

**City of Westwood, Kansas  
City Council Meeting  
4700 Rainbow Boulevard  
November 11, 2021 – 7:00 p.m.**

Council Present: David E. Waters, Mayor  
Andrew Buckman, Councilmember  
Jason Hannaman, Councilmember  
Jeff Harris, Council President  
Laura Steele, Councilmember  
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, CAO/City Clerk  
Curtis Mansell, Police Chief  
John Sullivan, Public Works Director  
Michelle Ryan, City Treasurer  
Ryan Denk, City Attorney

**Call to Order**

Mayor David E. Waters called the meeting to order at 7:00 p.m. on November 11, 2021. The City Clerk called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Mayor Waters noted that November 11<sup>th</sup> is Veteran's Day and thanked Veterans in the community for their service, including Councilmember Buckman.

**Public Comment**

No comments were made.

**Presentations/Proclamations**

**Kansas Legislative Update**

Representative Rui Xu provided an update on the upcoming Kansas Legislative Session.

**Consolidated Fire District 2 Update**

Fire Chief Steve Chick provided an update on recent and upcoming activities at the Consolidated Fire District #2.

**United Community Services Report**

Christina Ashie Guidry, Director of Resource Allocation for United Community Services, provided an overview of United Community Service Human Service Fund program.

**Proclamation – World Day of Remembrance for Road Traffic Victims**

Mayor Waters proclaimed November 21, 2021 as World Day of Remembrance for Road Traffic Victims in Westwood, Kansas.

### **Approval of City Council Meeting Minutes**

Minutes from the October 14, 2021, City Council meeting were included in the agenda packet. Motion by Councilmember Harris to approve the minutes from City Council meeting as submitted. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

### **Treasurer's Report**

Mrs. Ryan provided an overview of the October 2021 Treasurer's Report that was included in the agenda packet.

Motion by Councilmember Hannaman to approve Appropriations Ordinance No. 732 for \$384,635.22. Second by Councilmember Harris. Mrs. Herring performed a roll call vote, motion carried by a 5-0 vote.

### **City Attorney's Report**

#### **Consider Resolution No. 100-2021 Authorizing the Execution of a Supplemental Indenture Related to the 2014 CID Bonds for Woodside Village**

The City issued Taxable Special Obligation CID Revenue Bonds for the Woodside Village project in 2014, which bonds were purchased by Great Western Bank, the bondowner. The City and Woodside previously entered into a Redevelopment Agreement dated January 12, 2012 which provides for interest on the Series 2014A Bonds to accrue at a rate determined in part by the London Interbank Offered Rate ("LIBOR"). The LIBOR is expected to cease to exist in the near future, and the City, Bondowner, Trustee (UMB Bank), and Developer must implement alternative provisions for calculating the accrual of interest on the Series 2014A Bonds.

Motion by councilmember Hannaman to approve Resolution No. 100-2021 authorizing the Mayor to execute the Second Supplemental Indenture to the Taxable Special Obligation CID Revenue Bonds, Series 2014A. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

### **Administrative Report**

Mrs. Herring provided a review of the October 2021 Administrative Report and offered to answer questions.

### **Public Safety Report**

Chief Mansell referred to the October 2021 Public Safety Report and offered to answer questions.

#### **Consider Renewal of IT Services Agreement with Johnson county Government**

The police department has several IT functions that it completes on a daily, weekly, monthly or yearly basis. Many of these procedures are regulated by industry best practices, the law, FBI and KBI. Police Department IT services are required to function 24 hours a day, 7 days a week and therefore it is best to have support that mirrors those times of operation. Several small municipalities utilize Johnson County DTI to provide IT services.

This is an annual renewal and provided for in the 2022 budget process. The cost is projected to be \$11,616.00. However, the actual fee for the Check Point License (a security function) is still in flux so that may change slightly. The contract allows for billing charges to be modified in the event of a significant change in the number of devices (a change of approx. 25% increase/decrease).

The contract was reviewed by the City Attorney; however, we are still awaiting confirmation from the Johnson County Attorney that the revisions suggested are acceptable.

Motion by Councilmember Buckman to approve the Mayor to execute the Renewal of Information Technology Services Agreement between the Board of County Commissioners of Johnson county, Kansas and the City of Westwood, subject to final approval by the city Attorney. Second by Councilmember Harris. Motion carried by a 5-0 voice vote.

### **Public Works Report**

Mr. Sullivan provided a review of the October 2021 Public Works Reports and offered to answer any questions.

