAVEL EXPENSE		76.65	431.01	1,200.00	1,123.35
8124-01 TRAINING PROGRAMS				1,200.00	1,200.00
8126-01 STREET LIGHT & TRAF SIGNS	85.20	4,246.80	6,538.07	14,500.00	10,253.20
8136-01 PRINTING				300.00	300.00
8140-01 PUBLIC UTILITIES (PW shop)	816.75	4,371.68	5,125.69	14,000.00	9,628.32
8142-01 WASTE DISPOSAL/DUMPSTER				2,000.00	2,000.00
8144-01 REPAIRS & MAINT VEHICLES		4,799.29	2,758.96	6,600.00	1,800.71
8150-01 REPAIRS & MAINT OTHER	312.28	1,643.87	8,837.55	8,000.00	6,356.13
8160-01 DUES & SUBSCRIPTIONS		2.99	1,515.43	2,000.00	1,997.01
8168-01 UNIFORMS	489.05	1,666.64	287.50	1,750.00	83.36
8170-01 BUILDINGS		1,864.04	1,866.54	3,500.00	1,635.96
8172-01 SAND & SALT		5,157.36	9,569.70	9,500.00	4,342.64
8174-01 MACHINERY & EQUIPMENT		1,116.87		35,000.00	33,883.13
8175-01 PROFESSIONAL FEES		2,615.43	2,130.00	2,000.00	(615.43)
8176-01 PW PROF FEES				2,000.00	2,000.00
8177-01 ENG CONSULTANT TRANSFER		3,415.00	5,575.00	13,000.00	9,585.00
TOTAL PUBLIC WORKS	34,633.31	231,344.25	239,688.02	530,702.00	299,357.75



CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
GENERAL FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE ACTUAL	YEAR TO DATE			
		ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
POLICE					
8202-01 SALARIES-Police Personnel Only	46,954.45	287,017.65	288,251.53	537,741.00	250,723.35
8203-01 PS OVERTIME				67,250.00	67,250.00
8204-01 PAYROLL TAXES	3,612.92	22,116.48	22,530.88	54,449.00	32,332.52
8205-01 CAR ALLOWANCE				5,400.00	5,400.00
8206-01 RETIREMENT	11,455.61	49,763.78	55,012.84	91,222.00	41,458.22
8208-01 HEALTH INSURANCE	13,342.87	72,602.86	69,008.04	162,678.00	90,075.14
8210-01 OPERATING SUPPLIES	652.68	2,790.71	3,262.41	8,000.00	5,209.29
8212-01 GAS & OIL	975.98	5,101.72	9,464.25	19,000.00	13,898.28
8214-01 UNIFORMS & CLEANING	637.20	2,005.49	2,689.58	8,500.00	6,494.51
8218-01 MUNICIPAL COURT COSTS	127.44	5,800.29	6,071.57	14,000.00	8,199.71
8219-01 RECORDS MGMT SYSTEM		3,770.38		5,000.00	1,229.62
8221-01 MENTAL HEALTH CO-RESONDER		915.73	553.63	5,000.00	4,084.27
8222-01 TRAVEL ALLOWANCE			5.10	4,000.00	4,000.00
8224-01 TRAINING PROGRAMS	127.38	5,083.83	4,999.89	11,500.00	6,416.17
8225-01 SALARIES - Court Clerk only	4,718.42	31,727.34	31,534.49	59,265.00	27,537.66
8226-01 PAYROLL TAXES - Court Clerk	349.75	2,358.24	2,378.29	5,603.00	3,244.76
8227-01 RETIREMENT - Court Clerk	750.45	3,156.32	3,236.53	5,983.00	2,826.68
8229-01 OVERTIME - COURT CLERK				2,992.00	2,992.00
8230-01 PROSECUTOR & JUDGE	1,750.00	10,850.00	11,025.00	23,100.00	12,250.00
8232-01 COMMUNICATIONS		1,319.29	1,498.88	5,000.00	3,680.71
8234-01 COMPUTER EXPENSE	1,291.76	12,395.88	13,308.53	24,000.00	11,604.12
8236-01 PRINTING		359.00	1,793.02	2,000.00	1,641.00
8244-01 REPAIRS & MAINT VEHICLES	35.00	2,860.39	4,275.87	7,000.00	4,139.61
8250-01 REPAIRS & MAINT - OTHER		1,582.50	924.45	4,000.00	2,417.50
8260-01 DUES & SUBSCRIPTIONS		787.85	298.88	2,000.00	1,212.15
8262-01 MISCELLANEOUS	104.01	1,127.03	1,219.51	2,500.00	1,372.97
8264-01 SCHOOL CROSSING GUARD		1,665.72	3,029.02	7,200.00	5,534.28
8266-01 ANIMAL CONTROL			9,700.00	11,000.00	11,000.00
8274-01 MACHINERY & EQUIPMENT		5,078.51		66,000.00	60,921.49
TOTAL POLICE	86,885.92	532,236.99	546,072.19	1,221,383.00	689,146.01

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
GENERAL FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE	YEAR TO DATE			
	ACTUAL	ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
GENERAL OVERHEAD					
8310-01 PAYROLL SERVICES	199.06	2,031.47	2,078.94	4,500.00	2,468.53
8314-01 OPERATING SUPPLIES	601.24	4,034.01	4,370.09	7,030.00	2,995.99
8320-01 SALARIES-Governing Body only	1,950.00	11,700.00	12,600.00	23,400.00	11,700.00
8324-01 PAYROLL TAXES-Gov Body only	145.65	870.62	882.94	2,106.00	1,235.38
8325-01 AUDIT EXPENSES		7,175.00		7,000.00	(175.00)
8327-01 LEGAL SERVICES	2,491.00	11,950.00	14,571.79	35,000.00	23,050.00
8330-01 SALARIES-treasurer only	4,172.50	15,575.00	13,940.00	22,000.00	6,425.00
8331-01 401a Match				11,000.00	11,000.00
8332-01 LEGAL PUB & CLASS ADS	7.37	1,770.80	137.60	750.00	(1,020.80)
8334-01 PAYROLL TAXES-treasurer only	67.23	401.82	407.50	972.00	570.18
8336-01 CITY NEWSLETTER/PRINTING		452.00	452.00	3,000.00	2,548.00
8337-01 LEGAL PUB & CLASS ADS		100.00	106.00		(100.00)
8338-01 INSURANCE & BONDS	(9,359.99)	86,935.97	76,597.57	86,900.00	(35.97)
8342-01 WASTE DISPOSAL	11,104.44	77,731.08	78,495.56	133,253.00	55,521.92
8353-01 BUSINESS/COMMUNITY AFFAIRS			3,063.18	6,750.00	6,750.00
8354-01 BLDG & GROUNDS-CITY HALL MAINT	3,760.30	7,486.86	5,192.92	13,000.00	5,513.14
8359-01 TELEPHONE		2,460.83	2,444.36	4,500.00	2,039.17
8360-01 LEASED ST LIGHT/TRAFFIC SIGNAL	5,197.64	21,148.41	16,738.62	42,000.00	20,851.59
8361-01 POSTAGE	300.00	1,500.00	1,484.53	4,000.00	2,500.00
8362-01 CITY HALL UTILITIES	1,627.68	9,950.13	11,820.60	31,500.00	21,549.87
8370-01 BUILDING MAINT/CLEANING	2,356.26	8,759.14	9,757.91	19,804.00	11,044.86
8372-01 CONTINGENCY			760.00	15,000.00	15,000.00
8374-01 EQUIPMENT RESERVE TRANSFER				5,000.00	5,000.00
8375-01 STONE WALL MAINT TRANSFER				5,000.00	5,000.00
8376-01 ST HIGHWAY MAINT TRANSFER				14,900.00	14,900.00
8377-01 CIP TRANSFER				85,000.00	85,000.00
8378-01 CONTINGENCY BLDG PMT FEES			8,643.75	135,000.00	135,000.00
8379-01 WV TIF CID SALES TAX Transfer				24,000.00	24,000.00
8380-01 OUTSIDE AGENCIES		3,582.00	3,731.75	8,000.00	4,418.00
TOTAL GENERAL OVERHEAD	24,620.38	275,615.14	268,277.61	750,365.00	474,749.86
OTHER					
TOTAL OTHER	.00	.00	.00	.00	.00

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
GENERAL FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE ACTUAL	YEAR TO DATE			
		ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
PARKS & RECREATION					
8514-01 OPERATING SUPPLIES OTHER	194.92	218.66	813.51	2,000.00	1,781.34
8540-01 PUBLIC UTILITIES	794.64	5,161.35	6,702.57	18,000.00	12,838.65
8550-01 REPAIRS & MAINT. OTHER	38.32	6,993.91	1,873.76	6,000.00	(993.91)
8552-01 PROJECTS			10,000.00	10,000.00	10,000.00
8554-01 TREE & EASEMENT CARE	154.00	335.79	272.91	15,000.00	14,664.21
8555-01 LANDSCAPING & EASE MAINT	1,793.20	4,269.86	5,440.03	10,000.00	5,730.14
8566-01 COMMUNITY PICNIC				7,000.00	7,000.00
8567-01 FIREWORKS			105.00	3,200.00	3,200.00
8569-01 OTHER EVENTS		270.00	701.38	2,500.00	2,230.00
8574-01 POOL PASSES		104.74	175.27	350.00	245.26
TOTAL PARKS & RECREATION	2,975.08	17,354.31	26,084.43	74,050.00	56,695.69
TOTAL EXPENSES	171,360.00	1,215,751.26	1,221,767.05	2,886,754.00	1,671,002.74
EXCESS REVENUES OVER EXPENSES	279,995.02	408,429.64	401,873.60	(89,850.00)	498,279.64

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
WOODSIDE VILLAGE TIF FUND  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE ACTUAL	YEAR TO DATE			
		ACTUAL	PRIOR YEAR	ANNUAL BUDGT	ANN BDGT VAR
REVENUES					
6002-06 AD VALOREM TAX	139,909.77	279,819.84	274,721.81		279,819.84
6038-06 CID-1	5,860.12	65,984.61	71,476.91		65,984.61
6040-06 CID-2	1,706.84	31,676.18	34,665.61		31,676.18
TOTAL REVENUES	147,476.73	377,480.63	380,864.33	.00	377,480.63
EXPENSES					
ADMINISTRATIVE					
8006-06 UMB TIF PAYMENT	133,102.77	302,566.39	308,474.03		(302,566.39)
TOTAL ADMINISTRATIVE	133,102.77	302,566.39	308,474.03	.00	(302,566.39)
TOTAL EXPENSES	133,102.77	302,566.39	308,474.03	.00	(302,566.39)
TOTAL REVENUES OVER EXPENSES	14,373.96	74,914.24	72,390.30	.00	74,914.24

CITY OF WESTWOOD  
STATEMENT OF OPERATIONS  
OTHER FUNDS  
FOR THE SIX PERIODS ENDED JUNE 30, 2020

	PERIOD TO DATE ACTUAL	YEAR TO DATE		
		ACTUAL	PRIOR YEAR	ANNUAL BUDGT ANN BDGT VAR
REVENUES				
6002-08 STORM WATER FUND	42,554.70	132,236.50	93,740.23	132,236.50
6003-08 AD VALOREM TAX	5,796.88	13,746.54		13,746.54
6006-08 SPECIAL HIGHWAY FUND		26,213.90	22,082.93	26,213.90
6039-08 CITY SALES & USE TAX - SPECIAL	19,832.52	132,901.13	123,277.07	132,901.13
6042-08 BOND PROCEEDS REVENUE		174,908.13		174,908.13
TOTAL REVENUES	68,184.10	480,006.20	239,100.23	480,006.20
EXPENSES				
ADMINISTRATIVE				
8173-08 STORM WATER EXP	834.59	55,459.83	14,875.60	(55,459.83)
8175-08 SPECIAL HIGHWAY EXP		131.25		(131.25)
8176-08 CAPITAL IMPROVEMENT EXP		321,311.06	81,525.02	(321,311.06)
8178-08 BOND PROJECT COSTS		669,312.65		(669,312.65)
TOTAL ADMINISTRATIVE	834.59	1,046,214.79	96,400.62	(1,046,214.79)
TOTAL EXPENSES	834.59	1,046,214.79	96,400.62	(1,046,214.79)
TOTAL REVENUES OVER EXPENSES	67,349.51	(566,208.59)	142,699.61	(566,208.59)

CITY OF WESTWOOD  
BALANCE SHEET  
WOODSIDE VILLAGE TIF FUND  
JUNE 30, 2020

ASSETS

CURRENT ASSETS	
CASH IN BANK-TIF Fund	248,457.00
	<hr/>
TOTAL CURRENT ASSETS	248,457.00
FIXED ASSETS	
	<hr/>
TOTAL FIXED ASSETS	.00
	<hr/>
TOTAL ASSETS	248,457.00
	<hr/> <hr/>

LIABILITIES AND FUND BALANCE

CURRENT LIABILITIES	
	<hr/>
TOTAL CURRENT LIABILITIES	.00
	<hr/>
TOTAL LIABILITIES	.00
FUND BALANCE	
FUND BALANCE - TIF	173,542.76
FUND BALANCE-CURRENT YEAR	74,914.24
	<hr/>
TOTAL FUND BALANCE	248,457.00
	<hr/>
TOTAL LIABILITIES AND FUND BALANCE	248,457.00
	<hr/> <hr/>

CITY OF WESTWOOD  
BALANCE SHEET  
OTHER FUNDS  
JUNE 30, 2020

ASSETS

CURRENT ASSETS

Cash in bank - Other Funds	1,149,921.25
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TOTAL CURRENT ASSETS	1,149,921.25
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FIXED ASSETS

TOTAL FIXED ASSETS	.00
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TOTAL ASSETS	1,149,921.25
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LIABILITIES AND FUND BALANCE

CURRENT LIABILITIES

TOTAL CURRENT LIABILITIES	.00
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TOTAL LIABILITIES	.00
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FUND BALANCE

Fund balance - Other Funds	1,716,129.84
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FUND BALANCE-CURRENT YEAR	(566,208.59)
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TOTAL FUND BALANCE	1,149,921.25
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TOTAL LIABILITIES AND FUND BALANCE	1,149,921.25
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CITY OF WESTWOOD  
BALANCE SHEET  
JUNE 30, 2020

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ASSETS

CURRENT ASSETS

PETTY CASH	\$250.00	
Cash in bank - General	1,076,313.91	
CASH IN BANK-TIF Fund	248,457.00	
Cash in bank - Other Funds	1,149,921.25	
Cash in bank - Bond Fund	37,030.58	
WOODSIDE VILLAGE FUNDING A/C	9.35	
TOTAL CURRENT ASSETS		2,511,982.09
TOTAL ASSETS		\$2,511,982.09



CITY OF WESTWOOD  
BALANCE SHEET  
JUNE 30, 2020

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LIABILITIES AND FUND BALANCE

CURRENT LIABILITIES

RESERVE FOR PETTY CASH	\$250.00	
WOODSIDE VILLAGE DEPOSITS	9.19	
Refundable Bond Deposits	36,619.99	
STATE TAXES PAYABLE	(.01)	
AFLAC Withheld	(255.24)	
TOTAL CURRENT LIABILITIES		36,623.93
TOTAL LIABILITIES		36,623.93

FUND BALANCE

FUND BALANCE - General	668,550.27	
FUND BALANCE-CURRENT YEAR	(82,864.71)	
FUND BALANCE - TIF	173,542.76	
Fund balance - Other Funds	1,716,129.84	
TOTAL FUND BALANCE		2,475,358.16
TOTAL LIABILITIES AND FUND BALANCE		\$2,511,982.09

APPROPRIATION ORDINANCE NO. 716

AN ORDINANCE APPROPRIATING THE AMOUNTS SET UP IN EACH FUND IN THE BUDGET FOR THE REMAINDER OF CALENDAR YEAR 2020, PROVIDING FOR THE PAYMENT OF ALL CLAIMS AND CHARGES AGAINST THE ACCOUNTS PROVIDED FOR THEREIN.

---

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. That there is hereby appropriated the accounts set up in each fund in the budget for the remainder of the fiscal year 2020 for the payment of all claims and charges against each fund. Payments of all claims and charges against each fund shall be made by combination checks and warrants, drawn by the City Clerk and counter-signed by the Treasurer as provided by law; provided, however, that such officers shall at all times comply with the provisions of the Budget Law and Cash Basis Law of the State of Kansas.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2020 are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 9<sup>th</sup> day of July, 2020.

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MAYOR

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ATTEST: CITY CLERK

## COUNCIL ACTION FORM

Admin Item

Meeting Date: July 9, 2020

Staff Contact: Leslie Herring, CAO / City Clerk

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Agenda Item: Request for Fence Variance – 3017 W 49<sup>th</sup> Place

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### Background / Description of Item:

Thomas DeCelles, fence contractor and agent for the property owner Kyle Coffman, is requesting a variance from fence height regulations to install 68 feet of six-foot high horizontal shadowbox cedar privacy fence where the maximum height allowed is four feet. The proposed fence along the east-to-west rear property line of this corner lot at 49<sup>th</sup> Place and Mission Road would be located in the Mission Road side yard as shown on the accompanying illustrations of corner lot yard definitions and location of the desired variance. If this were an interior lot, a variance would not be required.

### Westwood Fence Standards

#### 4.3.9 Fence and Wall Standards

##### ***B. The requirements for fence and wall height shall be as follows:***

- 1. No fence or wall other than a retaining wall shall exceed four feet in height, except as hereinafter provided.***
- 2. Fences or detached walls in rear yards may exceed four feet in height but shall not exceed six feet in height, except as hereinafter provided. For the purposes of this provision, "rear yard" shall refer to the space between the rear property line and each rear corner of the primary structure.***
- 3. The height requirement established by this section may be exceeded by not more than six inches in situations where additional height is necessary to allow for normal installation.***
- 4. Rear or side yards adjacent to properties with nonresidential uses may have solid fences up to six feet in height along the property line adjacent to said nonresidential use.***
- 5. Fences constructed to secure structural, mechanical, electrical, or other devices not customarily found in residential areas, including, but not limited to, electrical substations and churches or schools with electrical equipment, may be up to twelve feet in height in order to ensure public safety.***

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### The City Council may approve fence variances:

#### ***F. Fences or walls which would fail to comply with any other requirement of this Ordinance may be constructed and maintained, contingent upon the following:***

- 1. Application shall be made to the Governing Body, which shall study said application to determine the following:***
  - a. the fence or wall will not adversely affect the general welfare of the immediate neighborhood in which the fence or wall is to be erected, taking into consideration factors including, but not limited to, the value of the property and the safety of residences in said neighborhood;***
  - b. the appearance, location, and purpose of the proposed fence or wall;***
  - c. the effect on adjoining properties;***
  - d. the size of the area to be enclosed; and***
  - e. the desirability of open views with regard to beauty, value and safety of the neighborhood; and with respect to any fence on a lot adjacent to a street, a variance shall not be granted if the proposed fence would interfere with a safe view of the street for vehicular traffic, or would***

*impair the view from any nearby driveway, or would extend closer to the street than the adjacent front yard setbacks.*

2. *Said application must be approved by at least four of the five members of the Governing Body.*
- 

## Existing Conditions

The existing fence planned for replacement is, in places, chain link and, in other places, galvanized cattle panel sections, and is shown in the photo below. The proposed fence will not create any sight distance issues for drivers on streets or in driveways nor will it adversely affect the general welfare of the immediate neighborhood.



## Proposed Fence Material

The proposed fence is horizontal shadowbox cedar, which style is illustrated by the image below, and which is an acceptable material for this fence height. The Westwood Zoning Ordinance at Section 4.3.9 A sets out the requirements for materials and style of construction of fences in the Single-Family Residential zoning district.

### ***A. The requirements for materials and style of construction shall be as follows:***

- 1. The type and design of any fence or wall must be suitable to and in conformity with the improvements on the lot on which it is constructed and shall be compatible with the surrounding neighborhood. Both sides of any fence or wall shall be of equal quality or finish; any fence or wall of post-and-support construction shall be built with the posts***



***facing the interior of the tract. All fences and walls must be kept in good repair and appearance.***

***2. All fences and walls exceeding four feet in height shall be made of wood and of board-on-board style, or shall be of live material such as bushes or shrubs.***

***3. All fences and walls constructed of live material must be kept trimmed and of an orderly appearance, may not exceed six feet, and may be situated at any location upon the lot or tract subject to easements and the City's tree ordinance.***



### **Corner Lot**

The legal description of the subject property is CORONADO ADDITION LT 14 EX E 45' WWC 147, a circa 1941 recorded plat for the lots along 49<sup>th</sup> Place. The 3017 W 49<sup>th</sup> Place property is a platted 145' x 118.6' wide property.

### **Staff Comments/Recommendation:**

Pursuant to previous City Council direction, staff notes:

- a. The fence is fully out of the right-of-way.
- b. No existing trees along the east-west rear property line will be affected by the replacement fence.
- c. Mr. Coffman has contacted Ms. DeMott, the property owner to the south, who is agreeable to the new fence replacing the aged chain link fence common to her unoccupied property (shown in the photo above passing around the trees).
- d. Fence contractor, Thomas DeCelles, will be present at the meeting to answer any questions the City Council may have.

Staff recommends the fence variance request at 3017 W 49<sup>th</sup> Place be granted to allow the east-to-west six-foot tall cedar horizontal shadowbox fence in the corner lot side yard area of the property.

***Suggested Motion:*** *I move to approve the fence variance requested by Thomas DeCelles on behalf of property owner Kyle Coffman for fence installation at 3017 W 49<sup>th</sup> Place.*

City of Westwood  
Building Permit Application

4700 Rainbow Boulevard

Westwood KS 66205

Phone: (913)362-1550 Fax: (913)362-3308

westwoodks.org/buildingplanning

info@westwoodks.org

RECEIVED  
JUN 16 2020  
CITY OF WESTWOOD

Permit # \_\_\_\_\_

Project Address: 3017 W 49th place

Owner: Kyle Coffman Phone: (816) 914-5686  
Email: kcmcdguy@gmail.com

General Contractor: HD Fence LLC Phone: 316 806 5822  
Email: hd fence installation@gmail.com  
Contractor License #: N/A

Sub Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Sub Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Sub Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Type: ☐ New Construction ☐ Alteration ☐ Addition ☒ Replacement ☐ Repair  
☐ Maintenance ☒ Removal ☐ Demolition ☒ Fence ☐ Sign ☐ Other

Description of Work:

We will be removing current fences and replacing with a 6' and 4' Tall Horizontal Shadowbox fences.

Valuation: \$ 15K

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I further certify that I am the owner or the owner's authorized agent and that the owner authorizes the proposed work. I understand that work shall not begin until the permit is issued by this department, that I am responsible for calling for all required inspections, that work shall be accessible for inspection, that a final inspection, approval and Certificate of Occupancy are required prior to occupying this building. This permit application is only for the work described above. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced.

Signature: Thomas DeCelles

Printed Name: Thomas DeCelles Date: 6-16-20





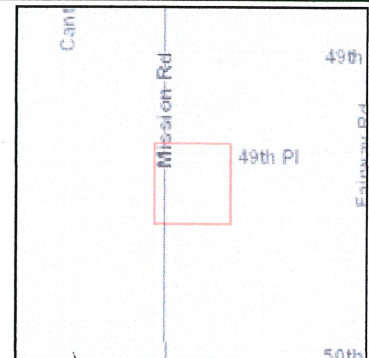
© 2020 Johnson Co. AIMS - [aims.jocogov.org](https://aims.jocogov.org)

## RP18000000 0014B

### LEGEND

AIMS Imagery: Current Imagery (2019)

4' and 6' Horizontal Shadowbox Fence. All fence is going where current fence is.



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## Eddie McNeil

---

**From:** Eddie McNeil  
**Sent:** Wednesday, June 17, 2020 4:42 PM  
**To:** 'hdfenceinstallation@gmail.com'  
**Subject:** Building Permit Application - Fence at 3017 W 49th Place - Coffman  
**Attachments:** 3017 W 49th PI Allowed Fence Map.pdf

Thomas,

I have reviewed the subject permit application and site plan. Unfortunately, your application is denied for reasons that follow. Please refer to the attached image of the property and section 4.3.9 and the definitions in our zoning ordinance. To simplify the zoning language, a fence with a maximum height of four feet may be erected along the green line and a fence with a maximum height of six feet may be erected along the red line as shown on the attached.

Please contact me with any questions.

Thank you,

**Eddie McNeil**

Building Official/Codes Administrator  
City of Westwood, Kansas  
4700 Rainbow Blvd  
(913) 942-2130





## Johnson Co AIMS Map

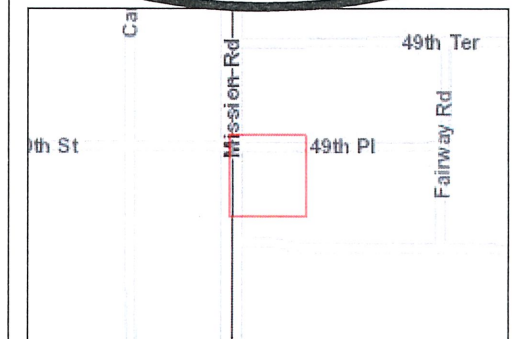
### LEGEND

- + Address Point
- Building/Structure

### Property

- Untaxed
- Vertical
- Unplatted
- Mineral Rights
- Common Interest
- Platted
- Right-of-way
- Leased Land

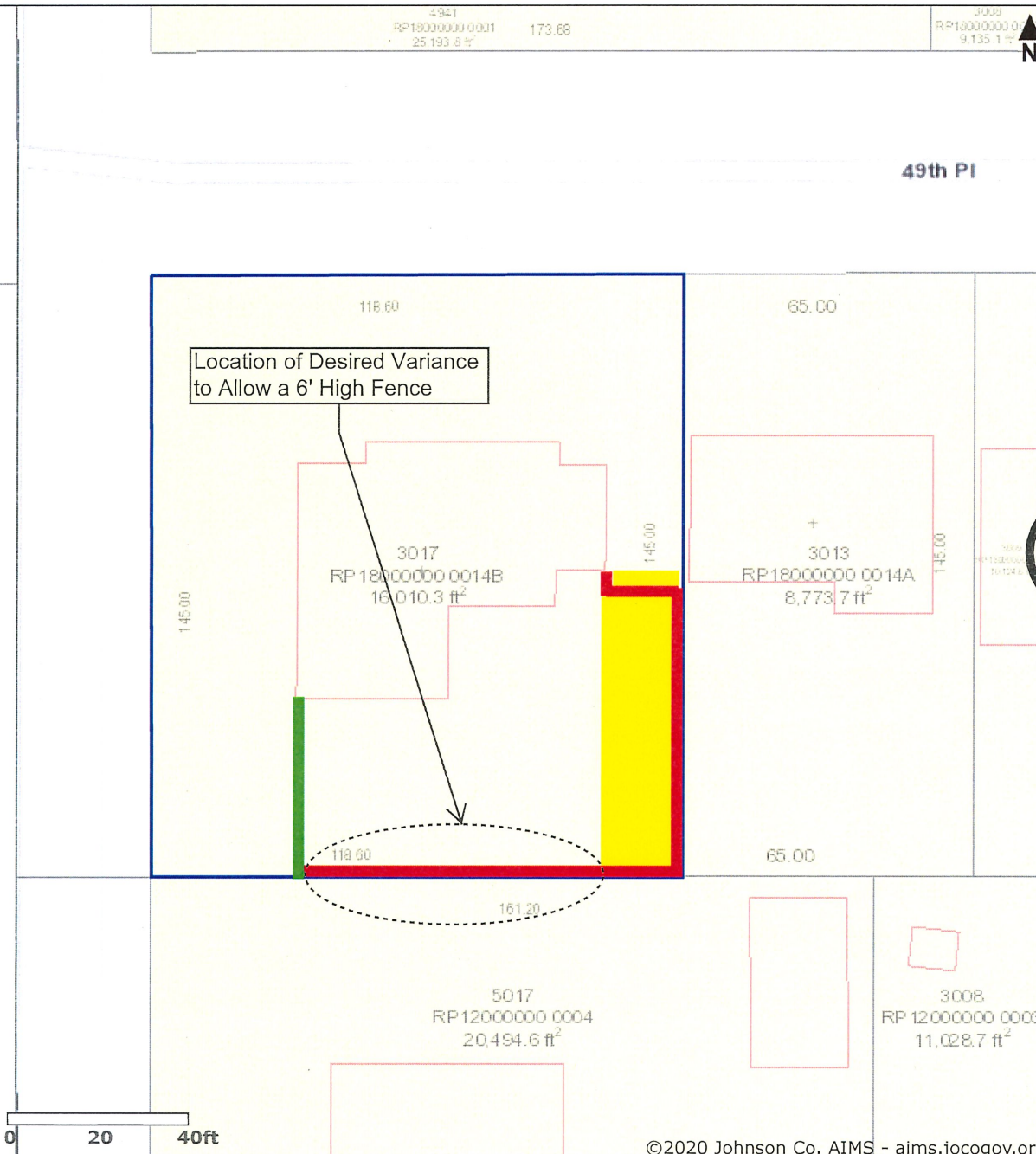
- 4' Fence proposed
- 6' Fence proposed
- 6' Fence Allowed

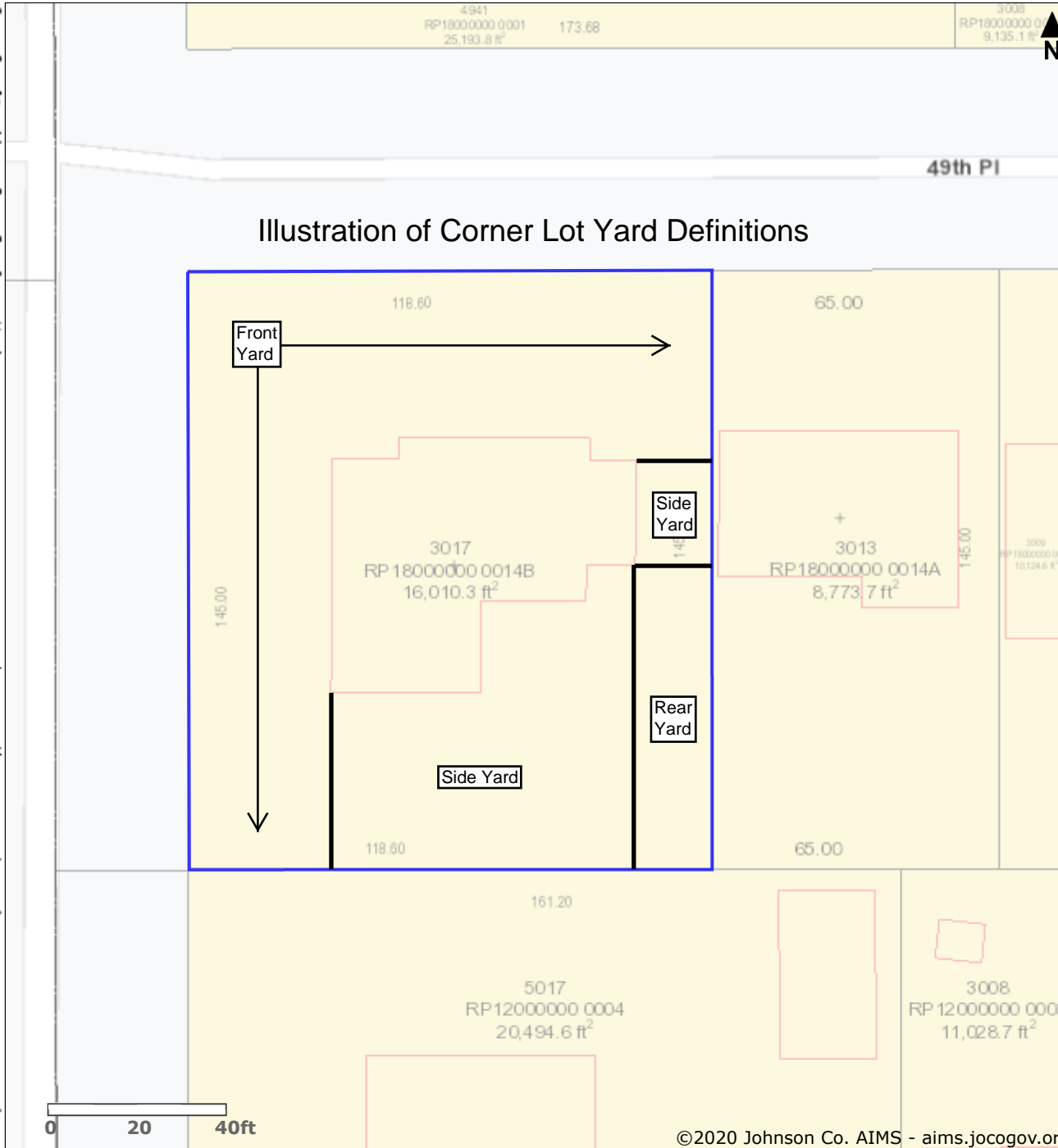


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**JOHNSON COUNTY**  
 AIMS GIS & Mapping KANSAS

6/17/2020





## Johnson Co AIMS Map

### LEGEND

+ Address Point

Building/Structure

### Property

Untaxed

Common Interest

Vertical

Platted

Unplatted

Right-of-way

Mineral Rights

Leased Land



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RECEIVED

JUN 22 2020

CITY OF WESTWOOD

Application for a Fence Variance



City of Westwood  
4700 Rainbow Blvd  
Westwood, Kansas 66205  
Phone: (913) 362-1550  
www.westwoodks.org

TO THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

The undersigned hereby affirms:

- That he/she is the owner/duly authorized agent of the owner of the following described real property located at

3017 W 49th Place in the City of Westwood, with the Legal Description \_\_\_\_\_

CORONADO ADDITION LT 1A EX E 45' WNC 147.

EM

- That said premises are now located in a RESIDENTIAL (R-1(D)) District, and zoned accordingly under the Zoning Ordinances of the City of Westwood.

EM

- That said premises are now being used as follows: Single family residence

- That the petitioner desires to erect a fence on said premises, as follows (also give reasons which, in the opinion of the petitioner, justify issuance of a fence variance): Although this is a corner lot the proposed fence will not interfere with any site lines necessary for traffic. We believe customer is justified in requesting a Variance for a 6' Tall privacy fence to help keep kids + animals safe.

Wherefore, petitioner hereby applies for a variance to allow erection of a fence as follows: We would petition that we be allowed to erect a 6' tall horizontal shadowbox privacy fence because it will provide safety and security without affecting traffic sightlines

Date Filed 6-22-20  
Accepted by EM FOR LA  
City Clerk  
Date of Hearing JULY 9, 2020  
Decision \_\_\_\_\_

CITY OF WESTWOOD USE

Thomas DeCelles  
Owner-Agent Printed Name  
Thomas DeCelles  
Owner-Agent Signature  
316-806-5822  
Phone Number

## COUNCIL ACTION FORM

Meeting Date: July 9, 2020

Staff Contact: Leslie Herring, City Clerk

---

Agenda Item: Consider proposal of Adams, Brown, Beran, & Ball, Chtd. Certified Public Accountants to provide outsourced treasurer and accounting services for the City

---

### Background / Description of Item:

The City is in the midst of a protracted integration of our financial information into Blackbaud Financial Edge, a cloud-based accounting platform approved by the City Council for use in 2014 and again in 2018<sup>1</sup>, and intended to replace the City's current financial software, MAS 90. As the integration with Blackbaud has proven to be cumbersome for the City, and as the City further understands how Blackbaud will function once it's fully-integrated (and also its limitations), it has become attractive to explore alternative solutions for the City's accounting and financial management before fully-committing<sup>2</sup> to the use of Blackbaud.

As such, an internal working group led by City Clerk Leslie Herring and Administration & Compensation Committee Chair Jason Hannaman has explored alternatives to Blackbaud and MAS 90. Through that work, Kansas-based Adams, Brown, Beran, & Ball (Adams Brown) was identified as a potential partner. Adams Brown provides a host of services to businesses and local governments including outsourced accounting, audit, tax, and advisory and consulting services. Adams Brown worked with the internal working group to create a package tailored to meet the needs expressed by the City and has provided a proposal including costs and timelines associated with both implementation and ongoing services<sup>3</sup>.

If the City were to engage Adams Brown, the firm's services (as proposed) would cover a broader scope of work than that of Blackbaud (as contracted). As such, other vendor relationships would likely be impacted. An illustration of the City's management of existing operations and relationships – and the City's current contractual and financial relationship with each – is included as an attachment to this agenda item; also included in that attachment is a comparison of services between the proposal of Adams Brown and a proposal received from Miller Management Systems (Miller). Although Miller worked with the City's internal working group to develop a tailored scope of services for consideration by the City, Miller acknowledged it would be difficult for them to tailor their services (i.e. modify their standard package) to meet the unique needs of the City of Westwood. Miller's proposal and pricing has been left into the attachment for the benefit of comparison and either Councilmember Hannaman or City Clerk Herring can respond to questions regarding the comparison of services.

Following examination of the proposals received, and of the City's current operations, the following options were considered by the Administration and Compensation Committee:

---

<sup>1</sup> Included in this packet are 2018 City Council agenda item materials from former CAO/City Clerk Fred Sherman which includes additional detail regarding the City's relationship with Blackbaud.

<sup>2</sup> City staff has not been trained on the Blackbaud system and has never moved away from the pre-Blackbaud status quo in terms of operations, systems, and behaviors. A full commitment to Blackbaud would be brining key staff onto the Blackbaud platform, training them to use it, and discontinuing use of MAS 90, the City's existing outdated, locally-hosted, unsupported software.

<sup>3</sup> The proposal is included as an attachment to this agenda item.

- A. Complete the integration of Blackbaud and move City staff to that solution.
- B. Identify alternate software system solutions and discontinue use of Blackbaud.
- C. Engage Adams Brown to provide outsourced financial services, restructure vendor relationships, and reallocate staff resources following implementation accordingly.
- D. Status quo – continue using MAS 90 and maintain vendor relationships as detailed in the Status Quo column of the attached/referenced table.

Ultimately, the Administration and Compensation Committee arrived at consensus to recommend Option C to the City Council for consideration.

**Staff (& Committee) Recommendation:**

Approve the execution of the Letter of Engagement of Adams, Brown, Beran, & Ball, Chtd. for outsourced treasurer and accounting services for the City conditioned upon:

- 1. favorable references for Intacct cloud-based accounting software and Bill.com accounts payable cloud-based, integrating software; and
- 2. receipt of a Certificate of Liability Insurance in the amount of \$1M per occurrence through the term of its engagement with the City.

**Recommended Motion:**

*I move to approve the Mayor to execute the Letter of Engagement with Adams, Brown, Beran, & Ball for outsourced treasurer and accounting services; approval conditioned upon favorable references for Intacct cloud-based accounting software and Bill.com accounts payable cloud-based, integrating software and receipt of a Certificate of Liability Insurance in the amount of \$1M per occurrence through the term of its engagement with the City.*



Comparison of Financial System Options  
July 1, 2020  
City of Westwood, KS

	Status Quo	Cost	Miller Mgmt. Systems (MMS)	Implementation Cost	Ongoing Cost	ABBB	Implementation Cost	Ongoing Cost
General Ledger Data and Records Access	MAS 90	\$0	MMS software; City read-only	\$1,690	\$19,320 (est. based on not using MMS payroll) + some in-house staff time to coordinate A/P processing	ABBB would facilitate/host our data through a cloud-based accounting software like Quickbooks (not recommended for fund accounting) or Intacct (recommended for fund accounting)	\$14,000 setup fee (not to exceed)	\$1,200/mo.
Financial Reporting	Limited internal capability within MAS 90	\$0	MMS runs standard reports; customized reports might require an extra setup charge; City read-only			Self-service through ABBB-hosted accounting software		
Statement of Financial Position & Statement of Activities Creation	Charlie/Treasurer manages via MAS 90 and Excel	\$27,000/year (avg.)	MMS runs standard reports; customized reports might require an extra setup charge; City read-only			Self-service through ABBB-hosted accounting software? Does ABBB create and send this?		
Monthly Bank Reconciliation	Charlie/Treasurer manages via MAS 90 and Excel		MMS manages within their software; City read-only			ABBB staff-managed		
Accounts Payable	Abby coordinates, processes, and pays	In-house staff time	Abby coordinates, MMS processes and pays			Automated, paperless system with minimal City staff tasks. ABBB would facilitate an integration between an accounting software and a A/P vendor like bill.com or concur.com.	\$1,500 setup (not to exceed)	\$150 - \$175/mo. (depends on no. of physical checks cut)
Transaction Data Entry	Abby enters data into MAS 90	In-house staff time	MMS enters data into their software; City read-only			Automated, paperless system with minimal City staff tasks. ABBB would facilitate an integration between an accounting software and a A/P vendor like bill.com or concur.com.	Included in monthly ABBB fee	In-house staff time but greatly reduced from status quo
Payroll Processing; Direct Deposit	Paycor	\$4,000/year (avg.)	Included in Level II Service		\$960/year (est.)	Paycor	N/A	\$4,000/year (avg.)
Employee Portal Access to HR Data (e.g. pay stubs, W2s, etc.)	Paycor		Included in Level II Service			Paycor		
Payroll Tax Preparation and Support	Paycor		???			Paycor		
Blackbaud	Currently under contract but not yet integrated; staff has never used system; and integration is at a standstill	\$12,000/year	Would break contract and discontinue integration		???	Would break contract and discontinue integration		???

Role of Treasurer			
Monthly Bank Reconciliation	X	N/A	N/A
Check Signer	Signs checks if they are ready at City Council meeting time; for all other checks, Council President signs	Hand signs checks only over an established spending threshold; otherwise, electronic signature	Hand signs checks only over an established spending threshold; otherwise, electronic signature
Creates and Presents to City Council Monthly Treasurer's Report	X	N/A	N/A

		Annual		Implementation	Annual		Implementation	Annual
Total	Status Quo	\$43,000 + 10 - 15% of Abby's time	Miller Management Systems, including payroll/timekeeping + > 5% Abby's time	\$1,690	20280*	ABBB; Bill.com; and Intacct	\$15,500	\$20,200

\*Does not include any additional fee for an independent treasurer

## **COUNCIL ACTION FORM**

**Admin Item**

Meeting Date: December 13, 2018

Staff Contact: Fred Sherman, CAO/City Clerk

---

**Agenda Item:** Accounting Software Contract

---

### **Background / Description of Item:**

The City of Westwood currently utilizes an older accounting software package, Sage MAS 90, which is currently operating on a stand-alone desktop computer running on Windows-XP operating system. The Sage MAS 90 accounting system that is being utilized has not been updated to a current version since 2010 or earlier, when the city's payroll process was outsourced to an outside third-party vendor.

An effort was made in 2015 to migrate to a new accounting system, Blackbaud Financial Edge 7 (FE 7). The City Council authorized the Mayor to enter in to an agreement with Blackbaud Inc. to implement new accounting software for the City at the October 9, 2014 City Council meeting. Several years of past accounting data was converted over to the Blackbaud system, and a new General Ledger (GL) database was mostly setup, but the system has not been utilized for daily accounting tasks. Blackbaud FE 7 is not a true cloud-based accounting system. Rather, it is a server-based accounting platform hosted on the vendor's servers accessed remotely via a plug-in computer application by the end user. The annual cost of the FE 7 platform was \$9,687, and has not been paid in 2018.

Blackbaud Inc has implemented an updated true cloud-based accounting platform, called FE NXT Pro. The annual retail listed price of FE NXT Pro is listed at \$20,400. The submitted purchase order includes a negotiated annual price of \$12,000. Some additional expenses are included in the submitted purchase order for training, data conversion and additional consultation hours to fully implement the work that was originated with FE 7, for a cost of \$16,439 for a Year 1 expense:, and \$12,000 for Year 2 and Year 3 expense. The approved FY 2019 budget includes \$11,450 as line item expense for an accounting system.

### **Staff Recommendation:**

Authorize the Mayor to enter in to an agreement with Blackbaud, Inc. for the FE NXT Pro offer, pending City Attorney review.



2000 Daniel Island Drive, Charleston SC 29492-7541

# Order Form

Site ID: 60874  
Order Number: Q-00706290

**Bill to:**  
Fred Sherman  
City of Westwood  
4700 Rainbow Blvd  
Westwood, KS 66205

**Sold to:**  
Fred Sherman  
City of Westwood  
4700 Rainbow Blvd  
Westwood, KS 66205

Valid Until: 12/29/2018  
Currency: USD  
Payment Terms: NT15

## Subscriptions

### FE NXT Learn More

Year 1: \$2,200.00

Price: \$2,200.00/year  
Billed: Annual  
Contract term: 12 months

### FE NXT Pro Offer

2 User

Year 1: \$12,000.00

Included Modules: Queue, View Only, eLibrary, Web Portal, Fixed Assets, Accounts Receivable, Accounting Forms, Cash Receipts, Purchase Orders, Budget Management, Accounts Payable, General Ledger, Project Grant Endowment, Cash Management, Advanced Security

Year 2: \$12,000.00

Year 3: \$12,000.00

Price: \$12,000.00/year  
Billed: Annual  
Contract term: 36 months

## Services

### FE NXT Migration Preparation

\$800.00

Price: \$1,000.00  
Billed: 50% Up Front/ 50% in 90 Days  
Contract term: 1 month

### FE NXT Web Purchasing Hosting Setup

\$0.00

Price: \$0.00  
Billed: 50% Up Front/ 50% in 90 Days



**FE 7 Consulting Retainer**

\$1,439.20

Price: \$1,799.00  
*Billed: 50% Up Front/ 50% in 90 Days*

**Cancellations**

Credits for cancelled items are issued for the pre-paid, unused portions of cancelled items. Credits are calculated and issued when Your contract is signed and returned and can be applied to Your account at Your discretion.

- FE 7 Pro Accounts Receivable Offer**
- FE 7 View Only Access 5 Pack**
- FE Learn More**

<b>New order totals:</b>	Year 1:	\$16,439.20
	Year 2:	\$12,000.00
	Year 3:	\$12,000.00

## General Terms

Enter text here to overwrite the above PO Number or add a note to the invoice:

The fees and terms on this Order Form are valid until 12/29/2018. This Order Form is governed by the Blackbaud Solutions Agreement and applicable terms and conditions in the Online Terms and Conditions Center, and by signing this Order Form You agree to these terms.

### **Renewals:**

***Unless You notify Blackbaud in writing of Your desire to cancel at least forty-five (45) days prior to the start of the upcoming renewal term, Your Subscription shall renew for consecutive terms equal in length to the initial term. Renewal fees or Subscription pricing for renewal terms are subject to a reasonable adjustment.***

### **Fees, Expenses and Payment:**

- a. Fees, Duties, and Taxes. Fees for Solutions are set forth in this Order Form, exclusive of taxes. Unless Blackbaud has a current and valid tax exemption certificate on file, You will be responsible for all applicable taxes.
- b. Expenses. If Blackbaud incurs reasonable travel and living expenses to perform Your Services, You are required to reimburse Blackbaud for such expenses pursuant to Blackbaud's then-current travel policy, available to You upon request.
- c. Invoices. The initial invoice for Your Solutions is issued immediately following Order Form signature. All other invoices shall be issued as follows: (i) invoices for Services will be issued in accordance with the applicable SOW; (ii) pro forma invoices for upcoming Subscription renewals shall be sent to You at least sixty (60) days prior to the start of the renewal term; (iii) and unless terminated in compliance with the Suspension; Acceptable Use Policy (Section 3(a) of the Blackbaud Solutions Agreement), final renewal invoices for Subscriptions will be issued at least thirty (30) days prior to the start of the renewal term.
- d. Payments and Late Payments. Payment is due as stated in this Order Form. All payments are non-refundable except in the event of Our uncured material default under this agreement. If You believe an invoice is inaccurate, You must notify Blackbaud in writing within thirty (30) days from the date of such invoice. Except for amounts subject to a good faith dispute, We may invoice You an interest rate allowable under applicable laws for any outstanding invoice not paid when due.

Our records indicate that You are taxable. Blackbaud may charge sales tax on all or a portion of this purchase, depending on state law. If You provide a valid exemption certificate at a later date, You will not receive a credit for sales tax billed prior to receipt of the exemption certificate. If You feel this is incorrect, please send a valid certificate to: [SalesTaxExemptCertificates2@blackbaud.com](mailto:SalesTaxExemptCertificates2@blackbaud.com).