### **Consider Agreement with Sternberg Lighting for Streetlights on Belinder Court and Booth St. in conjunction with the 47<sup>th</sup> Street Reconstruction Project**

Street lighting, with a pedestrian component to the lighting, is important to the coverall feel for this project and as such the street lighting, to include pedestrian scaled lighting in addition to the roadway lighting, has been incorporated into the scope of the project.

Like the 2019 project, it is more cost effective to purchase the street light components separate from the bidding process. The savings will be realized for two basic reasons. First, the additional cost associated with the federal funding on this project include David Bacon Wage Rates, higher labor costs and the requirement to “Buy America” or purchasing goods made in America. While worthy endavors, it does drive costs up. Second, the street lighting components will not have a markup form the contractor bidding the job.

The light fixtures and pol assemblies would be purchased by the City of Westwood in 2022 with 2022 funds with 50% of the costs reimbursed by the Unified Government of Wyandotte County/Kansas City Kansas (UG). The agreement with the UG contemplates streetlights. Mr. Sullivan spoke with the UG representative of the project about the decorative streetlights, and the representative verbally agreed to using a more decorative option if Westwood agreed to carry the spare parts. Westwood and UG will need to work out an agreement spelling out the terms of powering and maintenance of the streetlights.

The light fixtures and pole assemblies were priced with three options and those details were included in the agenda packets. The city is looking at a price increase if the decision is delayed until the December 9, 2021 City Council meeting.

Option 1, scenario 1 most closely aligns with the look of Westwood’s interior street poles and will fit within the expected project budget.

Phase 1 drawings in the packet depict what Westwood currently uses on the interior streets and what is expected fo use on Belinder Court and Booth Street. The cost of the poles would be \$3,630.00 each, or \$29040.00 for the eight needed for both streets. The cost of installation and removal of the old poles is estimated currently at \$76,452.00. Purchase and installation of the street lights for the project was budgeted at \$44,000.00. The total estimate for this project is \$105,492.00, \$61,492 over the amount budgeted. If the Governing Body wishes to continue with the project, the city would utilize CIP funds to cover the project budget deficit. This could affect surplus year of funds anticipated for 2023, where the city has no projects budgeted in anticipation of the 2024 project.

Motion by Councilmember Hannaman to authorize Public Works Director Sullivan to place the order for poles as described in Option 1, Scenario 1, as well as including pedestrian poles in Phase 1 for Booth Street and Belinder Court. Second by Councilmember Steele. Motion carried by 5-0 voice vote.

## **Committee Reports**

### **Administration & Compensation Committee**

Councilmember Hannaman had nothing to report.

### **Business & Community Affairs Committee**

Councilmember Buckman had nothing to report.

### **Public Safety Committee**

Councilmember Harris had nothing to report.

### **Public Works Committee**

Councilmember Steele noted following the Governing Body's retreat with BoardDynamics, during the last meeting the Public Works Committee discussed the individual committee purpose and came up with a purpose statement for the Public Works Committee.

### **Parks & Recreation Committee**

Councilmember Wimer noted the Mayor's Holiday Tree Lighting will be on Thursday, December 2<sup>nd</sup> and will be held completely outside.

Councilmember Wimer noted the City met with Woodside to review the 2021 pool season and it was determined that the city will return to issuing pool passes for the 2022 season.

### **Mayor's Report**

Mayor Waters provided an overview of COVID-19 case numbers in the metro area.

Mayor Waters congratulated Councilmembers Harris, Hannaman and Buckman for being elected to a four year term during the November 2<sup>nd</sup> General Election.

Mayor Waters noted that Larry Marks, Westwood's longtime building custodian, passed away in October 2021.

## **Executive Session**

### **Consider motion to recess to an executive session for consultation with the City Attorney which would be deemed privileged in the attorney-client relationship**

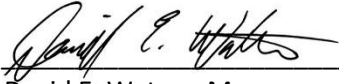
Motion by Councilmember Wimer to recess in to executive session for consultation with the City Attorney which would be deemed privileged in the attorney-client relationship until 9:30 pm. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote.

The Governing Body returned to the dais at 9:30 pm.

A Governing Body worksession was scheduled to take place after adjournment, it was canceled due to the City Council meeting running longer than expected.

## **Adjournment**

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote. The meeting adjourned at 9:30 pm.

APPROVED:   
David E. Waters, Mayor

ATTEST:   
Leslie Herring, City Clerk