As a Financial Edge NXT customer you benefit from the SKY API capability. Should you choose to use this capability, you can make up to 25,000 calls to the SKY API per day with a global rate limit of 5 calls per second. For additional calls per day, you must purchase additional usage from Blackbaud. Once you have made your allotted number of calls, you will not be permitted to make any more calls that day.

You acknowledge that certain aspects of Our Solutions interface with and share client content with partner applications purchased by You from third parties ("Partner Applications"). We make no warranty with respect to any Partner Applications, and We shall have no liability should client content become unavailable from such Partner Applications for any reason. Your use and remedies with respect to such Partner Applications shall be pursuant to the applicable third-party agreements in place between You and the third-party provider of the Partner Application.

### **Scopes of Work**

The Professional and Consulting services charges listed on this Order Form are for this purchase only and are subject to the Professional and Consulting Services General Terms. Information specific to the Professional and Consulting services project, or work, can be found in the applicable Statement(s) of Work (SOW).

### **Project Contact Name:**

Enter text here to overwrite the above Project Contact Name:

### **Project Contact Email:**

Enter text here to overwrite the above Project Contact Email:

**FE NXT Migration  
Preparation**

<https://www.blackbaud.com/files/sow/NXTFEMIGRATIONPREP.pdf>

**FE 7 Consulting  
Retainer**

<https://www.blackbaud.com/files/sow/ACSFEB2BT2BUCConsultingLevel2Bucket.pdf>

Signatures

IN WITNESS WHEREOF, the parties have caused this Order Form to be executed by their duly authorized representatives.

**AGREED:**

Client: **City of Westwood**

**Blackbaud, Inc.**

By:



Name:

Name: Kevin Mooney

Title:

Title: President, General Markets  
Business Unit

Date:

Date: 12/12/2018

(\*Effective Date)

*All proposed modifications, variations, edits, or additions to this Order Form are objected to and deemed material unless otherwise mutually agreed to in writing.*



Phone (913) 491-5080 ■ Fax (913) 491-6386 ■ [www.abbb.com](http://www.abbb.com)

10990 Quivira Road ■ Suite 160

Overland Park, KS 66210

Certified  
Public  
Accountants

July 6, 2020

The City of Westwood, Kansas  
4700 Rainbow Blvd  
Westwood, KS

To the City of Westwood Chief Administrative Officer/City Clerk and Council:

This letter is to confirm our understanding of the terms and objectives of this engagement and the nature and limitations of Outsourced Treasurer and Accounting services that will be provided.

## **PROFESSIONAL SERVICES**

Our team genuinely believes that understanding your unique needs and business goals will allow us to provide optimum value to The City of Westwood. We will gain an understanding of the key accounting policies, principles, and procedures being followed, recordkeeping methods and data maintenance, file structures and file contents, and timeliness of reporting and reporting mechanisms. We will work with your team to develop, implement and automate the transaction processes detailed below.

- Implement Bill.com to automate the bill pay process
- Implement Intacct Accounting Platform
- Monthly Oversight and Internal Control Functions

The above procedures do not constitute an audit, review, or compilation of the financial statements in accordance with the standards established by the American Institute of Certified Public Accountants.

## **SPECIAL PROJECTS**

During the course of our engagement, under the written authorization of management, the firm is available to assist with other projects or related services. Should these projects lead to work beyond the scope of this agreement, that additional work will be clarified through an amendment to this Agreement or a separate agreement, with price and payment terms mutually agreed upon prior to commencement of that work.

## **INDEMNITY**

Our engagement is designed to maintain accurate monthly financial reporting and look at efficiencies in that process and cannot be relied upon to disclose errors, fraud or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our procedures.

## PROFESSIONAL LIABILITY

During the course of this engagement, Adams, Brown, Beran and Ball, Chtd. will maintain professional liability insurance of, at minimum, \$1,000,000 per occurrence through the term of the engagement.

## CONFIDENTIALITY

During the course of this engagement we may have access to proprietary information of the company, including, without limitations, oral and written information and material concerning or pertaining to the company's trade secrets, business methods, plans and/or projects. We acknowledge that such information, regardless of its form, is confidential and proprietary to the company, and that we shall not use, copy, or disclose the information in whole or in part in any manner or to any person or entity without the express prior written consent of a duly authorized officer of the company.

## FEES

Statements for services will be sent on a monthly basis and are payable within 30 days. The one-time implementation fee for Bill.com plus Intacct of \$15,500 will be billed on a per month basis of \$1,291 per month beginning July 2020 and continuing through June 2021. The monthly oversight and internal control functions will be billed on a per month basis of \$1,200 per month beginning August 2020 and continuing until terminated by either party.

You have agreed to include Bill.com Subscription services in your service agreement. The cost of this service is \$38.25 base console fee plus \$10 per user per month plus ach and check fees that vary based on usage. These fees will be billed at the conclusion of the month in which services have been performed.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

## TERMINATION

It is understood that either party may terminate this Agreement at any time, for any reason, with 30 days written notice to the other party. It is understood that any unpaid services that are outstanding at the date of termination are to be paid in full based on payment terms within this Agreement.

We appreciate the opportunity to be of service to you and believe this letter correctly expresses the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to me. This letter will continue in effect until cancelled by either party.

Sincerely,

*Michelle Ryan*

Michelle Ryan, Partner, CPA, CGMA  
Adams, Brown, Beran & Ball, Chtd.

Response:

This letter correctly sets forth the understanding of our agreement:

---

Signed

---

Title

---

Date

Proposed Approach:  
Outsourced Treasurer and Accounting Services for



June 30, 2020

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Table of Contents

# Table of Contents

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TIMELINE	8
YOUR TEAM	9

# Executive Summary

Prepared for:

**Leslie Herring, Chief Administrative Officer/City Clerk**  
**Jason Hannaman, City Councilmember**  
**Westwood, Kansas City Council**

Thank you for the opportunity to learn more about your need for outsourced Treasurer and accounting services. We have a deep respect for the City of Westwood and appreciate the time you have taken to explain the type of firm you are seeking to handle your needs. Through our initial discussion, you've helped us begin to understand the operational, financial reporting, and administrative needs within your organization.

This document outlines a *draft* proposed approach based on what we know about one another up to this point. This allows us to get to know more about your organization and goals while being flexible in making changes to the proposal as well as after you've made your selection.

## Observations and Identified Needs

The following unique needs of your organization were consistent throughout our conversations.

- *Innovation:* We heard your desire to revamp your current accounts payable and paper check writing processes to gain additional efficiencies.
- *Access to data:* You helped us understand your desire for a user-friendly accounting software package that enables you to make the best decisions for your municipality through more robust reporting capabilities and visibility into the data you already have.
- *Internal Controls & Oversight:* You explained the need to maintain internal controls and oversight throughout the transformation process and beyond. Strong internal controls and processes enable your municipality to continue financial operations in the event of an absence or vacancy in the council or administrative department. Appropriate oversights also ensure good stewardship of taxpayer funds.

## Our Recommendations

### ***Innovation Recommendation***

Throughout our conversations during the past few weeks, you've helped us understand your desire to outsource and modernize your accounts payable and paper check writing processes. While any CPA firm can manage transactional bill pay for you, we heard a consistent theme in our discussions of knowing there is a better way to do some of the current tasks, just not sure it was an option for you.

For this reason, our proposed solution in this area is implementing an automated, electronic solution, Bill.com. While there are implementation costs, the up-front investment will be more cost-effective than paying a CPA firm to manage your accounts payable process for years to come. A solution like this will free up time and create efficiencies that enable you to focus your efforts in other important areas.



# Executive Summary

With Bill.com:

- You can pay your bills with the click of a button on your phone or computer from wherever you have an internet connection. There's no need to sign paper checks when you can ACH payments from the comfort of your home or office!
- You'll never lose an invoice with its audit trail feature.
- You'll save time on data entry and be able to reconcile quickly by syncing the app with your accounting system, like QuickBooks or Sage Intacct.
- [Learn more about bill.com on our blog.](#)

## **Data Access Recommendation**

A good accounting software system is a huge piece of any finance department. You've walked us through your current use of MAS 90 and your efforts in implementing Blackbaud. Some consistent themes emerged in these conversations:

- Neither Peachtree nor Blackbaud are user friendly. Peachtree is outdated and doesn't provide all the functionality needed but Blackbaud is a little too robust and complicated.
- Since your accountant controls the ability to build custom reports, visibility into your data isn't completely available.

While it's possible to continue using Peachtree or finalize Blackbaud's implementation, we recommend implementing a cost-effective and user-friendly accounting solution: Sage Intacct. By using Sage Intacct, you gain:

- *More robust reporting capabilities.* You can choose from existing reporting templates or create your own. While we can certainly help with these reports, training your team to create these reports is part of an overarching contingency plan and gives you control, while ensuring peace of mind that we're just down the street – or a call or click away to help.
- *Insight on your existing data* to use when making financial and operational decisions for the City of Westwood.
- *Realtime Reporting.* With expanded access to the accounting platform, data will be more real time than just posting monthly after the fact.
- Note: Sage Intacct and Bill.com integrate well with one another.

## **Internal Controls & Oversight Recommendation**

While solutions to outsource your existing accounting processes are available, making the changes laid out in the first two recommendations positions the City of Westwood for continued success in the new digital age. You also gain the autonomy needed to use your data to make decisions while ensuring proper internal controls and oversight are in place through Adams, Brown, Beran & Ball.

As your strategic partner, our firm will provide you with the internal controls and oversight needed to ensure continued good stewardship with taxpayer funds. A CPA firm partner also enables continuity – we can immediately step in if your city clerk is on a leave of absence, accepts another position, or another unplanned emergency arises (pandemics, etc.). Planning for the unexpected reduces your level of exposure and risk for when – not if – these situations arise.

# Summary of Investment

The specific services we are proposing as our solution for the City of Westwood represent a base of services through which we can provide you optimal value, consistency, and quality. *These options are laid out on the next page.* Regardless of which options you choose, we consider ourselves as a partner in moving your organization's important mission forward. As such, a top priority will be identifying opportunities in accounting processes and procedures that save your organization time and enable you to do the most with limited resources.

Ultimately our objective is to create a solution for you that meets your needs and fits your budget. Accordingly, if there are other combinations or levels of service you would like to explore to achieve this, we are happy to do so.

If you agree that the Baseline Option meets your needs, please sign your tentative acceptance. This is not a formal engagement letter. If you agree to engage our services, we will prepare and provide a formal engagement letter, the terms of which will reflect the material items in this proposal. Our engagement letter will cover one year of service with provisions that either party can cancel at any time by providing a 30-day notice to the other party.

We hereby state our intent to engage Adams, Brown, Beran & Ball according to the attached fee and service levels according to the Baseline Option outlined on the next page.

Approved By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Why?	Who Leads?	Baseline
Paperless and Automated Accounts Payable	ABBB	<p><b>Implement Bill.com to automate the bill pay process</b></p> <ul style="list-style-type: none"> <li>- Assessment of Accounts Payable Transaction Process – documenting processes and internal controls</li> <li>- Discuss options for Bill.com console setup and approver policy</li> <li>- Setup users and define roles</li> <li>- Updated draft purchasing policy</li> <li>- Online Training Tutorials for more self-guided learning</li> <li>- Paperless document retention and bill payment functions</li> <li>- Integration with Intacct for real-time reporting</li> </ul> <p><b>Investment:</b></p> <ul style="list-style-type: none"> <li>- Baseline Implementation \$1,500 one-time fee</li> <li>- Subscription Fees Billed Separately <ul style="list-style-type: none"> <li>o \$38.25 base console fee + \$10 per user per month</li> <li>o Per ACH fee \$0.49, Per check \$1.69</li> <li>o Estimated Fee for 100 ACH transactions a month with 6 users \$147.25 monthly</li> </ul> </li> </ul>
Upgrade Accounting Platform for more robust reporting	ABBB	<p><b>Implement Intacct Accounting Platform</b></p> <ul style="list-style-type: none"> <li>- Assessment of transactional processes for initial accounting system setup</li> <li>- Review of Chart of Accounts, Funds and Dimensions for tracking</li> <li>- Setup Intacct platform, users and define roles</li> <li>- Review Data Transfer requirements from MAS 90 system, ideally 3 years of detail data from current system, year to year prior to that</li> <li>- Self-Guided Training utilizing the Intacct Community</li> </ul> <p><b>Investment:</b></p> <ul style="list-style-type: none"> <li>- Baseline Implementation \$14,000 one-time fee</li> <li>- Data Import Options into Intacct <ul style="list-style-type: none"> <li>o 2019 Detail \$4,320</li> <li>o 2020 Detail to date \$2,520</li> <li>o Summary annual entry for prior years \$360</li> </ul> </li> </ul>
Ongoing Oversight and Recurring Services	ABBB	<p><b>Monthly Oversight and Internal Control Functions</b></p> <ul style="list-style-type: none"> <li>- Reconcile bank accounts</li> <li>- Review financial statements</li> <li>- Prepare executive summary on items of importance noted during financial statement review</li> <li>- Prepare Report Packet for City Council</li> <li>- Work with City Clerk, Council and Department Heads to address any additional reporting needs</li> <li>- Intacct Subscription</li> </ul> <p><b>Investment:</b></p> <ul style="list-style-type: none"> <li>- Recurring Fee \$1,200 per month</li> </ul>

## Other Considerations

<b>Weekly bill pay as you now know it will no longer be needed</b>	City of Westwood	<p>Phase Out of Current Weekly Accounts Payable Process</p> <ul style="list-style-type: none"> <li>- No longer required to be performed externally by implementing Bill.com.</li> <li>- Accounts Payable and weekly bill pay function will be performed by City of Westwood staff</li> </ul>
<b>Treasurer Role</b>	TBD	<p>Review current treasurer role to meet the City's needs</p> <ul style="list-style-type: none"> <li>- Determine steps to fulfil current treasurer's roles and responsibilities per statutory requirements</li> </ul>
<b>Transactional Assessments</b>	City of Westwood	<p>Documentation and walkthrough process for all accounting cycles</p> <ul style="list-style-type: none"> <li>- Accounts Payable, Accounts Receivable, Payroll, Month End Close and Financial Reporting, Other Processes as Applicable</li> <li>- Documentation of transactional processes from start to finish providing a baseline accounting manual for the organization</li> <li>- Review for internal controls and opportunities to automate processes</li> </ul>
<b>Upgrades and Add on Services</b>	ABBB	<p>Bill.com and Intacct Implementation Upgrades</p> <ul style="list-style-type: none"> <li>- Onsite training for users</li> <li>- Ongoing support and troubleshooting</li> <li>- Intacct Custom Report Building (beyond standard reports)</li> </ul> <p>Ongoing Oversight and Recurring Services</p> <ul style="list-style-type: none"> <li>- Attendance at council meetings on a recurring basis</li> <li>- Budget Preparation Assistance</li> <li>- Audit Assistance</li> </ul> <p><b>Investment:</b></p> <ul style="list-style-type: none"> <li>- Scope and pricing determined on further conversations.</li> </ul>

<b>Estimated Timeline for Implementation</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
<b>Bill.com</b>	Due Diligence, Console Setup and Go Live with Paperless Process	Complete				
<b>Intacct</b>	Due Diligence and Console Setup	Go Live	Complete			
<b>Weekly Bill Pay (current process)</b>	Transition to Bill.com	End Paper Process				
<b>Ongoing Services</b>	Due Diligence and Go Live	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

# Your Team

**Michelle Ryan, CPA, CGMA, Partner,  
Client Accounting Services Leader**

Michelle joined the ABBB team in 2008 and is a Partner in the firm's Overland Park office. As ABBB's CFO Service Line leader, she specializes in (1) moving traditional bookkeeping practices into the cloud by leveraging technology to facilitate real-time reporting and automated accounting systems, (2) providing Outsourced Controller and CFO services to a variety of businesses with ranging support requirements, and (3) Outsourced Payroll Services ranging from compliance to full-service payroll options.

**Angela Lange, Senior Staff Accountant**

As a former city clerk, herself, Angela is an integral part of the firm's Client Accounting Services and Outsourced CFO department. Her years of accounting experience and expertise in the municipal space enables her to create and implement customized solutions to meet clients' needs.

**Danielle Hollingshead, CPA, Principal,  
Local Government Industry Leader**

Danielle joined ABBB in 2009 after graduating from Fort Hays State University. In addition to her current role as a principal of the firm, she oversees ABBB's local government niche as the firm's Governmental Industry Leader. Danielle provides municipal audit and attestation services and consults with government leaders in a variety of strategic, operational, and financial areas. She stays involved in the industry through several groups and associations and working hands-on with numerous governmental entities.

**James Bailey, CPA, Senior Manager**

James serves as ABBB's Restaurant Industry Leader and provides leadership to the firm's Client Accounting Services and Outsourced CFO department. With over fifteen years of public accounting, consulting, and outsourcing experience, he strategizes with clients creates unique solutions to meet their needs. Additionally, James is a keen researcher of cutting-edge technologies in the industry.

**Chris Hale, Client Services Specialist, Intacct Implementor**

Chris serves as the firm's Intacct Implementor and is dedicated to working with clients to upgrade their accounting platform. He has experience in automation of large data sets and brings a unique perspective to leverage technology and accounting platforms for our clients.

## COUNCIL ACTION FORM

## Admin Item - Resolution

Meeting Date: July 9, 2020

Staff Contact: Leslie Herring, CAO / City Clerk

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Agenda Item: Request for Adoption of a Resolution for Removal of Nuisance Vehicles  
2330 W 48<sup>th</sup> Street

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### Background/Description of Item

A total of eight (8) nuisance motor vehicles without current registration and with no indication of recent movement are located on residential property located at 2330 W. 48<sup>th</sup> Street. The property owner, Mark Cohanzadeh, passed away in November 2017 and the property has been vacant since his death. Since that time, City staff has received numerous complaints from neighboring Westwood residents about the nuisance vehicles. As such, and after multiple attempts to resolve the matter and have the vehicles removed by Mr. Cohanzadeh's heirs, City staff is requesting the City Council act to abate the nuisance by removal of the vehicles from the property.

Recent photos of the property and the nuisance vehicles are provided below.



### Governing Laws

[K.S.A. 12-1617e](#) provides for the abatement of nuisances; notice; assessment and collection of costs; procedure; disposition of motor vehicles. This statute allows a governing body of a city to remove or abate from private property nuisances – including motor vehicles – upon notice to the property owner and upon lack of due diligence demonstrated by the property owner to abate the nuisance personally. This statute allows the City to recover from the property owner any costs associated with the abatement, if not through direct payment by the property owner, then by assessing the costs against the property.

[KSA 8-1102](#) provides for impounding and disposition of vehicles; notice; recovery from impoundment, requirements. This provision allows the tow company in possession of the vehicles to sell the same at public auction after public notice and attempt to identify the lawful owner.



[Westwood City Code Chapter VIII, Article 7](#) provides for junked motor vehicles on private property. This Code section provides for City removal of vehicles following notification or attempted, good-faith notification to the property owner.

#### *City Action To-date*

Mr. Cohanazadeh was first notified of the violations by letter sent first class mail January 26, 2017, with no response received. Two requests for the owner to contact the City were posted on the front door of the residence on March 28, 2018 and September 4, 2018. Again, no response was received. On May 12, 2020, notice of violation was sent via certified mail with return receipt requested to the Westwood property address as well as the address of Mr. Cohanazadeh's daughter, Celine, the executrix of his estate, who resides out of state. Service of the notice sent to the Westwood address was accepted. No response was received from notice sent to Mr. Cohanazadeh's daughter, Celine; neither by return receipt nor undeliverable return.<sup>1</sup>

#### **Staff Comments/Recommendation**

Pursuant to the governing state and city laws, staff is presenting the City Council with a proposed resolution for adoption. Adoption and publication of the resolution will allow City staff to call a tow company to haul the vehicles from the property and store them at the tow company's lot. Upon referral, City staff contacted Pro Tow in Overland Park, which commonly provides this service to other Johnson County cities. Pursuant to conversation with Pro Tow staff, the City could call them to tow the vehicles and Pro Tow would cover the full cost of hauling, storage, and ultimate disposition of the vehicles (most likely public auction), with no charge to the City. Following publication of the resolution, this could occur as early as July 22, 2020.

#### *Suggested Motion*

*I move to approve Resolution 82-2020 authorizing the removal of abandoned vehicles from property located at 2330 W. 48th Street.*

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<sup>1</sup> Copies of these letters are attached.



SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"> <li>Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.</li> <li>Print your name and address on the reverse so that we can return the card to you.</li> <li>Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>		A. Signature X <i>[Signature]</i> <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Addressee	
1. Article Addressed to:  <b>MARK COHANZADEH</b> <b>2330 W. 48<sup>TH</sup> ST.</b> <b>WESTWOOD, KS 66205</b>		B. Received by (Printed Name) <i>David Greule</i> C. Date of Delivery <i>5/29/20</i>	
		D. Is delivery address different from item 1? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, enter delivery address below:	
		3. Service Type <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.	
		4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes	
2. Article Number (Transfer from service label)		<b>7009 1680 0000 8282 0999</b>	
PS Form 3811, February 2004		Domestic Return Receipt 102595-02-M-1540	

U.S. Postal Service <sup>TM</sup>	
CERTIFIED MAIL <sup>TM</sup> RECEIPT	
(Domestic Mail Only; No Insurance Coverage Provided)	
For delivery information visit our website at <a href="http://www.usps.com">www.usps.com</a>	
OFFICIAL USE	
Postage \$	Postmark Here
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees \$	
Sent To <b>MARK COHANZADEH</b> Street, Apt. No., or PO Box No. <b>2330 W. 48<sup>TH</sup> ST.</b> City, State, ZIP+4 <b>WESTWOOD, KS 66205</b>	
PS Form 3800, August 2006 See Reverse for Instructions	



May 12, 2020

Mark Cohanazadeh  
2330 W. 48<sup>th</sup> Street  
Westwood, KS 66205

Re: Notice of Violations of the Westwood City Code at 2330 W. 48<sup>th</sup> Street (Tax ID RP66100000 0023)

Mr. Cohanazadeh,

The City of Westwood has adopted regulations to assist in providing a safe and visually attractive community for our residents. Cooperation of residents is essential to help maintain the quality of our neighborhoods and promote a positive image for our city.

Multiple violations of Chapter VIII of the City Code, specifically Article 7 – JUNKED MOTOR VEHICLES ON PRIVATE PROPERTY, have been found to exist on your property. Section 8-703 of the Westwood City Code reads as follows:

*8-703. NUISANCES UNLAWFUL; DEFINED; EXCEPTIONS. It shall be unlawful for any person to maintain or permit any motor vehicle nuisance within the city.*

*(a) A motor vehicle nuisance is any motor vehicle which is not currently registered or tagged pursuant to K.S.A. 8-126 to 8-149 inclusive, as amended; or parked in violation of city ordinance; or incapable of moving under its own power; or in a junked, wrecked or inoperable condition. Any one of the following conditions shall raise the presumption that a vehicle is junked, wrecked or inoperable;*

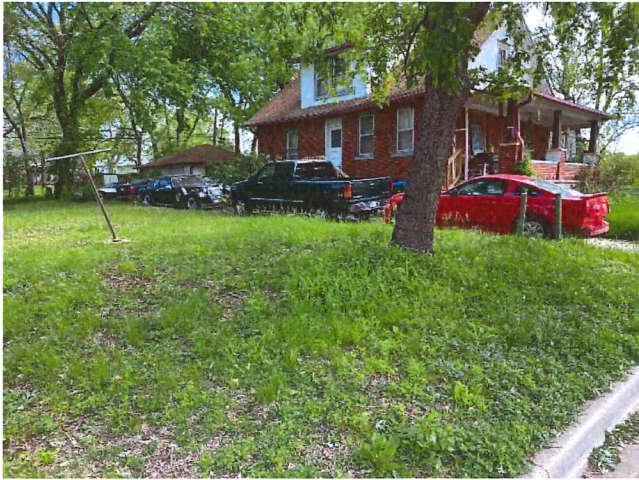
- (1) Absence of a current registration plate upon the vehicle;*
- (2) Placement of the vehicle or parts thereof upon jacks, blocks, or other supports;*
- (3) Absence of one or more parts of the vehicle necessary for the lawful operation of the vehicle upon street or highway.*
- (4) Absence of any indication of movement over a 60-day period.*

The Westwood City Code may be found at <http://www.westwoodks.org/citycode>.

A total of eight (8) nuisance vehicles without current tags pursuant to K.S.A. 8-126 to 8-149, inclusive, were observed on the property as follows:

Red Ford Mustang – expired Kansas plate 884 HMY  
Black Coupe of Unknown Make/Model – no plate  
Green Chevrolet Silverado – expired Kansas plate 122 CSM  
Black BMW 525 – expired Kansas plate 403 DSQ  
Silver Chevrolet Malibu – expired Kansas plate 100 EOU  
Red Ford Mustang – no plate  
Two-tone Silver Chevrolet Corvette – no plate.  
Black Mercedes Benz SLK – expired Kansas plate 324 GGB





You are hereby ordered to abate these violations within thirty (30) days after receipt or posting of this notice. You may request a hearing before the governing body or its designated representative within ten (10) days of receipt or posting of this notice.

If the violations are not abated or a hearing requested within the allowed time, a complaint will be filed in the municipal court of the city after thirty (30) days. Upon conviction of any violation of provisions of section 8-703, be fined in an amount not to exceed \$500.00 or be imprisoned not to exceed 180 days or be both fined and imprisoned. Each day during or on which a violation occurs or continues after notice has been served shall constitute an additional or separate offense. (Ord. 744, Sec. 8; Code 1993)

In addition to, or as an alternative to prosecution, the city or its authorized agent will abate the violations and the cost and interest will be assessed. You will be given an opportunity to pay the assessment, and if it is not paid within 30 days of such notice, it will be added to the property tax of the parcel of land as a special assessment per K.S.A. 12-1, 115, and amendments thereto.

Please contact me with any questions regarding this matter.

Thank you,

Eddie McNeil  
Building Official/Codes Administrator  
City of Westwood  
(913) 362-1550  
Email: [eddie.mcneil@westwoodks.org](mailto:eddie.mcneil@westwoodks.org)

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Sent To  
CELINE COHANZADEH, AKA CELINE COHAN  
Street, Apt. No.,  
or PO Box No. 2242 COLDWATER CANYON DRIVE  
City, State, ZIP+4 BEVERLY HILLS, CA 90210

PS Form 3800, August 2006

See Reverse for Instructions





May 12, 2020

Celine Cohanzadeh, aka Celine Cohan  
2242 Coldwater Canyon Drive  
Beverly Hills, CA 90210

Re: Notice of Violations of the Westwood City Code at 2330 W. 48<sup>th</sup> Street (Tax ID RP66100000 0023)

Ms. Cohanzadeh,

The City of Westwood has adopted regulations to assist in providing a safe and visually attractive community for our residents. Cooperation of residents is essential to help maintain the quality of our neighborhoods and promote a positive image for our city.

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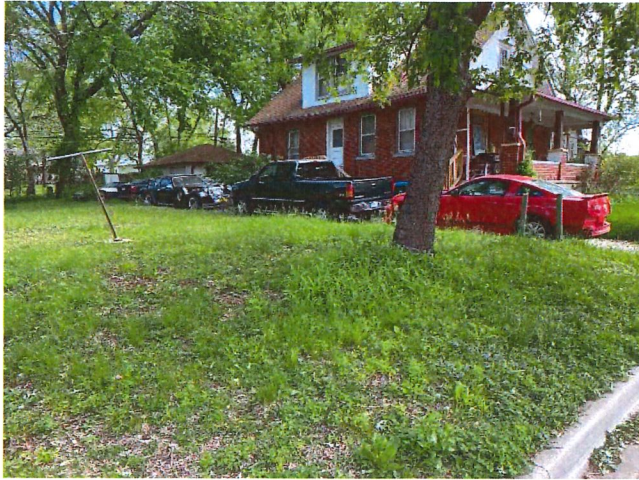
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Black Mercedes Benz SLK – expired Kansas plate 324 GGB



You are hereby ordered to abate these violations within thirty (30) days after receipt or posting of this notice. You may request a hearing before the governing body or its designated representative within ten (10) days of receipt or posting of this notice.

If the violations are not abated or a hearing requested within the allowed time, a complaint will be filed in the municipal court of the city after thirty (30) days. Upon conviction of any violation of provisions of section 8-703, be fined in an amount not to exceed \$500.00 or be imprisoned not to exceed 180 days or be both fined and imprisoned. Each day during or on which a violation occurs or continues after notice has been served shall constitute an additional or separate offense. (Ord. 744, Sec. 8; Code 1993)

In addition to, or as an alternative to prosecution, the city or its authorized agent will abate the violations and the cost and interest will be assessed. You will be given an opportunity to pay the assessment, and if it is not paid within 30 days of such notice, it will be added to the property tax of the parcel of land as a special assessment per K.S.A. 12-1, 115, and amendments thereto.

Please contact me with any questions regarding this matter.

Thank you,

Eddie McNeil  
Building Official/Codes Administrator  
City of Westwood  
(913) 362-1550  
Email: [eddie.mcneil@westwoodks.org](mailto:eddie.mcneil@westwoodks.org)

**CITY OF WESTWOOD, KANSAS  
RESOLUTION NO. 82-2020**

**A RESOLUTION OF THE CITY OF WESTWOOD, KANSAS, TO REMOVE AND ABATE ABANDONED VEHICLES, PURSUANT TO K.S.A. 12-1617e, ET SEQ., AND CHAPTER VIII, ARTICLE 7 OF THE CODE OF THE CITY OF WESTWOOD, KANSAS, AND AMENDMENTS THERETO, REGARDING INOPERABLE AND NUISANCE VEHICLES ON THAT CERTAIN REAL PROPERTY, COMMONLY KNOWN AS 2330 W 48<sup>TH</sup> STREET.**

**WHEREAS**, pursuant to K.S.A. 12-1617e and Chapter VIII, Article 7 of the Code of the City of Westwood, Kansas, the Governing Body of the City of Westwood, Kansas is granted, the authority to remove any vehicles located within the City that are inoperable and deemed a nuisance;

**WHEREAS**, in accordance with K.S.A. 12-1617e and Chapter VIII, Article 7 of the Code of the City of Westwood, Kansas, and amendments thereto, the Public Officer for the City of Westwood, Kansas, has filed with the Governing Body a statement in writing that the vehicles located on that real property, commonly known as 2330 W 48<sup>th</sup> Street, Westwood, Johnson County, Kansas, are inoperable and deemed a nuisance;

**WHEREAS**, the Public Officer on May 29, 2020 served an order of violation upon the property owner at 2330 W. 48<sup>th</sup> Street in accordance with WMC § 8-707 and 8-708 and K.S.A. § 12-1617e;

**WHEREAS**, following service of the order of violation the property owner at 2330 W. 48<sup>th</sup> Street failed to abate the Code violation identified in the order of violation or request a hearing before the Governing Body within 10 days as directed;

**WHEREAS**, the City upon notice, and under K.S.A. 12-1617e and Chapter VIII, Article 7 of the Code of the City of Westwood, Kansas, may ultimately remove and abate such vehicles, that, in such event, the owner may lose any interest in auction proceeds of such vehicles and that any costs borne by the City may be assessed against the real property.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:**

**SECTION 1.** The above-stated recitals are incorporated herein by reference and shall be as effective as if set forth in full.

**SECTION 2.** The Governing Body does hereby find that the vehicle(s) identified in the order of violation are “inoperable” within the meaning of WMC § 8-702(a) and a “nuisance” within the meaning of WMC § 8-703 and K.S.A. 12-1617e(e).

**SECTION 3.** Pursuant to K.S.A. 12-1617e and Chapter VIII, Article 7 of the Code of the City of Westwood, Kansas, notice has been provided as required by law to the owner of 2330 W 48<sup>th</sup> Street, Westwood, Johnson County, Kansas, and bearing the legal description, to-wit:

WESTPORT ORCHARD ADDITION, A SUBDIVISION OF LAND IN JOHNSON COUNTY  
KANSAS, LTS 23 & 24

that the owner shall abate or request a hearing before the governing body relating to the inoperable vehicle(s) on the property and that failure to abate or request a hearing may result in the City's abatement of such inoperable vehicles.. The Governing Body finds that the property owner has failed to abate or request a hearing within 10 days of service as required by the order of violation served by the Public Officer.

**SECTION 4.** The City Clerk is hereby directed to serve this resolution in accordance with WMC § 8-710 and in the event that the whereabouts of the property owner are unknown and cannot be determined through reasonable diligence, publish this resolution, once each week for two consecutive weeks, on the same day each week, in the official newspaper of the City, the foregoing Resolution.

**SECTION 5.** Within 10 days after the passage of this resolution, the Public Officer or other agents of the City are hereby authorized to abate the conditions causing the violation.

**SECTION 6.** Following abatement by the City, the City Clerk shall give notice to the property owner or their agent by personal service or by certified mail, return receipt requested, of the total cost of the abatement or removal by the City in accordance with WMC § 8-713 and is authorized to pursue levying of a special assessment against the property as therein provided in the event that the costs remain unpaid after 30 days.

**SECTION 7.** The City Clerk is hereby authorized to take such acts to cause the disposition of the inoperable vehicle(s) abated from the subject property in accordance with K.S.A. 12-1617e(e) and K.S.A. 8-1102(a)(2).

**ADOPTED by the Governing Body of the City of Westwood, Kansas, this 9th day of July, 2020.**

---

David E. Waters, Mayor

ATTEST:

---

Leslie Herring, City Clerk

APPROVED AS TO FORM AND LEGALITY

---

Ryan B. Denk, City Attorney



# WESTWOOD

JUNE, 2020

ACTIVITIES / OFFENSE	Jun-20	Jun-19	CHANGE	ACTIVITIES / OFFENSE	Jun-20	Jun-19	CHANGE
<i>PART I CRIMES</i>				CRIMINAL DAMAGE	0	1	-1
MURDER	0	0	0	DISORDERLY CONDUCT	0	0	0
RAPE/SEX CRIME	1	0	1	DISTURBANCE-ARMED	0	0	0
ROBBERY	0	0	0	DISTURBANCE	1	2	-1
<u>BURGLARY</u>							
BUSINESS	0	0	0	FIRE	1	0	1
RESIDENTIAL	0	1	-1	F.I.F.	0	0	0
VEHICLE	3	0	3	INFO / INVEST	9	8	1
				INTERV / INTEROG	0	0	0
MOTOR VEH THEFT	21	0	2	JUVENILE	0	1	-1
LARCENY / THEFT	2	4	-2	NATURE UNKNOWN	0	0	0
ASSAULTS/BATTERY	0	0	0	NOISE COMPLAINT	1	0	1
SHOPLIFTING	0	0	0	OPEN DOOR	0	0	0
<u>ARRESTS</u>							
FELONY	2	0	2	ORD. COMPLAINT	0	0	0
MISDEMEANOR	0	1	-1	ORD. VIOL WARNING	0	0	0
TRAFFIC	0	0	0	ORD. VIOL LETTER	0	0	0
DUI	0	0	0	OTHER	0	1	-1
OTHER	0	3	-3				
WARRANTS	2	2	0	PARK CHECK	0	0	0
CONFINED	2	1	1	PED. CHECK	0	0	0
				PROWLER	0	1	-1
<u>SUMMONS</u>				PUBLIC SERVICE	10	15	-5
HAZARD	39	62	-23				
NON-HAZARD	87	180	-93	RECOVERED PROP	2	0	2
DUI	0	0	0	SHOPLIFTING	0	0	0
ORD. VIOLATION	0	0	0	SPECIAL TALKS	0	0	0
				SUSPICIOUS SUBJECT	3	2	1
ACCIDENT 10-47	0	1	-1	SUSP VEH 10-44	5	4	1
ACCIDENT 10-48	0	1	-1	SUSP VEH 10-45	1	0	1
ADMIN.DUTIES-PD	16	27	-11				
ADMIN.DUTIES - CITY	1	0	1	TELE. CALL HARASS	0	0	0
ALARM	5	4	1	TELE. CALL THREAT	0	0	0
ANIMAL	1	0	1				
				TRAFFIC CONTROL	0	0	0
ASSIST - POLICE	1	5	-4	TRAFFIC COMPLAINT	1	1	0
ASSIST - PUB MOTOR	9	5	4	TRAFFIC WARNING	27	33	-6
				10-81	25	46	-21
BLD. CHECK-SHAKE	0	3	-3	WARRANT ATTEMPT	0	0	0
BLD. CHECK-PATROL	1150	1340	-190	911 UNFOUNDED	4	0	4
BUSINESS CHECK	30	12	18	CALLS	116	56	60
				REPORTS	26	26	0
CASUALTY-RESCUE	6	3	3	VEH. SERVICE 10-92	11	10	1
CIVIL MATTER	0	1	-1	<b>TOTALS</b>	<b>1602</b>	<b>1863</b>	<b>-260</b>

JUNE 2020

<u>ACTIVITIES / OFFENSE</u>	<u>WW</u>	<u>WH</u>	<u>MW</u>	<u>OTHER</u>	<u>TOTAL</u>
<i>PART I CRIMES</i>					
MURDER	0	0	0	0	0
RAPE	1	0	0	0	1
ROBBERY	0	0	0	0	0
<u>BURGLARY</u>					
BUSINESS	0	0	0	0	0
RESIDENTIAL	0	0	0	0	0
VEHICLE	3	0	0	0	3
MOTOR VEH THEFT	2	1	0	0	3
LARCENY / THEFT	2	0	0	0	2
ASSAULTS/BATTERY	0	1	0	0	1
SHOPLIFTING	0	0	0	0	0
<u>ARRESTS</u>					
FELONY	2	0	0	0	2
MISDEMEANOR	0	0	0	0	0
TRAFFIC	0	0	0	0	0
DUI	0	0	0	0	0
OTHER	0	0	0	0	0
WARRANTS	2	0	0	0	2
CONFINED	2	0	0	0	2
<u>SUMMONS</u>					
HAZARD	39	5	4	0	48
NON-HAZARD	87	11	38	0	136
DUI	0	0	0	0	0
ORD. VIOLATION	0	0	0	0	0
ACCIDENT 10-47	0	0	1	0	1
ACCIDENT 10-48	0	0	0	0	0
ADMIN. DUTIES -PD	16	0	0	0	16
ADMIN. DUTIES - CITY	1	0	0	0	1
ALARM	5	0	0	0	5
ANIMAL	1	0	0	0	1
ASSIST - POLICE	1	0	0	2	3
ASSIST - PUB MOTOR	9	0	0	0	9
BLD.CHECK - SHAKE	0	0	0	0	0
BLD.CHECK - PATROL	1150	1080	1040	0	3270
BUSINESS CHECK	30	6	0	0	36
CASUALY - RESCUE	6	0	1	0	7
CIVIL MATTER	0	0	0	0	0
CRIMINAL DAMAGE	0	0	0	0	0
DISORDERLY CONDUCT	0	0	0	0	0
DISTURBANCE - ARMED	0	0	0	0	0
DISTURBANCE	1	0	0	0	1

JUNE 2020

<u>ACTIVITIES / OFFENSE</u>	<u>WW</u>	<u>WH</u>	<u>MW</u>	<u>OTHER</u>	<u>TOTAL</u>
FIRE	1	0	0	0	1
F.I.F	0	0	0	0	0
INFO / INVEST	9	0	0	0	9
INTERV / INTEROG	0	0	0	0	0
JUVENILE	0	0	0	0	0
NATURE UNKNOWN	0	0	0	0	0
NOISE COMPLAINT	1	0	1	0	2
OPEN DOOR	0	0	1	0	1
ORD. COMPLAINT	0	0	0	0	0
ORD. VIOL. WARNING	0	0	0	0	0
ORD. VIOL. LETTER	0	0	0	0	0
OTHER	0	0	0	0	0
PARK CHECK	0	0	0	0	0
PED. CHECK	0	0	0	0	0
PROWLER	0	0	0	0	0
PUBLIC SERVICE	10	0	2	0	12
RECOVERED PROP	2	0	0	0	2
SPECIAL TALKS	0	0	0	0	0
SUSPICIOUS SUBJECT	3	0	2	0	5
SUSP. VEH 10-44	5	1	0	0	6
SUSP. VEH 10-45	1	0	0	0	1
TELE. CALL HARASS	0	0	0	0	0
TELE. CALL THREAT	0	0	0	0	0
TRAFFIC CONTROL	0	0	0	0	0
TRAFFIC COMPLAINT	1	1	0	0	2
TRAFFIC WARNING	27	0	0	0	27
911 UNFOUNDED	4	0	0	0	4
WARRANT ATTEMPT	0	0	0	0	0
10-81	25	1	0	0	26
CALLS	116	2	2	0	120
REPORTS	26	2	2	0	30
VEH. SERVICE 10-92	11	0	0	0	11
911 UNFOUNDED	0	1	0	0	1
<b>TOTAL</b>	1,602	1,112	1,094	2	3810

**WESTWOOD  
INCIDENT SUMMARY**

**MOTOR VEHICLE THEFT**

**CASE NO:** 20-0151      **LOCATION:** 2416 W 49th Terr  
**DATE :** 6/8/2020      **VICTIM:**  
**ACTIVITY:** Unknown suspect stole a unlocked Honda CRV from the driveway without permission.

**CASE NO:**      **LOCATION:**  
**DATE :**      **VICTIM:**  
**ACTIVITY:**

**LARCENY / THEFT**

**CASE NO:** 20-0148      **LOCATION:** 2807 W 50 TR  
**DATE :** 6/7/2020      **VICTIM:**  
**ACTIVITY:** Unknown suspect took several pieces of mail from the mailbox without permission.

**CASE NO:** 20-0155      **LOCATION:** 4728 Adams St  
**DATE :** 6/12/2020      **VICTIM:**  
**ACTIVITY:** Unknown suspect removed the tag from the vehicle without permission.

**CASE NO:**      **LOCATION:**  
**DATE :**      **VICTIM:**  
**ACTIVITY:**

**BURGLARY TO AUTO**

**CASE NO:** 20-0144      **LOCATION:** 1909 W 48th St  
**DATE :** 6/1/2020      **VICTIM:**  
**ACTIVITY:** Unknown suspect(s) entered the vehicle without permission. No loss was reported.

**CASE NO:** 20-0147      **LOCATION:** 2807 W 50th TR  
**DATE :** 6/7/2020      **VICTIM:**  
**ACTIVITY:** Unknown suspect attempted to break into the vehicle.

**CASE NO:** 20-0166      **LOCATION:** 4701 Mission Rd  
**DATE :** 6/22/2020      **VICTIM:**  
**ACTIVITY:** Unknown suspect entered the vehicle and attempted to take the vehicle.

WESTWOOD  
COURT SUMMARY  
JUNE, 2020

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
June 05, 2020	62	02	\$ 2,666.00	88	00
June 12, 2020	88	26	\$ 1,967.00	118	00
June 26, 2020	29	01	\$ 3,607.00	15	00
<b>TOTALS</b>					
June, 2020	179	29	\$ 8,240.00	221	00
June, 2019	183	08	\$19,722.68	86	15
<b>TOTAL (8,240.00) less</b>					
* Kansas DL fees:					\$259.00
* Judges Training Fund:					\$100.00
* LET Training Fund:					\$751.50
* Seat Belt Safety Fund:					\$20.00
<b>June 2020 TOTAL:</b>					<b>\$7,109.50</b>

Y.T.D. TOTALS 2020		Y.T.D. TOTALS 2019	
ARRAIGNMENTS:	942	ARRAIGNMENTS:	835
TRIALS	126	TRIALS:	114
LETTERS:	1130	LETTERS:	351
WARRANTS:	65	WARRANTS:	149
FINES:	\$75,874.65	FINES:	\$106,326.68
KS DL FEES:	\$1072.00	KS DL FEES:	\$1262.00
JUDGES FUND:	\$300.50	JUDGES FUND:	\$571.50
L.E.T.FUND:	\$5,249.00	L.E.T FUND:	\$7,107.50
COMM CORRECTIONS:	\$0.00	COMM CORRECTIONS:	\$0.00
SEAT BELT FUND:	\$140.00	SEAT BELT FUND:	\$460.00

## **Westwood Public Works Monthly Report**

**TO: GOVERNING BODY**  
**FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS**  
**RE: MONTHLY REPORT, JUNE 2020**  
**DATE: JULY 7, 2020**

Some of the activities for Public Works in June include:

1. Daily collection of trash from the City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. Perform a weekly inspection of the traffic control signs throughout the City; replace poles and signs as required.
4. I Prepared the Purchase Orders and documentation for those purchases.
5. Performed routine maintenance at the City Hall to include the servicing of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
6. I represented the City at various meetings to include: None
7. Received, via email, Kansas One-Call Locate Requests, advised callers of there status with the City of Westwood in regards to utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provide the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
8. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
9. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
10. Performed various clerical duties for the Public Works Department's daily functions.
11. I attended Public Works, City Council and Staff and Committee meetings as required.
12. We performed weekly checks on the inside of the 5050 Rainbow property.
13. Observed activities associated with ROW Permits.
14. We marked streetlight utilities when requested by the One-Call System.
15. We swept streets in Westwood.
16. We patched potholes various locations.
17. I attended numerous briefings related to COVID 19 pandemic via Zoom.
18. We planted flowers at various locations in the City.
19. We replaced the water tank on our water trailer.
20. We made a new plan storage cabinet for the building inspector.
21. We corrected a code violation at 4810 Booth Street at the direction of the Codes Inspector.
22. We installed shelving at City Hall.
23. We edged the entire perimeter and swept sidewalks and streets.
24. We organized the closet in the Community Room to accept the items for Parks and Rec Events that had been stored at 5050 Rainbow Blvd.
25. We applied mulch at various locations in the City.

This concludes my activities report for some of the activities for Public Works in June.

To: Governing Body  
From: John Sullivan, Director of Public Works  
Date: July 7, 2020  
Re: Monthly Status Report

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- 2019 (formerly 2018) Street and Storm water Improvement Projects: We will be working on the punchlist items over the next month.
- W. 47<sup>th</sup> Street Project: The KDOT agreement was sent but we have not received it back yet from KDOT. I will be working on the Engineering and Inspection selection documents.
- Stone Wall Veneer, 4800 Building: The Public Works Committee asked me to engage the City Attorney. He has sent back some suggestions concerning our options which are being explored by the codes official and City Clerk/CFO.
- Storm Water Infrastructure Survey: I have received the data and will be reviewing in preparation to send in a request to SMAC for reimbursement funds.
- KU Crosswalk: This project is on track to be completed by September 1, 2020. Construction is to begin July 14<sup>th</sup>.
- Paint Only Project on W. 47<sup>th</sup> Street: This project bid on Monday. We received a favorable bid. The bid will be considered at the July Council Meeting.
- Belinder CARS Project, UBAS with additional streets: The Project is complete with the exception of one punchlist item. As soon as I receive the final invoice from Roeland Park I can process the reimbursement from the CARS Program.
- Annex Street Preliminary Design: The Public Works Committee has settled on a preliminary design for the streets in the Annex area. The Engineer is working on a cost estimate based on that design for a Budget number. The next steps will be determined if the project will be funded for 2021.
- 5050 Rainbow Demolition Plan: We have received bids on this project and will be considering them at the July Council Meeting.

## **COUNCIL ACTION FORM**

Meeting Date: July 9, 2020

Staff Contact: John Sullivan, Public Works Director

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Agenda Item: Consider a bid from Denton Excavating, Inc. dba Midland Wrecking and Authorize the Mayor to sign an agreement for the demolition of the 5050 Rainbow Blvd. property as bid.

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### **Background / Description of Item**

The City of Westwood purchased the Westwood Christian Church located at 5050 Rainbow Boulevard approximately 5 years ago. The property has been vacant and therefore not utilized since its purchase. It has been determined that the building should be razed, and the property be utilized as green space.

The City of Westwood received three bids for the demolition of the building and removal of the parking lot. The low bid was received from Denton Excavating, Inc. dba Midland Wrecking. The City requested a base bid plus 3 bid alternates. The Council will need to consider the base bid alone or adding any or all three bid alternates to the base bid cost and therefore the scope of work.

The base bid is for the complete removal of the building including the basement and footings, the parking lot and the driveways leading to the sidewalk/driveway approaches and the monument sign and the ground light footings. This project also includes the basement to be backfilled with clean soil and compacted in lifts with the disturbed area to be fine graded with topsoil and then hydro-seeded. The low base bid from Denton Excavating is \$67,535.00.

The three bid alternatives consist of the following:

1. Salvage the stone from the original 1951 structure by removing it free of deleterious material on the property for removal by the City. The estimation of the value of the stone when clean and placed on a pallet is estimated to be \$10,000.00. The stone matches the stone used throughout the city and would be stored at the Public Works Facility to be used in future projects. The cost of bid alternative No. 1 is \$800.00.
2. Salvage the archway stone that surrounds the front entrance for removal by the Public Works Department. The front entrance is surrounded by a wonderful cut stone archway. The archway is thought to possibly be used as an entrance incorporating the salvaged stone over a sidewalk entrance to a future park. The cost of bid alternative No. 2 is \$3,500.00.
3. Salvage the steeple in one piece from the ridge line of the building. The steeple along with the arch and the building corner stone could be used on the property as a monument to the original church and the congregants who met there for all those years. The church began its existence two years after the incorporation of the City of Westwood. The cost of bid alternative No. 3 is \$6,740.00.

### **Staff Recommendation**

Staff recommends awarding the base bid of \$67,535.00 to Denton Excavating, Inc. dba Midland Wrecking and consider any and all bid alternates it deems appropriate. Staff recommends authorizing the Mayor to sign the contract for services related to the demolition of the 5050 Rainbow Building and any or all bid alternatives as they may deem appropriate.



*Suggested Motion*

*I move to approve the Mayor to accept the bid of Denton Excavating, Inc. dba Midland Wrecking for the base bid plus alternate no(s). \_\_\_\_\_ and to authorize him to execute a contract for those services.*

## BID TABULATION SUMMARY

**CHURCH DEMOLITION - 5050 RAINBOW BLVD.**  
**Westwood, Kansas**

7-Jul-20

	Contractor	Addendum #1 Y/N	Bonds Y/N	Base Bid	Alternate #1	Alternate #2	Alternate #3	TOTAL
1	Denton	Y	Y	67,535.00	800.00	3,500.00	6,740.00	78,575.00
2	Industrial	Y	Y	81,497.75	500.00	1,500.00	28,000.00	111,497.75
3	Harvey Bros.	Y	Y	135,365.00	1,000.00	3,500.00	5,000.00	144,865.00
	Engineers Estimate	NA	NA	\$145,741.25	\$4,000.00	\$4,000.00	\$12,000.00	\$165,741.25

= Number Differed because Uhl Estimate had 3,990 SY sod and bid Form had 3995 SY of Sod

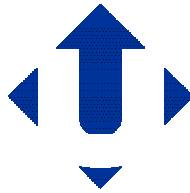
**CHURCH DEMOLITION - 5050 RAINBOW BLVD.  
CITY OF WESTWOOD, KANSAS**

BASE BID				ENGINEER'S ESTIMATE		Denton		Industrial		Harvey Bros.	
Item No.	Item Description	Units	Quantity	Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1	TEMPORARY FENCING & GATES	LS	1	\$3,500	\$3,500.00	3,000.00	\$ 3,000	\$ 2,500.00	\$ 2,500	\$ 3,000.00	\$ 3,000
2	EROSION AND SEDIMENT CONTROL	LS	1	\$500	\$500.00	900.00	\$ 900	\$ 600.00	\$ 600	\$ 500.00	\$ 500
3	INLET PROTECTION	EA	2	\$250	\$500.00	75.00	\$ 150	\$ 100.00	\$ 200	\$ 100.00	\$ 200
4	ASBESTOS REMOVAL	LS	1	\$25,000	\$25,000.00	11,265.00	\$ 11,265	\$11,900.00	\$ 11,900	\$12,750.00	\$ 12,750
5	STRUCTURES DEMOLITION (BUILDINGS + FOUNDATIONS)	LS	1	\$75,000	\$75,000.00	22,690.00	\$ 22,690	\$44,100.00	\$ 44,100	\$74,650.00	\$ 74,650
6	COMPACTED FILL FOR BUILDING	CY	995	\$13	\$12,935.00	18.73	\$ 18,640	\$ 9.00	\$ 8,955	\$ 15.00	\$ 14,925
7	ASPHALT PAVEMENT REMOVAL	SY	1,360	\$12	\$16,320.00	3.13	\$ 4,250	\$ 4.95	\$ 6,732	\$ 12.20	\$ 16,600
8	CONCRETE PAVEMENT REMOVAL	SY	36	\$35	\$1,260.00	26.39	\$ 950	\$ 19.00	\$ 684	\$ 10.00	\$ 360
9	CONCRETE WALK REMOVAL	SY	88	\$20	\$1,760.00	14.20	\$ 1,250	\$ 19.00	\$ 1,672	\$ 10.00	\$ 880
10	GRADE STAKING	LS	1	\$1,000	\$1,000.00	100.00	\$ 100	\$ 500.00	\$ 500	\$ 2,000.00	\$ 2,000
11	ROUGH GRADING	LS	1	\$4,000	\$4,000.00	640.00	\$ 640	\$ 675.00	\$ 675	\$ 2,500.00	\$ 2,500
12	FINE GRADING	LS	1	\$1,000	\$1,000.00	1,200.00	\$ 1,200	\$ 1,200.00	\$ 1,200	\$ 4,000.00	\$ 4,000
13	HYDROSEEDING	SY	3,955	\$0.75	\$2,966.25	0.63	\$ 2,500	\$ 0.45	\$1,779.75	\$ 0.76	\$ 3,000
Total Base Bid					\$145,741.25		\$ 67,535		\$81,497.75		135,365.00

  = NUMBERS NOT PROVIDED IN BID & CALCULATED BY UHL ENG. OR A DESCREPCANY IN THE BID

**CHURCH DEMOLITION - 5050 RAINBOW BLVD.  
CITY OF WESTWOOD, KANSAS**

ALTERNATES				ENGINEER'S ESTIMATE		Denton		Industrial		Harvey Bros.	
Alt. No.	Item Description	Units	QTY	Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1	SALVAGE 1951 BLDG STONE	LS	1	\$4,000.00	\$4,000.00	\$ 800.00	\$800	\$ 500.00	\$500	\$ 1,000.00	\$1,000
2	SALVAGE ARCHWAY STONE	LS	1	\$4,000.00	\$4,000.00	\$ 3,500.00	\$3,500	\$ 1,500.00	\$1,500	\$ 3,500.00	\$3,500
3	SALVAGE STEEPLE	LS	1	\$12,000.00	\$12,000.00	\$ 6,740.00	\$6,740	\$ 28,000.00	\$28,000	\$ 5,000.00	\$5,000



**UHL ENGINEERING, INC.**

4121 West 83<sup>rd</sup> Street, Suite 156 • Prairie Village, Kansas 66208  
(913) 385-2670 • Fax (913) 385-2671  
[www.uhlengineering.com](http://www.uhlengineering.com)

July 7th, 2020

John Sullivan  
Director of Public Works  
City of Westwood  
2545 West 47th Street  
Westwood, KS 66205

***CHURCH DEMOLITION – 5050 RAINBOW BLVD.  
CITY OF WESTWOOD, KANSAS***

Dear Mr. Sullivan,

Bids were opened on Tuesday, July 7th, 2020 at 2:00 pm for the above referenced project. Three bids were received. The contractors provided bids ranging from \$67,535.00 to \$135,365 for the base bid, \$800 to \$1000 for Alternate #1, \$1,500 to \$3,500 for Alternate #2 and \$5,000 to \$28,000 for Alternate #3. The extended bid tabulation document is attached.

Denton Excavating Inc. dba Midland Wrecking was the apparent low bidder. We have reviewed their bid along with the other documentation they submitted and believe that they have met the bidding requirements and are qualified to undertake and complete this project satisfactorily.

Therefore, it is recommended that the City award Denton Excavating Inc. dba Midland Wrecking the contract for the Base Bid –or- the Base Bid plus any or all of the alternates as determined by the City Council as desirable, in the following amounts:

**\$67,535.00 Base Bid**

**\$800.00 Alternate #1 (Salvage 1951 Bldg. Stone)**

**\$3,500.00 Alternate #2 (Salvage Archway Stone)**

**\$6,740 Alternate #3 (Salvage Steeple)**

If you have questions or comments on this matter, please contact me at 913.385.2670.

Sincerely,  
UHL ENGINEERING, INC.

*Terry S. Uhl*

## **COUNCIL ACTION FORM**

Meeting Date: July 9, 2020

Staff Contact: John Sullivan, Public Works Director

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Agenda Item: Authorize the Mayor to sign an agreement with K&G Striping, Inc. related to the construction of the improvements on W. 47<sup>th</sup> Street/Avenue as bid.

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### **Background / Description of Item**

The City of Westwood has contracted with CFS Engineers to design a “stripe only project” for the W. 47<sup>th</sup> Street/W. 47<sup>th</sup> Avenue Corridor to demonstrate the “Road Diet” concept and Complete Streets concept. The goal of this project is to demonstrate the effectiveness of a three-lane profile with bike lanes prior to the design for the actual project scheduled for 2022 utilizing federal STP funds. This project was bid on July 6<sup>th</sup>. We received two bids. The low bid was received from K&G Striping, Inc. in the amount of \$65,806.60 which includes 2 alternate bids. The City of Westwood will be paying \$31,779.80 to include one half of the base bid and one half of the bid alternate number two on this contract. The U.G. will be paying \$34,026.80 to include one half of the base bid, one half of bid alternate number two and all of bid alternate number 1. I have spoken to Troy Shaw, U.G. Engineer and he agrees with moving forward with both alternates.

### **Staff Recommendation**

Staff recommends Council authorize the Mayor to sign the Agreement with K&G Striping, Inc. in the amount of \$65,806.60.

### ***Suggested Motion***

*I move to authorize the Mayor to sign the Agreement with K&G Striping, Inc. for improvements to the W. 47<sup>th</sup> Street/W. 47<sup>th</sup> Avenue Corridor in the amount of \$65,806.60.*



## Bid Tabulation Sheet

Leslie Herring  
Chief Administrative Officer/City Clerk

Project: 47<sup>th</sup> Street, 2019 Pavement Marking & Signage  
Location: 47<sup>th</sup> Street/47<sup>th</sup> Avenue, Canterbury to Rainbow Boulevard, Westwood, Kansas  
Bids Received: Monday, July 6, 2020, 2:00 PM CST

Bidder	Bid Form Complete	Addenda	Bid Bond/ Cashiers Check	Base Bid	Alt. 1	Alt. 2	Total Bid
<b><i>Engineer's Estimate</i></b>				<b><i>\$65,885.31</i></b>	<b><i>\$4,082.50</i></b>	<b><i>\$8,680.00</i></b>	<b><i>\$78,647.81</i></b>
Gunter Construction Co.	Y	1	Y	\$94,185.60	\$2,672.50	\$17,895.00	\$114,753.10
K&G Striping, Inc.	Y	1	Y	\$52,484.60	\$2,247.00	\$11,075.00	\$65,806.60

Alternates	
Alt. 1 (Add)	Southbound Approach on Mission Road
Alt. 2 (Add)	Midblock Crossing

<div>CFS</div> <div>ENGINEERS</div>		1421 E. 104th Street, Suite 100 Kansas City, MO 64131 Tel (816) 333-4477									
		Bid Opening Summary									
		Project: 47th Street, 2019 Pavement Marking & Signage, Canterbury to Rainbow Boulevard Date: 07/06/20									
Bid Item	Description	Quantity	Units	Engineer Estimate Unit Price	Engineer Estimate Subtotal	Gunter Construction Company Unit Price	Gunter Construction Company Subtotal	K&G Striping, Inc Unit Price	K&G Striping, Inc Subtotal		
	Roadway Base Bid										
1	Mobilization	1	L.S.	\$2,000.00	\$2,000.00	\$30,304.00	\$30,304.00	\$4,000.00	\$4,000.00		
2	Traffic Control	1	L.S.	\$2,000.00	\$2,000.00	\$15,000.00	\$15,000.00	\$3,500.00	\$3,500.00		
3	Pavement Marking Removal	4,670	L.F.	\$1.50	\$7,005.00	\$1.00	\$4,670.00	\$1.00	\$4,670.00		
4	4" Yellow Pavement Marking	5,417	L.F.	\$0.50	\$2,708.50	\$0.60	\$3,250.20	\$0.50	\$2,708.50		
5	4" White Pavement Marking	1,095	L.F.	\$0.50	\$547.50	\$0.60	\$657.00	\$0.60	\$657.00		
6	6" White Pavement Marking	4,563	L.F.	\$1.20	\$5,475.60	\$0.80	\$3,650.40	\$0.70	\$3,194.10		
7	12" Solid Yellow Diagonal Crosshatch Marking	29	L.F.	\$10.00	\$290.00	\$10.00	\$290.00	\$10.00	\$290.00		
8	12" Green Pavement Marking	306	L.F.	\$15.00	\$4,590.00	\$3.00	\$918.00	\$3.00	\$918.00		
9	24" White Stop Line Pavement Marking	88	L.F.	\$20.00	\$1,760.00	\$12.00	\$1,056.00	\$9.00	\$792.00		
10	24" White Crossing Pavement Marking	120	L.F.	\$20.00	\$2,400.00	\$12.00	\$1,440.00	\$9.00	\$1,080.00		
11	Left Arrow	31	Each	\$265.00	\$8,215.00	\$100.00	\$3,100.00	\$90.00	\$2,790.00		
12	Bike Symbol with Arrow	14	Each	\$315.00	\$4,410.00	\$125.00	\$1,750.00	\$125.00	\$1,750.00		
13	Yield Line for Bike (Triangles)	10	Each	\$15.00	\$150.00	\$15.00	\$150.00	\$15.00	\$150.00		
14	Permanent Signing	111	S.F.	\$25.00	\$2,775.00	\$30.00	\$3,330.00	\$25.00	\$2,775.00		
15	Relocated Signing	16	S.F.	\$25.00	\$400.00	\$15.00	\$240.00	\$15.00	\$240.00		
16	2" Perforated Square Steel Post	216	L.F.	\$15.50	\$3,348.00	\$20.00	\$4,320.00	\$20.00	\$4,320.00		
17	Breakaway Assembly	4	Each	\$115.00	\$460.00	\$200.00	\$800.00	\$200.00	\$800.00		
18	Vertical Delineators	17	Each	\$68.00	\$1,156.00	\$125.00	\$2,125.00	\$125.00	\$2,125.00		
19	Concrete Bus Stop Pads (4")	17.0	S.Y.	\$35.00	\$595.00	\$400.00	\$6,800.00	\$325.00	\$5,525.00		
20	Mast Arm Mounted Type A Signal Head	1	Each	\$2,500.00	\$2,500.00	\$1,465.00	\$1,465.00	\$1,500.00	\$1,500.00		
21	Mast Arm Mounted Type N Signal Head	2	Each	\$2,750.00	\$5,500.00	\$1,810.00	\$3,620.00	\$1,750.00	\$3,500.00		
22	Signal Head Modifications (Type J to Type A)	2	Each	\$1,000.00	\$2,000.00	\$1,050.00	\$2,100.00	\$1,200.00	\$2,400.00		
23	Signal Wiring	350	L.F.	\$16.00	\$5,600.00	\$9.00	\$3,150.00	\$8.00	\$2,800.00		
				Subtotal	\$65,885.60	Subtotal	\$94,185.60	Subtotal	\$52,484.60		
	Add-Alternate #1 (Southbound Approach on Mission Road)										
24	Pavement Marking Removal	730	L.F.	\$1.50	\$1,095.00	\$1.00	\$730.00	\$1.00	\$730.00		
25	4" Yellow Pavement Marking	834	L.F.	\$0.50	\$417.00	\$0.70	\$583.80	\$0.60	\$500.40		
26	4" White Pavement Marking	521	L.F.	\$0.50	\$260.50	\$0.70	\$364.70	\$0.60	\$312.60		
27	12" Solid Yellow Diagonal Crosshatch Marking	20	L.F.	\$10.00	\$200.00	\$3.00	\$60.00	\$3.00	\$60.00		
28	12" Solid White Diagonal Crosshatch Marking	98	L.F.	\$10.00	\$980.00	\$3.00	\$294.00	\$3.00	\$294.00		
29	24" White Stop Line Pavement Marking	30	L.F.	\$20.00	\$600.00	\$8.00	\$240.00	\$5.00	\$150.00		
30	Left Arrow	2	Each	\$265.00	\$530.00	\$200.00	\$400.00	\$100.00	\$200.00		
				Subtotal	\$4,082.50	Subtotal	\$2,672.50	Subtotal	\$2,247.00		
	Add-Alternate #2 (Midblock Crossing)										
31	24" White Crossing Pavement Marking	120	L.F.	\$20.00	\$2,400.00	\$10.00	\$1,200.00	\$10.00	\$1,200.00		
32	Yield Line for Bike (Triangles)	10	Each	\$15.00	\$150.00	\$20.00	\$200.00	\$20.00	\$200.00		
33	Permanent Signing	22	S.F.	\$25.00	\$550.00	\$25.00	\$550.00	\$25.00	\$550.00		
34	2" Perforated Square Steel Post	30	L.F.	\$15.50	\$465.00	\$20.00	\$600.00	\$20.00	\$600.00		
35	Concrete ADA Ramps (6")	34.1	S.Y.	\$150.00	\$5,115.00	\$450.00	\$15,345.00	\$250.00	\$8,525.00		
				Subtotal	\$8,680.00	Subtotal	\$17,895.00	Subtotal	\$11,075.00		
		Total Estimated Cost			\$78,648.10	\$114,753.10		\$65,806.60			





**Cook, Flatt & Strobel Engineers, P.A.**

1421 E. 104th Street, Suite 100

Kansas City, MO 64131

Office: 816-333-4477 Direct: 816-895-2652



**Westwood, Kansas - W 47th Street Pavement Marking & Signal Modification  
Bid Consideration and Award, 07/09/20**

**Re: Engineering Design Consultant's Recommendation**

Dear Board of Alderman:

As the Engineering Design Consultant for the W 47th Street Pavement Marking & Signal Modification project, I officially recommend K&G Striping, Inc for the bid consideration and bid award. This project includes W 47th Street, from Canterbury to Rainbow Blvd, and improvements include new pavement markings, signage modifications, signal head modifications at 47th Street & Mission Road, concrete bus stop pads, bike lanes, and improved pedestrian crossings. K&G Striping, Inc submitted a total bid price of \$65,806.60 for the project which was the lowest bid and was lower than the engineer's estimate. Notice to Proceed is expected to be July 24th, 2020. The expected construction deadline is September 22nd, 2020.

*Project Overview:*

The previous study for the 47th Complete Street project, completed in January 2018, provided specific design recommendations to turn an urban four-lane undivided arterial into a three-lane "Complete Street" with enhancements in safety, congestion mitigation, and aesthetics to better accommodate all transportation users. Pedestrian crossings and increased safety for bicycles were a main focus that led to federal funding for the study which was a joint venture of the Mid-America Regional Council, City of Westwood, City of Roeland Park, and Unified Government of Wyandotte County, Kansas. With input from several public meetings, one-on-one meetings, and a walking tour of the corridor, the study determined the optimal benefits for handling a growth of traffic due to new development and traffic speeds. Due to traffic projected volumes, the half mile stretch of roadway was a successful candidate for a road diet conversion that could be accomplished with a paint-only option. We are using this opportunity to accomplish the first stage for future improvements and to evaluate traffic conditions prior to design of future wide sidewalks/off-street bike lanes.

Sincerely,

A handwritten signature in black ink that reads 'Andrew Robertson'.

Andrew Robertson, PE PTOE, CFS Engineers. P.A.

O: 816-333-4477, C: 816-895-2652, Email: [arobertson@cfse.com](mailto:arobertson@cfse.com)



July 9, 2020

Unified School District No. 512,  
Johnson County, State of Kansas  
Attn: Members of the Board of Education  
Dr. Mike Fulton, Superintendent

Dear Board of Education and Superintendent Fulton:

The City of Westwood, Kansas, is pleased and excited to see that the Shawnee Mission School District is considering a rebuild of Westwood View Elementary as part of a proposed bond referendum. As you know, Westwood View serves not only as the heart of our City, but serves students and families from Westwood Hills, Fairway, Mission Woods, and Mission Hills. Westwood View is consistently among the highest-performing schools within the Shawnee Mission School District, and has unprecedented parental support, both in terms of parental PTA involvement and financial support through its Educational Enhancement Fund.

The City of Westwood appreciates the dedication shown by the Board of Education and all School District team members. We understand that you are faced with many difficult decisions in the best and most efficient way to educate our young people, and we certainly would not presume to direct a course of action, or suggest that our area of the community should take precedence over others. However, we do hope that you will give strong consideration to establishing a new Westwood View, and we believe that now would be an appropriate time to implement plans that have long been in development.

In 2016, the Shawnee Mission School District acquired the former Entercom property (at 50th and Belinder) for the stated purpose of building a new Westwood View. A new Westwood View would be the culmination of years of work by our five cities, our residents, our businesses, and the School District in long-range planning, housing growth, and business attraction which have resulted in Westwood, Westwood Hills, Mission Woods, Fairway, and Mission Hills being among the most innovative, attractive, and growing areas of the County. Examples of this collaborative work include:

- Revitalization of the 47th Street Committee and development of "The 47" program;
- Collaboration on the Urban Land Institute (ULI) Technical Assistance Panel in 2015 related to the current Westwood View site and the former Entercom property (subsequently purchased by the School District);
- Focus on reinvestment in existing housing, the development of new housing (including multi-family), and attracting new families;
- Renewed participation by Westwood and the School District in the Northeast Johnson County Chamber of Commerce, including Board and other leadership positions; and
- Development of Westwood's new Comprehensive Plan, which focuses on Westwood View Elementary as the key to growth and success for our community.

Westwood View is itself a catalyst for housing redevelopment, the attraction of new families, and investment from the business community in our commercial corridors, as well as for Westwood Hills, Mission Woods, Fairway, and Mission Hills. The growth in enrollment in Westwood View, and the ever-increasing parental support for Westwood View, proves the success of these efforts.

The School District's commitment to a new Westwood View will also allow the City of Westwood to move forward on several other important economic development and planning projects. For example, the City had acquired

the former Westwood Christian Church at 5050 Rainbow (adjacent to the current Westwood View) with the intent of expanding our current park or possibly accommodating an expansion of Westwood View. Without clear direction from the School District as to its intentions and needs, that property continues to sit vacant.

With a commitment, now, to the new Westwood View, the City of Westwood can begin planning for multiple projects, all of which will benefit the School District. These include park expansion (and ADA accessibility), plans for additional housing, deferred maintenance on our City Hall or planning for new facilities, and expected commercial expansion. In order to appropriately budget, engage the community in planning, and present development strategies to our residents and businesses, it is critically important to invest in a new Westwood View Elementary now, and not later.

In the following pages, we share examples of our City's, our residents', and your patrons' commitment to Westwood View, and the reasons why believe new investment in Westwood View would be financially responsible. Please know that this community strongly supports the Shawnee Mission School District and its mission, and that perhaps more than any city within the District, our success is tied to the future of our beloved elementary school. We hope you consider not only the financial reasons for proceeding with a new Westwood View, but also the work that has gone into making this possible, and the importance of a new school to Westwood and to Northeast Johnson County.

Thank you for your consideration, and for your continued service to our community.

Very truly yours,

David E. Waters,  
Mayor

Jeff Harris,  
Council President

Laura Steele,  
Councilmember

Lisa Cummins,  
Councilmember

Holly Wimer,  
Councilmember

Jason Hannaman,  
Councilmember

## **ABOUT WESTWOOD, KANSAS.**

A first-tier suburb of the greater Kansas City metropolitan area, the City of Westwood, Kansas was incorporated June 7, 1949 and is governed by a Mayor and five Council members.

Westwood is both a residential community of approximately 1,700 people, and a city of business and commerce as it is home to several University of Kansas Hospital facilities, including The Richard and Annette Bloch Cancer Care Pavilion, and other corporate office and retail businesses such as Club Woodside, the Woodside Village project, and businesses along "The 47" (47th Street).



At just under one half-square mile of total land area in size, the city's location at the far northeast corner of Johnson County, Kansas provides the combination of pleasant residential environment with ready access to the nearby Country Club Plaza area, downtown Kansas City, Missouri, K.U. Medical Center, and other shopping and cultural opportunities elsewhere in the metropolitan region.

The City of Westwood borders the cities of Roeland Park, Fairway, Mission Woods, Mission Hills, and Westwood Hills in Johnson County, the Unified Government of Wyandotte County/Kansas City, Kansas to the north, and Kansas City, Missouri to the east. The City of Westwood provides police, public works, and building codes services on a contractual basis to the adjacent cities of Mission Woods and Westwood Hills.



## **HISTORY OF WESTWOOD VIEW ELEMENTARY**

(Excerpted from the *City of Westwood - Celebrating 50 Years of Progress*, compiled and edited by Gene Culbertson).



"The first school in our area was at the Indian Mission. It was built by a local resident, Miles Standish. It was Shawnee Mission District No. 92. The first school district meetings were held in the old Mission Chapel Room on August 22, 1873. In 1875 the enrollment was 51 pupils. During this time, parents around the Westport Annex area felt the distance was too far for the smaller children to walk to school. Mrs. Richard Ketron from the annex decided to do something about it. She rode the Strang Line inner-urban train to Olathe, the county seat office, to find the necessary steps to be taken to divide the district. A petition was circulated and the division finally made, territory east of the line halfway between Mission Road and Belinder was formed into School District No. 93 and called Hudson School.

The question came up as to where would the children go to school while the new school was being built? At this time a two-story house was just built on Hamilton Street (now 48th Street) and arrangements were made for the children to use it for the school. A two-room brick building was built on 48th Street west of Hudson Road (now Rainbow Boulevard). Later, a room was built in the basement for the primary pupils while the intermediate and upper grades used the original rooms. Still later, a two-room frame building was built east of the brick building to take care of the increasing number of school children. The school became a very popular place. It was a community meeting place and many interesting programs were held there. Teachers from Kansas University came and gave extension classes in painting, interior decorating and sewing.

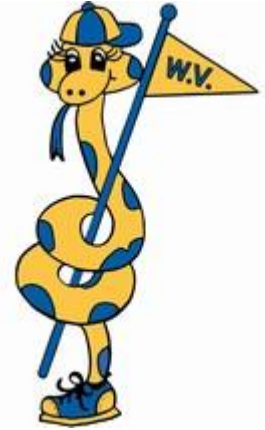
In January 1928 the school site was changed to 50th Street west of Rainbow Boulevard and renamed Westwood View School No. 93 and a new building was constructed. Land for the new school was purchased from the Swatzell Family. The family owned 380 acres of the land in what is now Westwood and Westwood Hills through the original land grant to the Shawnee Indians by their one-time chief Captain Joseph Parks.



During the 1930s the school grew in attendance and many programs were established. The school enjoyed an inheritance of a collection of models; projects of a Federal Government Project during the Depression Era. These models are now on permanent display at the Westwood City Hall.

Enrollment continued to grow. In 1935 enrollment was 216 students and by 1946 it had grown to 309. New rooms were added to the south side of the school and additional grounds were added to include a playground for the lower grades.

In the sixties, Unification was introduced to the area by the Shawnee Mission District, and Westwood View School No. 93 became Building No. 101 of the Unified District. The current school, described as a "unique pod arrangement which allowed considerable savings with less hall space," was dedicated in May of 1969."



(Above: Marker from the 1928 Westwood View installed still today at Joe Dennis Park in Westwood; Right: Westwood View as it exists today.)



## DEMOGRAPHICS SUPPORT BUILDING A NEW WESTWOOD VIEW NOW.

The Shawnee Mission School District recently released its "Planning for the Future 19/20 Enrollment Analysis", which supports the construction of a new Westwood View Elementary. Among the Shawnee Mission East "feeder" elementary schools, the Enrollment Analysis established the following:

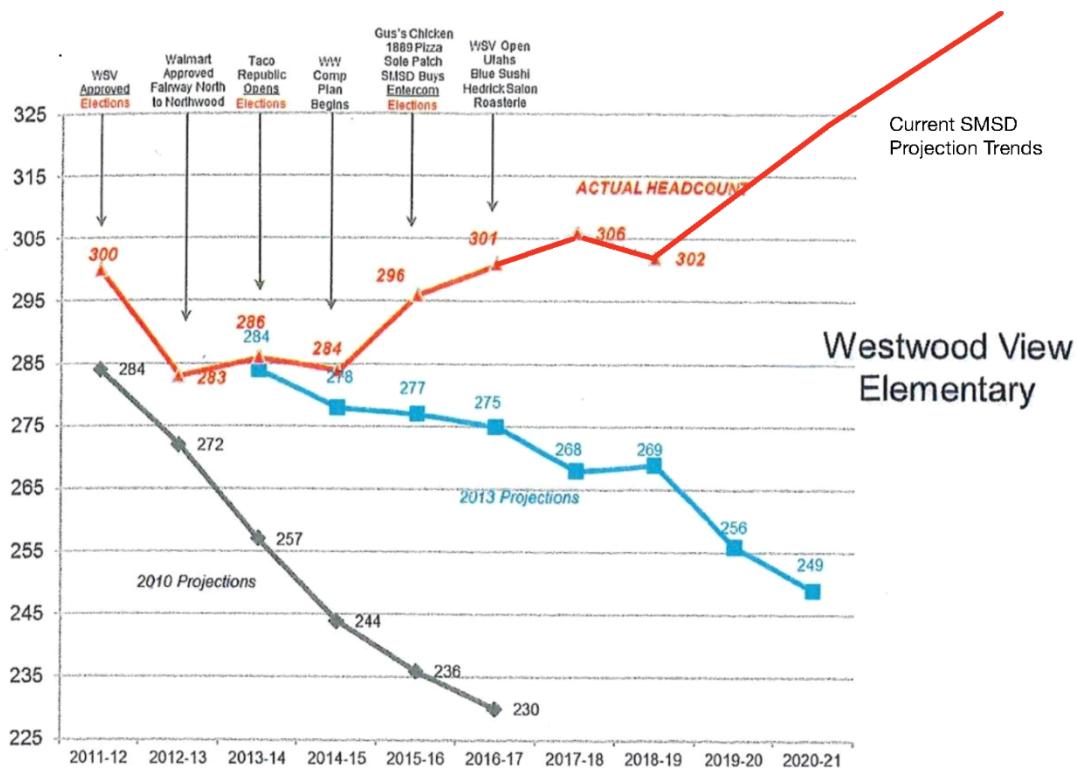
<u>School</u>	<u>2016/2017 Enrollment</u>	<u>2024/2025 Projected Enrollment</u>	<u>Percentage Increase/Decrease</u>
<b>Westwood View</b>	<b>299</b>	<b>354</b>	<b>+18.39%</b>
Belinder	488	481	-1.8%
Corinth	548	550	+0.36%
Highlands*	320	410	+28.13%
Prairie**	441	379	-14.06%
Tomahawk***	297	328	+10.44%

\*Rebuilt 2010

\*\*Rebuilt 1993

\*\*\*Also being considered for Rebuild with 2020 bond issue

These figures reflect the hard work that our Westwood View communities have done to create new housing options, encourage reinvestment, expand our business offerings, and attract families to Westwood and to Northeast Johnson County. Previous demographic studies (updated to reflect current trends) show this in even more vivid terms:



Please see the following excerpts from the Enrollment Analysis for more detail supporting investment in a new Westwood View.



SHAWNEE  
MISSION

SCHOOL DISTRICT

# Planning for the Future

19/20 Enrollment Analysis (April 2020)





# Developments In Progress

The following are the developments that were known at the time of the analysis (Acres and/or Units):

› **Current “Shovel Ready”**

PAID	Planning Area Name	Dev Type	Existing Units	Potential Units	City
25	The Kessler at Meadowbrook	MF	349	72	Prairie Village
97	Kenneth Estates Second Plat	SF	0	54	Shawnee
98	Kenneth Estates First Plat	SF	0	36	Shawnee
226	Fairways at City Center	SF	167	23	Lenexa
424	The Estates Of Old Leawood	SF	17	7	Leawood
575	Oxford Row	TH	0	18	Overland Park
576	The Peak st Sonoma	MF	0	338	Lenexa
577	Villas at Waterside	MF	0	288	Lenexa
578	Jayhawk Ridge	MU	0	151	Lenexa

Sources : City of Lenexa, Leawood, Overland Park, Prairie Village, Shawnee, Johnson County, & RSP & Associates

Woodside Village in Westwood is a \$160-million plus mixed use development that will include 334 new residential living units (91 have already been constructed as part of Phase One).

## Notes:

- ❑ Continue to track annexations and developments to understand the timing and type of developments that could be built
- ❑ There are many different type of housing products that are under construction
- ❑ There appears to be more developer potential interest in building within the district that will likely produce multi-family developments
- ❑ Multi-development residential yields nearly 50% fewer students than Single-family
- ❑ Future demographic trends will be influenced by how people end up responding to the effects of the yet to be known “New Normal” of COVID-19

# Building Enrollment Projections (ES)

School	Student Location	Past School Enrollment				Enrollment Projections				
		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Rushton Elementary	Reside/Attend	342	339	319	304					
K to 6th	Reside	401	390	371	354	340	317	311	299	301
Shawnee Mission North Feeder	Attend	359	355	338	320	307	284	278	266	268
Santa Fe Elementary	Reside/Attend	235	241	227	235					
K to 6th	Reside	274	277	259	266	257	267	261	253	261
Shawnee Mission North Feeder	Attend	280	283	267	290	273	283	277	269	277
Shawano Elementary	Reside/Attend	349	380	444	458					
K to 6th	Reside	471	476	469	482	465	482	481	499	495
Shawnee Mission Northwest Feeder	Attend	441	453	466	477	461	478	477	495	491
Sunflower Elementary	Reside/Attend	349	333	346	344					
K to 6th	Reside	405	395	379	380	373	365	365	377	369
Shawnee Mission South and West Feeder	Attend	534	535	376	362	362	354	354	366	358
Tomahawk Elementary	Reside/Attend	245	245	230	230					
K to 6th	Reside	277	268	248	248	260	275	287	281	284
Shawnee Mission East Feeder	Attend	297	304	293	291	304	319	331	325	328
Trailwood Elementary	Reside/Attend	337	363	363	371					
K to 6th	Reside	364	391	383	398	388	397	387	393	390
Shawnee Mission East and South Feeder	Attend	435	454	448	456	450	459	449	455	452
Westwood View Elementary	Reside/Attend	240	263	266	276					
K to 6th	Reside	251	272	275	284	298	312	316	314	331
Shawnee Mission East Feeder	Attend	299	307	302	303	321	335	339	337	354
ELEMENTARY TOTAL	Reside/Attend	12,852	12,958	13,270	13,293					
K to 6th	Reside	14,679	14,621	14,483	14,478	14,267	14,219	14,203	14,172	14,188
	Attend	14,679	14,621	14,483	14,478	14,267	14,219	14,203	14,172	14,188

Source: RSP & Associates, LLC - April 2020

Westwood View = 18.39% Increase.

**DISCLAIMER:** All past student data is exported from the district student database allowing the ability to do robust statistical analysis by student geography. The student database export will not always align perfectly with the Official Count (Statistical 99% or greater match by grade)

**CONSTRUCTING A NEW WESTWOOD VIEW NOW IS THE APPROPRIATE AND MOST RESPONSIBLE FINANCIAL APPROACH FOR THE SCHOOL DISTRICT AND TAXPAYERS.**

We understand that the School District is considering, at this time, two possible bond options ("Option A" and "Option B"). Under Option A, a \$187 million bond issuance in 2020 or 2021, there would not be a mill levy increase (beyond current levels) at the immediate time. However, the School District has significant long-term capital needs (including Westwood View), such that if the "no tax increase" Option A is chosen now, a larger mill levy increase will be required with the next bond issuance, in perhaps five to six years.

**Pathway to Achieve Goal: Option A**

2020 - 2021	\$187.2M	No Tax Rate Increase maintain at 7.434 mills
2025 - 2026	\$350.0M	Tax Rate Increase to 10.973 mills (3.539 increase)
2032 - 2033	\$212.8M	Tax Rate Increase to 11.274 mills (0.301 increase)

With Option B, and the inclusion of Westwood View, the School District would indeed need to request a mill levy increase from its voters today (for a \$341 million bond issuance); however, that increase would be less than what will be required later under Option A.

**Pathway to Achieve Goal: Option B**

2020 - 2021	\$341.2 M	Tax Rate Increase to 10.106 mills (2.672 increase)
2027 - 2028	\$204.4 M	Tax Rate Increase to 10.609 mills (0.503 increase)
2032 - 2033	\$204.4 M	Tax Rate Increase to 11.251 mills (0.642 increase)

By 2033, the School District—and our constituents—would be in vary similar position, mill levy-wise. However, it does appear that Option B would result in a slightly lower overall burden (and still significantly lower than neighboring districts):

	Current	Option A*	Option B*
Shawnee Mission	52.115	55.955	55.932
Blue Valley	62.803		
DeSoto	63.479		
Gardner-Edgerton	65.569		
Spring Hill	67.937		
Olathe	69.851		

\* Option A and B are what the total mill levy will be with an increase in our Bond Levy by 2032-2033

This becomes especially important given the ever-rising increases in construction costs, which are sure to exceed the rates available to the School District in the current bond market. Simply put, future construction will cost significantly more. By way of example only, the most recent assessments of Westwood View identified over \$3.5 million in project costs. When added to construction cost inflation, delaying could add millions of dollars in both current and future costs.

The success of the Shawnee Mission School District is the most important economic driver for our area. When schools are rebuilt, it drives demand for housing as well as reinvestment in neighborhoods. This increased demand drives assessed values as well, which benefits the School District. By constructing on the Entercom site, classes in the existing facility can continue during construction, eliminating the need for busing students outside of their home community or making other difficult accommodations. Furthermore, once a new Westwood View is constructed, the existing school facility could be sold (perhaps to the City, which has an option as to the property), and utilized for other purposes that will enhance both Westwood and the School District's new school.

<b>Facilities Needs- \$750,000,000</b>	<b>Budget Estimates</b>
Elementary Rebuilds	\$ 250,000,000.00
Broadmoor: Early Childhood restroom/privacy and building renovations	\$ 3,500,000.00
Career and Tech Campus: Remodel for future signature programs	\$ 3,000,000.00
High School/ Middle School: Classroom furniture upgrades/replacement	\$ 15,750,000.00
High School/ Middle School: Renovations	\$ 157,000,000.00
High School/Middle Schools: Sound/lighting upgrades in auditoriums/theaters	\$ 7,000,000.00
High School: Add car charging stations	\$ 250,000.00
Shawnee Mission South: District stadium upgrades	\$ 1,000,000.00
Shawnee Mission North: District stadium upgrades	\$ 3,000,000.00
High School/Middle School Locker room upgrades/privacy	\$ 43,000,000.00
Athletics: Support/maintenance	\$ 13,000,000.00
HVAC/Lighting: upgrades	\$ 47,000,000.00
Asphalt: Upgrades and replacement	\$ 20,000,000.00
Playground and Fall Zones: ADA playgrounds	\$ 14,000,000.00
Technology infrastructure in Classrooms: Convert from projectors to televisions/monitor	\$ 6,000,000.00
Roof: Upgrades/replacement	\$ 55,000,000.00
Security Technology: Upgrades/support	\$ 10,000,000.00
Elementary Furniture: Upgrades/replacement	\$ 7,500,000.00
Turf Fields: Replacement	\$ 8,500,000.00
Carpet/Floor tile: Replacement	\$ 14,900,000.00
South/Broadmoor: Field drainage improvements	\$ 250,000.00
Urban Farm: Upgrades	\$ 2,000,000.00
ADA: Upgrades/additions	\$ 10,000,000.00
Landscape/Design: Upgrades/replacement	\$ 5,000,000.00
Kitchens: Upgrades	\$ 23,500,000.00
Technology Network: Upgrades/replacement	\$ 10,000,000.00
Windows/Lintels: Upgrades/replacement	\$ 10,000,000.00
Plumbing: Upgrades/replacement	\$ 10,000,000.00
<b>Sub Total</b>	<b>\$ 750,150,000.00</b>

<b>Option A-\$187,200,000 Bond Referendum</b>	<b>Budget Estimates</b>
Rebuild Pawnee - 9501 W 91st. Overland Park Ks (West)	\$ 22,500,000.00
Rebuild Rushton - 6001 W. 52nd. St. Mission Ks (North)	\$ 22,500,000.00
Rebuild Diemer - 9600 Lamar Overland Park Ks (South)	\$ 23,000,000.00
Rebuild Tomahawk - 6301 W. 78st. Overland Park Ks (East)	\$ 23,000,000.00
Broadmoor: Early Childhood restroom and building renovations	\$ 2,500,000.00
Career and Tech. Campus: Remodel for future signature programs	\$ 2,500,000.00
High School/ Middle School: Classroom furniture replacement	\$ 15,750,000.00
High School/ Middle School: Renovations	\$ 18,500,000.00
High School/Middle School: Renovations to include restrooms/ privacy	\$ 8,600,000.00
Athletic facilities: Support/maintenance	\$ 1,500,000.00
HVAC/Lighting: Upgrades	\$ 20,000,000.00
Asphalt: Upgrades/replacement	\$ 2,500,000.00
Selected Playgrounds and fall zones: Upgrades/replacement to meet ADA requirements	\$ 14,000,000.00
Technology Infrastructure in classrooms: Convert from projectors to televisions/monitors	\$ 5,000,000.00
Roof: Upgrades/replacement	\$ 10,000,000.00
Security Technology: Upgrades/support	\$ 3,000,000.00
<b>Sub Total</b>	<b>\$ 194,850,000.00</b>
<b>2020 Bond</b>	<b>\$ 187,200,000.00</b>
<b>Capital</b>	<b>\$ 7,650,000.00</b>

<b>Option B- \$341,200,000 Bond Referendum</b>	<b>Budget Estimates</b>
Rebuild Pawnee: 9501 W 91st. Overland Park KS (West)	\$ 22,500,000.00
Rebuild Rushton: 6001 W. 52nd. St. Mission KS (North)	\$ 22,500,000.00
Rebuild Diemer: 9600 Lamar Overland Park KS (South)	\$ 23,000,000.00
Rebuild Westwood View: 2511 West 50th Street Westwood KS (East)	\$ 23,000,000.00
Rebuild Belinder: 7230 Belinder Road Prairie Village KS (East)	\$ 23,500,000.00
Rebuild Tomahawk: 6301 W. 78. St. Overland Park KS (East)	\$ 23,500,000.00
Broadmoor: Early Childhood restroom and building renovations	\$ 2,000,000.00
Career and Tech Campus: Remodel for future signature programs	\$ 2,750,000.00
High School/Middle School: Classroom furniture	\$ 15,750,000.00
High School/Middle School: Renovations to include restrooms/privacy	\$ 53,000,000.00
High School/Middle School Locker Rooms: Upgrades/privacy	\$ 15,000,000.00
Athletic: Support/maintenance	\$ 4,000,000.00
HVAC/Lighting: Upgrades	\$ 30,000,000.00
Asphalt: Upgrades/replacement	\$ 7,000,000.00
Selected Playgrounds and fall zones: Upgrades/replacement to meet ADA requirements	\$ 18,000,000.00
Infrastructure in Classrooms: Convert from projectors to television/monitor	\$ 6,000,000.00
Roof: Upgrades/replacement	\$ 25,000,000.00
Security Technology: Upgrades/support	\$ 6,000,000.00
Elementary Furniture: Upgrades/replacement	\$ 7,500,000.00
Turf Field Replacement	\$ 4,500,000.00
Carpet/Floor tile: Replacement	\$ 8,000,000.00
ADA: Upgrades/additions	\$ 5,000,000.00
<b>Total</b>	<b>\$ 347,500,000.00</b>
Capital Funding	\$ 6,300,000.00
Bond Fund	\$ 341,200,000.00

## **PLANNING AND COORDINATION FOR A NEW WESTWOOD VIEW.**

Westwood View Elementary is, and always will be, the heart of our community. The City of Westwood has made Westwood View the centerpiece of our planning and economic development efforts, and we have appreciated how the School District has supported our plans and goals. In the following pages, we provide excerpts from the following plans and studies undertaken by the City, our residents, and other stakeholders in regard to Westwood View. With a commitment by the School District to Westwood View, the City can continue to grow, attract new residents, and plan for the amenities our residents and School District patrons desire and expect.

### **Urban Land Institute Technical Assistance Panel (2015).**

The Urban Land Institute (ULI) is an organization that promotes sustainable and resilient communities by helping them be competitive by leadership in land use and development. The mission of the ULI is to provide leadership in the responsible use of land and in creating and sustaining thriving communities worldwide. In 2015, Westwood applied to the ULI for participation in a Technical Assistance Panel to articulate strategies for development in the City. The ULI accepted Westwood's application (in fact, Westwood was the ULI-Kansas City Chapter's first), and the ULI performed its services free of charge. Excerpts from the final report—including a recommendation to "Lead with [the] School" are attached.

### **City of Westwood Master Plan (2017).**

The Westwood Master Plan creates an overall blueprint for the community and recognizes appropriate plans for the City's discrete and unique physical, social, and economic assets. The Master Plan outlines a realistic list of the City's current and future priorities, and creates shared commitments regarding the goals and strategies required to appropriately address these priorities. As you can see from the attached highlights, the City's priority is Westwood View Elementary.

### **Westwood Housing Information (2019/2020).**

To support the School District's recent demographic study, the City of Westwood provided the School District's contractor with information regarding current housing, plans and trends for future housing, and tax appraisal information, all of which show a growing community (as evidenced by the growing enrollment at Westwood View Elementary).



# TECHNICAL ASSISTANCE PANEL



Westwood, Kansas  
May 7th, 2015





## II. INTRODUCTION TO WESTWOOD TAP

The City of Westwood Kansas, incorporated June 7, 1949, is governed by five city council members and a Mayor. Westwood is both a residential community and a city of business and commerce. There are approximately 1,500 people living in 730 single-family homes. The city is home to the University of Kansas Medical Center facilities, corporate offices, and retail businesses. Located in northeast Johnson County, Westwood is less than half of a square mile in area.

Nearby amenities such as Country Club Plaza, downtown Kansas City, KU Medical Center, and shopping opportunities create an attractive residential environment. The City of Westwood is embracing an effort to increase vitality in the community with the development of Woodside Village. This \$65-million mixed use development, built through a public-private partnership, will expand the Woodside Racquet Club, add 3,500 square feet of new retail commercial space, and provide 330 new residential units. This development will create a new town center and main street for

Westwood near 47th Place and Rainbow Boulevard, an area that is already in redevelopment.

Retail and restaurant development projects have opened along the 47th Street corridor. With the addition of a Walmart store and Taco Republic along 47th Street, Westwood has increased its retail market.

Midwest Transplant Network Inc, on the east side of the city, has over 100 full-time employees, making it one of Westwood's largest employers. This company just completed a \$15-million expansion and renovation of their building and parking structure. Additionally, the University of Kansas Hospital Authority building in Westwood has completed renovations following their designation as a National Cancer Institute.

Westwood's community-oriented identity stems from being a walkable, intimate, urban neighborhood. With new development opportunities coming to the city, the City of Westwood expressed a need to complete a land use plan to articulate strategies for utilizing available land. The TAP considered five sites: Dennis Park, 5050 Rainbow Blvd. (Westwood Christian Church), Westwood View Elementary School, the Entercom property, and Westwood City Hall.



## IV. STAKEHOLDER INPUT

### Background

Meeting with John Ye, the Mayor of Westwood, and Fred Sherman, Administrator for the City of Westwood, the panel discussed key issues concerning the community. Mayor Ye and Fred Sherman described the value of a tight knit community. They also described how revenue from the Sprint Corporation, formerly located in Westwood, once provided an economic base for the city. The property has since been transferred to the University of Kansas Medical Center, a non-profit which does not produce taxable income for the City.

The 5050 Rainbow site once housed the now closed Westwood Christian Church, which was recently purchased by the City. Adjacent to the north of property is Dennis Park, which was last refurbished in 1984. As previously described, the park is located between an elementary school that uses the park frequently and a busy street. The tennis court is prone to flood and has sustained damage from standing water.

Solidifying the school's long-term future in Westwood is the most critical issue for this project. The land that the school sits on was donated for the purpose of an educational institution. The school is an asset to the community as a walkable, urban school. The school is in need of remodeling or rebuilding, which would require an increase in enrollment to fund. Currently, Westwood View Elementary School is at 75% capacity.

### Westwood View Elementary School

The 5050 Rainbow Boulevard property and the Dennis Park Property are adjacent to Westwood View Elementary School. This Shawnee Mission School District elementary school serves five different cities: Westwood, Mission Woods, Westwood Hills, and parts of Fairway and Mission Hills. Due to declining enrollment figures in the District, there were rumors of potential closure of this (and other) schools in the recent past. However, the current superintendent of the Shawnee Mission School District has stated that there are no plans to close Westwood View Elementary School, and recent trends for infill development and density are driving the need for improved school facilities in northern Johnson County. In fact, improvements to the entry for security, and kitchen and cafeteria updates are slated to be completed in the summer of 2015, with the approval of the district's last bond issue.

## STAKEHOLDERS

### John Ye

Mayor of Westwood

### Fred Sherman

Admin, City of Westwood

### Dr. Jim Henson

SMSD Superintendent

### Blair Tanner

Woodside Village Project

### Scott Bingham

47th St. & Mission Road  
Committee Chair

### Jeff Wright

KU Med Center/  
University of Kansas  
Hospital Authority

### William Crandall

Option to purchase  
Entercom property

### Doug Pickert

Indigo Design, Inc.  
Dennis Park Planner

### Sarah Page

Westwood City Council  
Member

### John Sullivan

Westwood Public Works  
Director

### Chris Ross

Westwood Planning  
Commission Member

### Christopher Leitch

Community Relations  
Coordinator- JoCo Library

### Cliff Middleton

Planning & Development  
Management- JoCo Parks &  
Rec

### Jeff Scott

Deputy-Fire Dist.#2

### Bill Plant

Westwood Resident; Former  
Westwood City Council  
Member

## VI. PANEL RECOMMENDATIONS

### DESIGN PROCESS

After listening to issues and concerns from the stakeholders, the panel discussed recommendations for the various sites. Summarizing the input from the stakeholders, the main issues the panel took into consideration were:

- *The elementary school is a vital part of the neighborhood, but has facility challenges.*
- *Dennis Park, while well loved by all, is in need of updating to be ADA compliant, a redesign for better use of the tennis court/ice rink, more field space, and may not be located in the safest location due to the adjacent busy road.*
- *With the loss of Sprint's property tax, there is a need for intelligent planning to increase the sales and property tax base.*

The panel agreed that the best way to help the community create certainty about their identity would be to establish an overall goal to attract more young families and to keep this in mind when creating alternatives for the community.

While brainstorming design aspects, the panel opted to look at the three sites together rather than separately, enabling potential future land swaps. Many options were considered while the Panel brainstormed. The final two designs were centered on what the Panel found most important, the school, housing and park space.



ULI Panelists working on concept drawings.



## LEAD WITH SCHOOL

This concept focuses on Westwood Elementary School. As illustrated in the Concept Drawing below, the plan is to have the school on the Entercom Site with: three new and improved designated play areas; a large green space along the east side of the site; potential basketball court along 50th Street; and a site with ample parking. The original school site combined with Dennis Park and the 5050 property would all be converted to high quality housing necessary to attract young families, which is largely absent in Westwood. Therefore, a change in the zoning law would need to be in place to accommodate modern housing. For this plan to be feasible, action is required by the school district. The proposed green spaces would be shared by the community and the school, as it would be a replacement for Dennis Park and an increase in total playground and green space.

### Benefits:

- Optimal site for school
- Redefining high quality efficient housing that will attract new families with young kids
- Guarantees the school remains by removing uncertainty in neighborhood whose primary asset is a walkable community

### Challenges:

#### Timing:

- While the economy is strong, this initiative needs to be pursued immediately
- While the housing market is strong and single family home buyers can get financing
- While the school superintendent is a champion and in a leadership role at the school district



Lead With School Concept Drawing



# CITY OF WESTWOOD MASTER PLAN

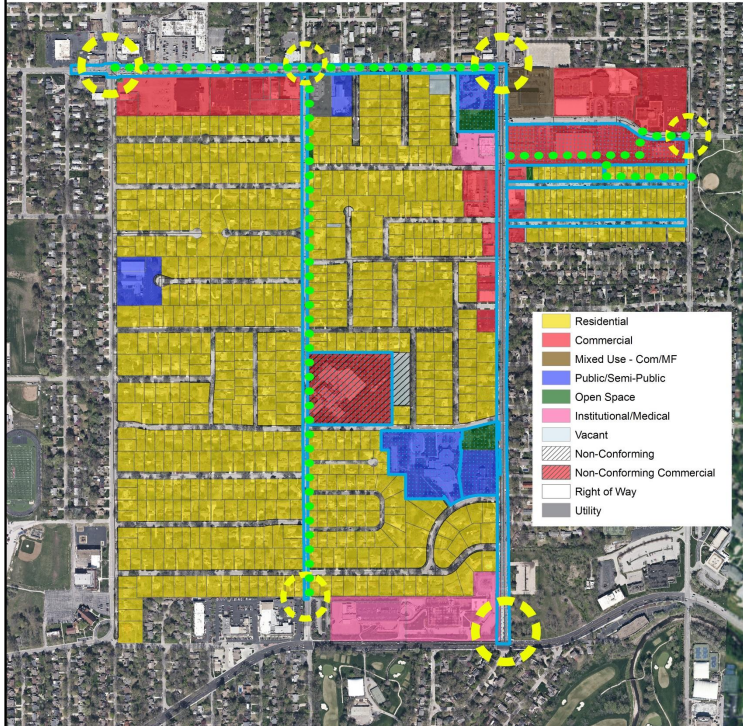


June 2017

# COMPREHENSIVE LAND USE PLAN



## City of Westwood - Framework Plan Map



The goal statements and related objectives are guiding principles of entire Master Plan process for Westwood, which acknowledge the City's past while shaping the future and were developed to reflect the core values of the community. They describe the community's aspirations and provide the framework for specific policies and direction of the Comprehensive Plan.

### GOAL A: MAKE SURE PROPERTIES ARE WELL-MAINTAINED THROUGHOUT THE COMMUNITY.

OBJECTIVE A.1: Maintain existing properties while protecting community character and resources.

### GOAL B: REPRESENT A SENSE OF PLACE AND UNIQUE IDENTITY.

OBJECTIVE B.1: Create attractive gateways and corridors in the community.

OBJECTIVE B.2: Promote unique components of the community.

### GOAL C: INCREASE ENGAGEMENT AND COLLABORATION.

OBJECTIVE C.1: Align resources to coordinate community efforts.

OBJECTIVE C.2: Maintain current and develop additional community events and activities to meet the needs of all residents.

OBJECTIVE C.3: Improve communication between citizens, elected officials, and city staff.

**OBJECTIVE C.4: Keep Westwood View Elementary in Westwood.**

### GOAL D: SUPPORT EXISTING BUSINESSES AND CAPITALIZE ON REDEVELOPMENT OPPORTUNITIES.

OBJECTIVE D.1: Maintain a strong, prosperous economy

OBJECTIVE D.2: Provide support for local businesses.

OBJECTIVE D.3: Cluster commercial development into designated commercial areas.

### GOAL E: ENSURE HOUSING STOCK MEETS FUTURE DEMANDS.

OBJECTIVE E.1: Use existing housing stock to meet future demands.

OBJECTIVE E.2: Build new housing stock.

### GOAL F: INCREASE INVESTMENT IN INFRASTRUCTURE AND FACILITIES.

OBJECTIVE F.1: Provide public facilities and infrastructure that serve existing and future residents.

OBJECTIVE F.2: Enhance walkability and bikeability of the community.

OBJECTIVE F.3: Improve mobility and parking throughout the community.

# WESTWOOD COMPREHENSIVE PLAN

The Comprehensive Plan is a general guide to assist local civic and government leaders, business interests, and citizens to make informed decisions on development, efficient use of land, and anticipated changes to developed areas of Westwood. The **Framework Plan Map** was established to effectively guide future development in a way that will accomplish Westwood's Vision and Plan Themes. When used in concert with the goals and policies, the Comprehensive Plan forms a basis on development and redevelopment decisions.

A community achieves its goals through leadership, vision, and determination. A key to future success lies in understanding and respecting the physical elements and business partnerships that promote the character and well-being of the community. Some examples that are worth preserving and protecting are:

- Well-maintained, unique detached single-family homes in stable neighborhoods.
- A strong relationship with Westwood View Elementary and the Shawnee Mission School District.
- Pedestrian-friendly street design with mature trees lining the streets.
- Significant business partners, such as the University of Kansas Hospital Authority, Midwest Transplant Network, and Woodside Health & Tennis Club.
- Park and open space with a variety of amenities.

The purpose of this Comprehensive Plan is to provide the City of Westwood, Kansas a policy basis for making land use and community development decisions.

## Stabilization Policy Area

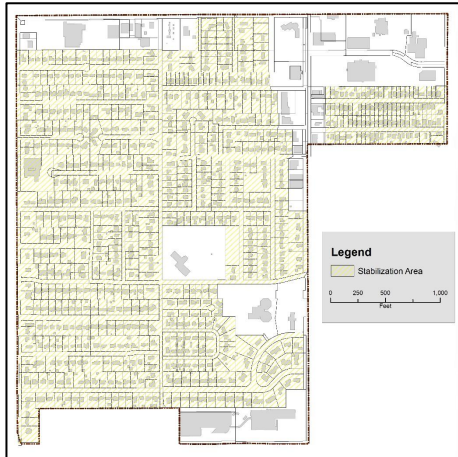
These are areas in Westwood where the current residential character is maintained and enhanced and the land use is not anticipated to change.

Many of the policies noted in the Comprehensive Plan document look to foster active neighborhood environments, maintain and improve residential properties and streets.

• *Protect the character and quality of established residential areas, particularly areas with single-family homes, from the intrusion of incompatible land uses and excessive through traffic.*

• *Encourage new residential housing construction to be consistent with existing community character*

• *Promote the development of housing that will grow attendance at Westwood View Elementary School.*



Planning decisions that are consistent with the goals and vision statement help to ensure the City's ability to achieve desired outcomes for a healthy, thriving, and sustainable future. From this, the Comprehensive Plan is based on three Plan Themes: Character, Choice, and Collaboration

## CHARACTER

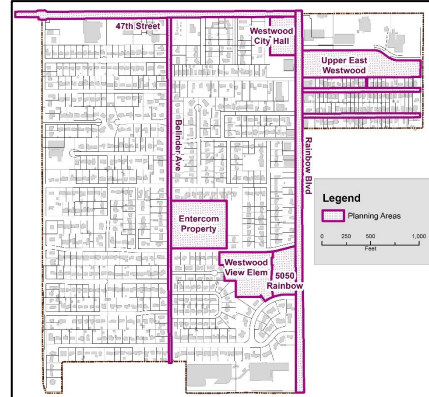
- Promote and protect the neighborhood character of existing single-family detached homes
- Respecting the scale and design of the existing built environment
- Community civic spaces & additional open green space areas
- Defined gateways and corridors
- Property maintenance & codes enforcement
- Unique and distinctive identity

## CHOICE

- Encourage the reinvestment and improvement of existing housing
- Provide homes for all ages and a broader market demand
- Encourage family occupancy while facilitating a housing rental market
- Improved mobility
- Pedestrian and bicycle improvements

## COLLABORATION

- Assist the school district with planning for the future
- Existing and new residences – listen to the past, look to the future
- Local businesses, patrons and visitors
- Greater collaboration with neighboring municipalities and other elected officials
- Partnerships with agencies that can build upon a shared understanding of values and culture to support mutual needs of the community



## Planning Areas

The eight (8) different Planning Areas are those locations within the community where through this planning process Westwood has explored and conveyed a number of desired land use outcomes for the future when redevelopment activity occurs.

The reality of whether or not changes can occur depends on many factors, some outside of the control of the City. If one piece falls into place, others may follow.



## Public Meeting #1

The first public meeting for the Westwood Master Plan was Monday, February 29, 2016 from 7:00 p.m.– 9:00 p.m. at Westwood View Elementary School. Approximately 120 people attended the meeting. A complete meeting summary is included in the Appendices. The following provides highlights.



The meeting provided general information to the attendees and allowed attendees to provide feedback on a vision for Westwood in the next 10-15 years. Meeting participants received an overview of the planning process and received information about general demographics and trends occurring in Westwood.

In small groups, participants brainstormed words describing their vision for the future of Westwood. Participants also discussed strengths and weaknesses of Westwood by answering the questions outlined below (top responses are shown).

### WHAT DO YOU WANT TO PROTECT/MAINTAIN?

- Westwood View Elementary
- Single-family owned homes
- Green space
- Good police protection and public safety

### WHAT DO YOU WANT TO CHANGE?

- More public transit
- Smart growth between residential and commercial
- Bike/pedestrian paths
- Community center

### WHAT DO YOU WANT TO CREATE?

- Upgrade school
- Improve property maintenance codes and enforcement
- Better dialogue with city
- Neighborhood connectivity



### *Improved mobility*

Careful planning and design of a multi-modal transportation network takes into account pedestrians and bicyclists as well as automobiles and transit. The Plan includes transportation and parking policies to consider when making decisions about development opportunities or capital projects. The Plan also encourages active living by design, and supports an attractive walkable environment within the community in an effort to promote livability, quality-of-life, a stronger sense of place and healthy lifestyles.



### *Pedestrian and bicycle improvements*

Westwood citizens desire a more pedestrian and bike friendly scale and facilities. The Plan outlines additional opportunities and related policies to target pedestrian and bicycle improvements in the community, including pedestrian-scale lighting. The Plan facilitates a walkable environment to promote community interaction, as people are more likely to talk with neighbors and shop at local stores when they are on foot.



## **COLLABORATION**

### *Assist the school district in planning for the future*

Arguably one of the most important components of the Westwood community, both in heart and in land use, is Westwood View Elementary School. Many future land use decisions are dependent on the school district's future plan for the existing school facility, and the plan for the former Entercom property, recently acquired by the Shawnee Mission School District.



### *Existing and new residences – listen to the past, look to the future*

The recommendations and policies described in this plan document need the support of the community to succeed. When implementing The Plan, efforts should focus on identifying resources, projects, or programs that residents are in tune to, and find ways to apply them to maximize results in benefiting the community for Westwood's future.



## SECTION 2.4

### COMMUNITY GOALS

The following goal statements and related objectives are the guiding principles of entire Master Plan process for Westwood. These goals and objects acknowledge the City's past while shaping the future. The following were developed to reflect the core values of the community. They describe the community's aspirations and provide the framework for specific policies and direction of The Plan.

#### GOAL A: MAKE SURE PROPERTIES ARE WELL-MAINTAINED THROUGHOUT THE COMMUNITY.

- OBJECTIVE A.1: Maintain existing properties while protecting community character and resources.

#### GOAL B: REPRESENT A SENSE OF PLACE AND UNIQUE IDENTITY.

- OBJECTIVE B.1: Create attractive gateways and corridors in the community.
- OBJECTIVE B.2: Promote unique components of the community.

#### GOAL C: INCREASE ENGAGEMENT AND COLLABORATION.

- OBJECTIVE C.1: Align resources to coordinate community efforts.
- OBJECTIVE C.2: Maintain current and develop additional community events and activities to meet the needs of all residents.
- OBJECTIVE C.3: Improve communication between citizens, elected officials, and city staff.
- OBJECTIVE C.4: Keep Westwood View Elementary in Westwood.

#### GOAL D: SUPPORT EXISTING BUSINESSES AND CAPITALIZE ON REDEVELOPMENT OPPORTUNITIES.

- OBJECTIVE D.1: Maintain a strong, prosperous economy.
- OBJECTIVE D.2: Provide support for local businesses.
- OBJECTIVE D.3: Cluster commercial development into designated commercial areas.

#### GOAL E: ENSURE HOUSING STOCK MEETS FUTURE DEMANDS.

- OBJECTIVE E.1: Use existing housing stock to meet future demands.
- OBJECTIVE E.2: Build new housing stock.

#### GOAL F: INCREASE INVESTMENT IN INFRASTRUCTURE AND FACILITIES.

- OBJECTIVE F.1: Provide public facilities and infrastructure that serve existing and future residents.
- OBJECTIVE F.2: Enhance walkability and bikeability of the community.
- OBJECTIVE F.3: Improve mobility and parking throughout the community.

## SECTION 4.1

### INTRODUCTION

In order for Westwood to remain viable and vibrant, Westwood must adapt to the needs of its community, including finding synergy between residents, community partners and neighboring jurisdictions. This includes reinforcing and balancing synergies with the Shawnee Mission School District, KU Medical Center, the 47th & Mission Road Overlay District and the City's fiscal need to maintain and attract businesses and commercial redevelopment opportunities.

Without the ability to expand its geographic boundaries, Westwood must find creative and responsible ways to facilitate the stabilization of neighborhoods and redevelopment by balancing a mix of land uses.

This plan represents a consensus vision that is inclusive of all Westwood residents, allowing for the stabilization and enhancement of Westwood's large and eclectic residential fabric while providing the opportunity for a diversity of land uses that encourage reinvestment and redevelopment in Westwood's housing stock and commercial property.

## SECTION 4.2

### FRAMEWORK PLAN MAP

The Comprehensive Plan is a general guide to assist local civic and government leaders, business interests, and citizens to make informed decisions on development, efficient use of land, and anticipated changes to developed areas of Westwood. The Plan is a fluid document, capable of adapting to changing conditions in the community.

The **Framework Plan Map** was established to effectively guide future development in a way that will accomplish Westwood's Vision and Plan Themes. When used in concert with the goals and policies outlined in this document, the Comprehensive Plan forms the basis for most all development and redevelopment decisions. A community achieves its goals through leadership, vision and determination.

A key to future success lies in understanding and respecting the physical elements and business partnerships that promote the character and well-being of the community. Some examples that are worth preserving and protecting are:

- Well-maintained, unique detached single-family homes in stable neighborhoods.
- A strong relationship with Westwood View Elementary and the Shawnee Mission School District.
- Pedestrian-friendly street design with mature trees lining the streets.
- Significant business partners, such as the University of Kansas Hospital Authority, Midwest Transplant Network, and Woodside Health & Tennis Club.
- Park and open space with a variety of amenities.

The City can guide the type, location, and character of any proposed redevelopment projects. As land use and redevelopment decisions are made in the years ahead, the impact of developments on community character must be taken into consideration.

## SECTION 4.4

### LAND USE POLICIES

Westwood is a community built on the quality and character of our walkable single-family areas, schools, parks and commercial retail edges. Land use policies are intended to guide land use decision-making in conjunction with the future land use map. The Planning Commission and Governing Body should adhere to these policies when considering changes in zoning or community redevelopment projects.

#### RESIDENTIAL AREA POLICIES

- 1.1. Protect the character and quality of established residential areas, particularly areas with single-family homes, from the intrusion of incompatible land uses and excessive through traffic.
- 1.2. Consider various housing options and choices.
- 1.3. Encourage reinvestment in property.
- 1.4. Protect property values and encourage homeowner investment by enforcing housing and property maintenance codes.
- 1.5. Rebuild or restore deteriorated streets.
- 1.6. Improve storm drainage systems.
- 1.7. Improve the vehicular and pedestrian connection of residential streets between each other and with retail commercial areas and parks.
- 1.8. Promote the installation of pedestrian-scale lighting with capital street projects to enhance community character.
- 1.9. Bury overhead utilities and incorporate sidewalks, bike paths and public landscaped areas in capital street projects when feasible.
- 1.10. Support infill development or redevelopment that is compatible with surrounding properties.
- 1.11. Encourage new residential housing construction to be consistent with existing community character.
- 1.12. Encourage pedestrian-friendly residential development/redevelopment, which includes sidewalks on both sides of the street (when feasible), planting trees, and orienting housing towards the street.
- 1.13. Facilitate redevelopments to occur with careful attention to site design and neighborhood compatibility. This includes site design factors of overall density and size of the project, building size and scale, transition areas, screening, open space, lighting, traffic, and on-site parking.
- 1.14. Encourage the use of durable, natural building materials and high-quality architectural finishes.
- 1.15. Support home-based businesses that are compatible with the residential character of the neighborhood.
- 1.16. Promote the development of housing that will grow attendance at Westwood View Elementary School.



# ENTERCOM PROPERTY

## THE PRESENT

Located in the center of the community is a property formerly occupied by Entercom Radio. Because of its location, this site located at 50th Street and Belinder Avenue in the center of the community, is an area with great importance. The development of a new school facility at this site aligns with many of the goals and objectives of this Comprehensive Plan.



The Shawnee Mission School District staff has indicated an intent to build a new school on the property to replace the existing Westwood View Elementary School as part of a FY 2018 or later bond issuance.

A study conducted by an Urban Land Institute (ULI) Technical Advisory Panel in May of 2015 provided two different site design concepts for this site, including the development of a new school as well as alternative housing arrangements with shared green spaces.

The Shawnee Mission School District purchased 6.5 acres of the property in March 2016.

A private individual acquired the five (5) platted lots located on the west side of Booth Street separately from the School District. The two radio towers are slated to be removed from the subject site by May of 2018.

## THE POSSIBILITIES

City and School District officials have discussed the City acquiring an option to purchase both the Entercom site and/or the existing Westwood View Elementary School site if the school district ever chooses to sell either of these properties. This would put the City of Westwood in a better position of controlling the ultimate redevelopment of either property.

If a new school is built, it should be compatible to the style, architecture, and character of the adjacent neighborhood, while adhering to site constraints and maximizing open green space opportunities.

Potential uses for this site include:

- New elementary school facility
- Park and open green space
- Civic uses
- Residential property for single-family homes





## RELATED FUTURE LAND USE

### POLICIES

- Protect character of established neighborhoods (1.1)
- Consider various housing options and choices (1.2)
- Improve storm drainage systems (1.6)
- Pedestrian-scale lighting (1.8)
- Support infill development that is compatible with surrounding properties (1.10)
- Support wide selection of recreational facilities and programs for residents (3.2)
- Encourage shared use of green space (3.3)
- Consider other area plans & policies (4.1)
- Reduce localized flooding with on-site stormwater improvements (5.1)

### RELATED STRATEGIES

- Participate in school district decision processes; lobby for inclusion of school in the community
- Identify targeted areas where different styles of housing stock is allowed.
- Communicate with developers to discuss market demands for new housing.
- Develop a strategy to implement updates to Joe D. Dennis Park and potentially adjacent properties.

### DESIRED OUTCOMES

- Protect and minimize impacts to adjacent residential property.
- Offer indoor and/or outdoor community activity/gathering spaces.
- Attract and keep residents.
- Retain and grow property values.



# WESTWOOD VIEW ELEMENTARY

## THE PRESENT

This 50-year old elementary school, located at 2511 W. 50th Street, is a significant element in the Westwood community, providing education for children in Westwood and in the nearby communities of Fairway, Mission Hills, Mission Woods, and Westwood Hills. Over the years, this school has been “on the chopping block” due to declining attendance, although representatives from the school district have indicated that this school will remain open.



The district recognized the need for repairs and updates to the facility, and several renovation projects were completed at this facility in 2016.

The future for this school's structure is currently undetermined due to the recent purchase of the former Entercom site by the School District. The School District could choose to keep the existing school facility and make additional updates to the building.

It is highly important that the elementary school remain in Westwood, either at this site or the former Entercom site.

## THE POSSIBILITIES

The City of Westwood is pursuing with the School District an agreement that if a new Westwood View school facility were built at the Entercom site, the City would have the option to purchase the old Westwood View Elementary School property. Several opportunities have been identified for this site. Combined with the adjacent Joe D. Dennis Park and 5050 Rainbow property, this area has a lot of potential for redevelopment, including additional single-family homes and a larger park space, among other options. It's important to note that the decision to move or not to move the school is in the hands of the School District.

This subject property was also studied by an Urban Land Institute (ULI) Technical Advisory Panel in May of 2015. The different alternatives outline from this study included expanding Dennis Park with open green space areas, utilizing the site in conjunction with the adjacent 5050 Rainbow property to allow the construction of a new school to the east of the existing elementary school, or a new housing development.

Potential uses for this site include:

- New or replacement elementary school facility
- Park and open green space
- Civic uses
- Residential property for single-family homes

# 5050 RAINBOW

## THE PRESENT

In Spring 2014, the City of Westwood purchased the former Westwood Christian Church property. This 2-acre site is located directly off of Rainbow Boulevard and adjacent to the existing Joe D. Dennis Park and Westwood View Elementary properties. The property still includes the former church structure, which is approximately 8,200 square feet in size.



This subject property was also studied by an Urban Land Institute (ULI) Technical Advisory Panel in May of 2015. The different alternatives outline from this study included expanding Dennis Park with open green space areas, utilizing the site in conjunction with the adjacent Westwood View school property to allow the construction of a new school to the east of the existing elementary school building.

This property was also evaluated in 2013 and 2014 by Indigo Design, a professional park planning firm. Different configurations for expanding Dennis park amenities and incorporating different configurations of the existing building into various site design options was examined.

## THE POSSIBILITIES

Possibilities for this site have maximum impact when combined with potential opportunities for the Westwood View Elementary school site, discussed previously. The surrounding land uses (park and residential) would conflict with most commercial development, but there is an opportunity for mixed-use and/or civic use development along Rainbow Boulevard. The scale of the buildings should be low-scale, generally no more than two stories, ("Low-Scale").

The possibilities for this site include:

- Park and open space. Joe D. Dennis Park can be expanded onto this site which would allow for additional park features and recreational opportunities in the community.
- A low-intensity development could include some retail services to nearby residents and businesses along with residential uses. There is also an opportunity to include a civic use as part of any redevelopment of this location.



## SCHOOL DISTRICT

Westwood is within the Shawnee Mission School District boundaries. The 117-square mile district is the third largest school district in the state of Kansas. The district is located in northeast Johnson County and serves approximately 27,500 students. The fully-accredited district has 33 elementary schools, five middle schools, and five high schools.

At this point, the school district plans to continue renovating and expanding as needed. In March 2016, the district purchased the former Entercom property at 50<sup>th</sup> Street and Belinder Ave in Westwood. There is potential that the property can be used to build a new Westwood View Elementary. If the district decides to build a new elementary school on the land, it would require additional funding as part of a new bond issue not yet developed. The bond issue will fund new facilities to handle growth and student needs, additional classrooms.

## SCHOOL FACILITIES

The City of Westwood is fortunate to have a school facility, Westwood View Elementary, located in the center of the community.

The school, located at 2511 West 50<sup>th</sup> Street, serves children in Kindergarten through Sixth Grade. Children in Westwood attend the elementary school as well as children from neighboring communities. Figure 5.4 on the following page displays the Westwood View Elementary attendance area.

The first elementary school built on the existing school site (1928), acted as a combination school for primary and intermediate grades. The present Westwood View building was built in 1969 when 13 individual school districts unified to become Shawnee Mission Unified School District No. 512.



**Figure 5.3: Westwood View Elem School**

Middle School students (grades 7 to 8) who live in Westwood attend Indian Hills Middle School located at 64<sup>th</sup> Street and Mission Road. The school opened in 2000 and accommodated 820 students. An expansion in 2004 increased the capacity to nearly 1,000 students. High School students in Westwood (grades 9 to 12) attend Shawnee Mission East High School located at 75<sup>th</sup> and Mission Road. The school opened in 1958 and was designed to accommodate 1,600 students. The current enrollment is 1,781.

Westwood residents can also attend the following private schools nearby: Saint Agnes, Shawnee Mission Christian School, Bishop Miege, and Pembroke High School.



## Westwood, Kansas

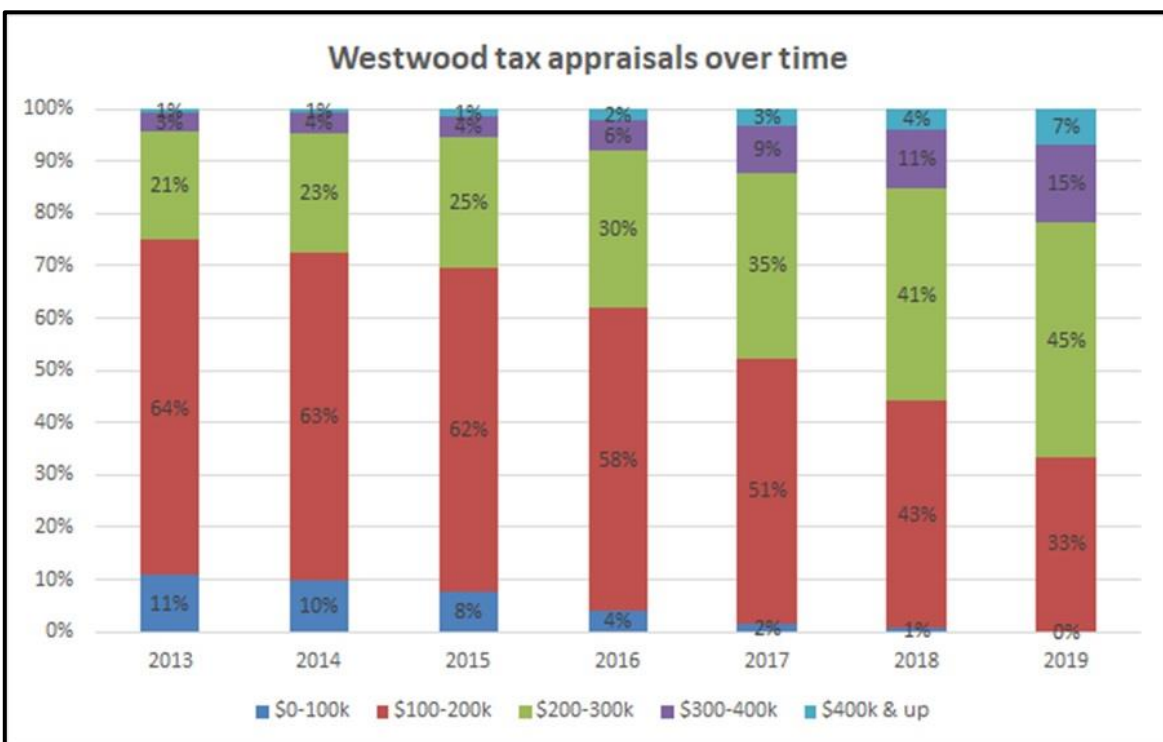
**Woodside Village Development** [Info Link](#) - a \$160+ million mixed-use development project that will include the renovation and expansion of the Woodside Racquet Club, over 36,000 square feet of new retail commercial space, and 334 new residential living units all within a new town center setting for Westwood near 47th Place and Rainbow Boulevard. The first northern phase, which includes 91 residential units is completed.

**Urban Land Institute – Technical Assistance Panel Report** – [Report Link](#) [Application Link](#) A circa 2015 report and analysis on some land use and housing options for several key redevelopment parcels of land within the City of Westwood. The SMSD did purchase the 7-acre former Entercom property (4935 Belinder) at the NEC of 50<sup>th</sup> Street & Belinder Ave in 2016, with the idea of developing a new (replacement) Westwood View elementary school. The City of Westwood has secured a right of first refusal with SMSD on both the Entercom property and the existing Westwood View Elementary School property. This will allow the city to pursue development opportunities in the future on whichever property the school district does not pursue. Several residential streets in Westwood were reconstructed in 2019 near and adjacent to Entercom property.

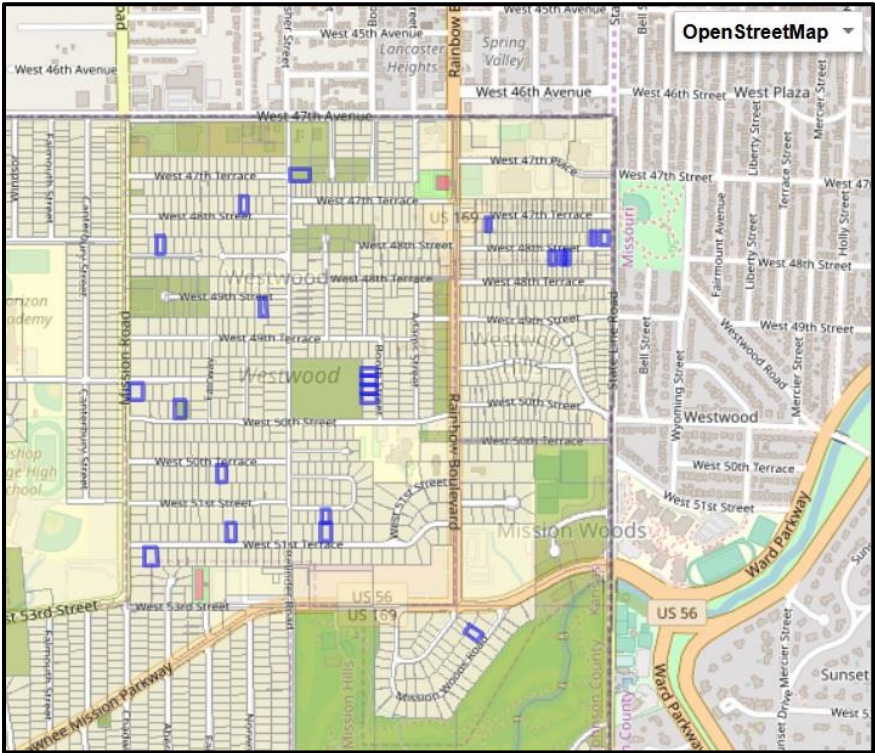
**Westport Annex Area** – a two block residential area (47<sup>th</sup> Ter and 48<sup>th</sup> St) located between Rainbow Blvd and State Line Road, the area was platted in 1906 with a series of 40' wide lots, with most homes constructed in the 1930's, 1940's and 1950's. This area was mostly comprised of under \$100K valued homes in 2013. This area is now started experiencing several tear-down rebuilds of >\$500K value new single-family homes. Westwood plans to rebuild these two streets in 2021.

### Westwood SF Housing Tax Appraisal

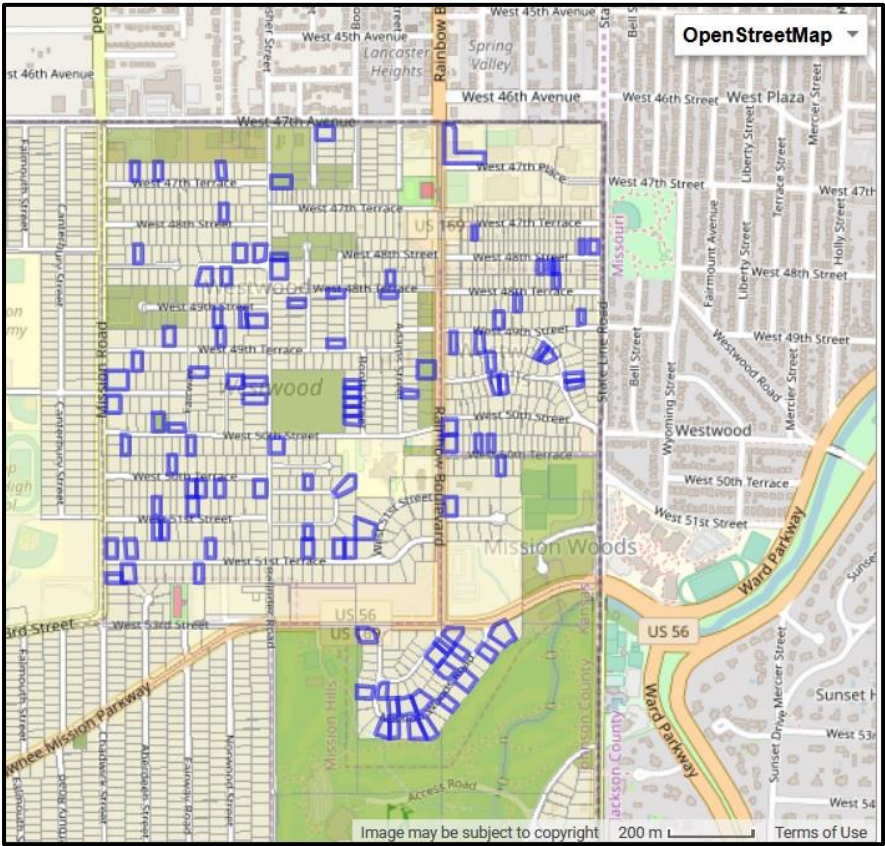
The tax appraisal valuation of Westwood homes has increased steadily the past few years. In 2013, about 75% of the SF homes in Westwood had a Jo Co tax value of \$200K or less. In 2019 that number is down to 33%



New Single-Family Home Construction since 2013



Residential Building Permit >\$50K Valuation Issued since 2013



## **SUPPORT FROM NEIGHBORING COMMUNITIES.**

Finally, Westwood is not the only city served by Westwood View. The cities of Westwood Hills, Mission Woods, Fairway, and Mission Hills are all part of the Python family. Their residents are Westwood View's students, PTA members, and supporters of our Educational Enhancement Fund. Their businesses support Westwood View and the School District. Their elected officials also appreciate the importance of Westwood View to our area. Following are resolutions passed by the governing bodies of Westwood and our neighboring cities supporting the School District and Westwood View Elementary.



**CITY OF WESTWOOD, KANSAS**

**RESOLUTION NO. 17-2010**

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS , IN  
SUPPORT OF THE SHAWNEE MISSION SCHOOL DISTRICT**

***WHEREAS THE GOVERNING BODY OF THE CITY OF WESTWOOD RECOGNIZES THAT:***

1. **Exemplary neighborhood schools are a magnet for new families.** Westwood View continues to attract families to the City and to the Shawnee Mission School District. The school's stellar reputation, excellent teaching staff and community support all serve as magnets for new families every year; and
2. **Exemplary neighborhood schools are a key factor in safe and vibrant neighborhoods.** The school serves as a social hub for parents to connect and share concerns about children. It provides a social context in which parents come to share in the responsibility for watching out for children; and
3. **Thriving residential and business communities in northeast Johnson County are linked to successful schools.** Westwood is embarking on major redevelopment efforts that will bolster development at the county and state lines. These developments include projects that will be good for the school and for which the school is an attractive incentive; and
4. **The success of the Shawnee Mission School District, as a whole, is a positive economic driver for our area.** We recognize that the entire SMSD must continue to thrive and excel. We enjoy the many benefits of being part of a larger system that assures a quality curriculum, varied educational activities and superior teachers; and
5. **The City of Westwood and our residents have a long history of commitment to our neighborhood school.** This history includes founding, building, and owning the school, creating a community centered on the value of education, gifting the building to SMSD during consolidation, establishing a \$250,000 endowment fund dedicated solely to the school, and donating hundreds of thousands of volunteer hours and dollars to maintain programs and core staff during challenging times.

***NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF  
WESTWOOD, KANSAS, THAT WE WILL :***

Work in concert with SMSD to promote a family-friendly area that engenders a superior school and educational experience for children for the next 50 years. Further, we pledge to:

- \* Continue our purposeful efforts at attracting families through modernization and updating of our codes and ordinances to encourage expansion.
- \* Support our neighborhood school, Westwood View, with proper public safety, streets and infrastructure that help SMSD fulfill its mission.
- \* Work together with SMSD to leverage parks, recreation and school spaces to benefit children and families.
- \* Continue to encourage student learning and pride in Westwood through many school-linked activities including our Westwood Foundation scholarship program, Arbor Day classroom and poster contest, many school volunteers, third-grade City Hall tours and Mayoral meeting and bike rodeo.

Support increased funding for the District, as a whole, and for Westwood View in particular. Our governing body will actively engage with SMSD and residents to continue to lobby the State to appropriately fund our schools, explore areas in which we may contribute directly to the school enterprise through fees or tax programs and encourage the growth and expansion of the Westwood Foundation and the Westwood Educational Enhancement Fund.

APPROVED THIS 9<sup>TH</sup> DAY OF SEPTEMBER, 2010.



Steve Stubbers, Mayor

Kathleen McMahon, City Clerk

**CITY OF FAIRWAY, KANSAS**  
**RESOLUTION NO. 2012-1**

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF FAIRWAY,  
KANSAS, IN SUPPORT OF THE SHAWNEE MISSION SCHOOL DISTRICT**

***WHEREAS THE GOVERNING BODY OF THE CITY OF FAIRWAY RECOGNIZES  
THAT:***

1. **Exemplary neighborhood schools are a magnet for new families.** Highlands Elementary and Westwood View Elementary continue to attract families to the City and to the Shawnee Mission School District. Each school's stellar reputation, excellent teaching staff and community support all serve as magnets for new families every year; and
2. **Exemplary neighborhood schools are a key factor in safe and vibrant neighborhoods.** The schools serve as a social hub for parents to connect and share concerns about children. It provides a social context in which parents come to share in the responsibility for watching out for children; and
3. **The success of the Shawnee Mission School District, as a whole, is a positive economic driver for our area.** We recognize that the entire SMSD must continue to thrive and excel. We enjoy the many benefits of being part of a larger system that assures a quality curriculum, varied educational activities and superior teachers; and

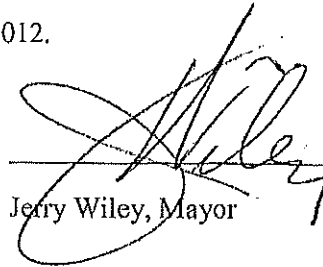
***NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF  
FAIRWAY, KANSAS, THAT WE WILL:***

Work in concert with SMSD to promote a family-friendly area that engenders a superior school and educational experience for children. Further, we pledge to:

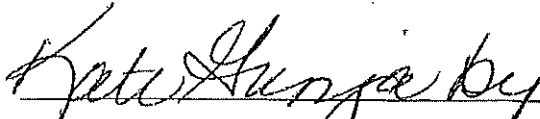


- \* Continue our purposeful efforts at attracting families through modernization and updating of our codes and ordinances to encourage expansion.
- \* Support our neighborhood schools, Highlands Elementary and Westwood View Elementary, with proper public safety, streets and infrastructure that help SMSD fulfill its mission.

Support increased funding for the District, as a whole, and for Highlands Elementary and Westwood View Elementary. Our governing body will actively engage with SMSD and residents to continue to lobby the State to appropriately fund our schools explore areas in which we may contribute directly to the SMSD or specific affiliated educational entities.

APPROVED THIS 13<sup>TH</sup> DAY OF NOVEMBER, 2012.

  
\_\_\_\_\_  
Jerry Wiley, Mayor

ATTEST:

  
\_\_\_\_\_  
Kate Gunja, City Administrator/City Clerk  
  
APPROVED AS TO FORM:  
  
\_\_\_\_\_

Stephen Chinn, City Attorney

CITY OF MISSION WOODS, KANSAS

RESOLUTION NO. 2013-1

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF MISSION WOODS, KANSAS, IN SUPPORT OF THE SHAWNEE MISSION SCHOOL DISTRICT.

WHEREAS THE GOVERNING BODY OF THE CITY OF MISSION WOODS, KANSAS RECOGNIZES THAT:

1. EXEMPLARY NEIGHBORHOOD SCHOOLS ARE A MAGNET FOR NEW FAMILIES. Westwood View Elementary continues to attract families to the City and to the Shawnee Mission School District. Each school's stellar reputation, excellent teaching staff and community support all serve as magnets for new families every year; and
2. EXEMPLARY NEIGHBORHOOD SCHOOLS ARE A KEY FACTOR IN SAFE AND VIBRANT NEIGHBORHOODS. The schools serve as a social hub for parents to connect and share concerns about children. It provides a social context in which parents come to share in the responsibility for watching out for children; and
3. THE SUCCESS OF THE SHAWNEE MISSION SCHOOL DISTRICT, AS A WHOLE, IS A POSITIVE ECONOMIC DRIVER FOR OUR AREA. We recognize that the entire SMSD must continue to thrive and excel. We enjoy the many benefits of being part of a larger system that assures a quality curriculum, varied educational activities and superior teachers; and

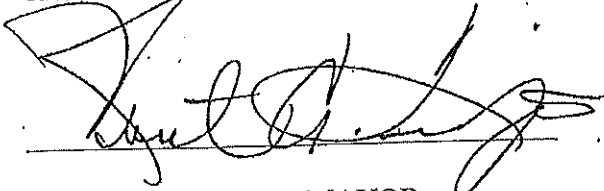
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MISSION WOODS, KANSAS THAT WE WILL:

Work in concert with the SMSD to promote a family-friendly area that engenders a superior school and educational experience for children. Further we pledge to:

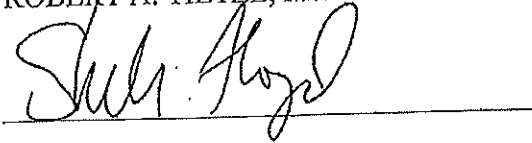
1. Continue our purposeful efforts at attracting families through modernization and updating of our codes and ordinances to encourage expansion.
2. Support our neighborhood school, Westwood View Elementary, with proper public safety, streets and infrastructure that will help SMSD fulfill its mission.

3. Support increased funding for the District , as a whole, and for Westwood View Elementary.

APPROVED THIS 8<sup>th</sup> DAY OF JANUARY, 2013.

A handwritten signature in black ink, appearing to read "Robert A. Tietze", written over a horizontal line.

ROBERT A. TIETZE, MAYOR

A handwritten signature in black ink, appearing to read "Shelley Floyd", written over a horizontal line.

SHELLEY FLOYD, CITY CLERK



CITY OF WESTWOOD HILLS, KANSAS  
RESOLUTION NO. 2013-1

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF  
WESTWOOD HILLS, KANSAS, IN SUPPORT OF WESTWOOD VIEW  
ELEMENTARY SCHOOL

*WHEREAS THE GOVERNING BODY OF THE CITY OF WESTWOOD HILLS  
RECOGNIZES THAT:*

1. Exemplary neighborhood schools are magnets for new families. Westwood View Elementary School continues to attract families to the City and to the Shawnee Mission School District ("SMSD"). Westwood View's stellar reputation, excellent teaching staff and community support all serve as magnets, drawing new families to the area every year; and
2. Exemplary neighborhood schools are a key factor in safe and vibrant neighborhoods. Our neighborhood schools serve as social hubs for parents to connect and share concerns about children. They provide a social context in which parents come to share in the responsibility for watching out for children; and
3. The success of the Shawnee Mission School District, as a whole, is a positive economic driver for our area. We recognize that the entire SMSD must continue to thrive and excel. We enjoy the many benefits of being part of a larger school system that assures a quality curriculum, varied educational activities and superior teachers at our neighborhood school, Westwood View Elementary; and

*NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF  
WESTWOOD HILLS, KANSAS, THAT WE WILL:*

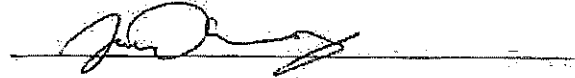
Work in concert with the SMSD to promote a family-friendly area that engenders and encourages a superior school and educational experience for children. Further, we pledge to:

- \* Continue our purposeful efforts to attract families to the area through modernization and updating of our codes and ordinances to encourage expansion of the school population.
- \* Support our neighborhood school, Westwood View Elementary, with proper public safety, streets and infrastructure in order to help the SMSD fulfill its mission.

- \* Support increased funding for the District, as a whole, and for Westwood View Elementary in particular.

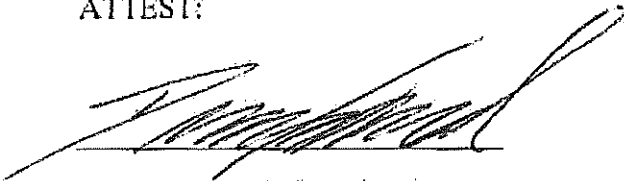
Our governing body will actively engage with the SMSD and City residents to continue to lobby the State for appropriate public funding of our schools

APPROVED THIS 14th DAY OF January, 2013.



John Heeney, Mayor

ATTEST:



Duncan Samuel, City Clerk