

**City of Westwood, Kansas
City Council Meeting
4700 Rainbow Boulevard
October 14, 2021 – 6:00 p.m.**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jason Hannaman, Councilmember
Jeff Harris, Council President
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, CAO/City Clerk
Curtis Mansell, Police Chief
Ryan Denk, City Attorney

Call to Order

Mayor David E. Waters called the meeting to order at 6:00 p.m. on October 14, 2021. The City Clerk called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Consider a motion to recess into an executive session for consultation with the city Attorney which would be deemed privileged in the attorney-client relationship.

Motion by Councilmember Harris to recess into an executive session to consult with the City Attorney on a matter subject to attorney-client privilege. Second by Councilmember Steele. Mayor Waters noted the motion would need to be amended to state the Governing Body would conclude at 7:00 p.m. Motion by Councilmember Harris to recess into an executive session to consult with the City Attorney on a matter subject to attorney-client privilege to be concluded by 7:00 p.m. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Comment on Non-Agenda Items

No comments were made.

Presentations

Reimagine 47th Place Presentation

Representatives from Yard & Co., TREKK, and Bike Walk KC made a presentation for a Complete Street plan for 47th Place between State Line Road and Rainbow Boulevard.

Approval of City Council Meeting Minutes

Minutes from the September 9, 2021, City Council Land Use Planning Work Session and September 9, 2021 Council meeting, and October 3, 2021 City Council retreat were included in the agenda packet. Motion by Councilmember Harris to approve the minutes from all three City Council sessions as submitted. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Treasurer's Report

The September 2021 Treasurer's Report was included in the meeting packet. No questions or comments were made.

Motion by Councilmember Hannaman to approve Appropriations Ordinance No. 731 as for \$225,682.93. Second by Councilmember Wimer. Mrs. Herring performed a roll call vote, motion carried by a 5-0 vote.

City Attorney's Report

Consider Letter to DIRECTV, LLC Notifying it to Pay Video Service Provider Fee

DIRECTV, LLC notified the City of Westwood that Southwestern Bell Telephone Company d/b/a AT&T Kansas has transferred its Kansas video service authorization to its affiliate, DIRECTV, LLC, which intends to begin providing video service in Westwood, Kansas on or after July 31, 2021. On September 17, 2021, DIRECTV notified the City that it intends to begin providing video service in Westwood effective September 14, 2021 (included in this meeting packet).

Video service provider agreements are approved via state statute KSA 12-2024. Similar to the agreement the City has with TimeWarner and Google Fiber, which currently provide video services in Westwood, DIRECTV will be asked to pay 5% of their gross receipts to the City as part of their video service provider fee.

Although no formal action is required of the City to collect this video service provider fee, it is in the City's interest and is a best practice among other cities, to send a letter to the video service provider notifying it of its responsibility to pay this 5% fee to the City. A draft of this letter is included in the meeting packet for review and consideration.

Motion by Councilmember Wimer to authorize and direct the Mayor to execute a letter to DIRECTV, LLC directing it to pay 5% of its gross receipts to the City in response to its stated intent to provide video services in Westwood and for City staff to send such letter to DIRECTV, LLC. Second by Councilmember Harris. Motion carried by a 5-0 voice vote.

Administrative Report

Mrs. Herring provided a review of the September 2021 Administrative Report and offered to answer questions.

Consider Executing a Value Lease Agreement with GFI Digital for a Renewed 60-month copier Lease

The main copier/printer/scanner used in City Hall and the smaller fax machine/scanner/printer used in the Police Department operate under a single lease agreement with GFI Digital, which was originally executed in September 2011 and then renewed for another five-year term in October 2016. The City's current agreement expires in October 2021 and the City is in a position to either:

- a. Purchase both pieces of equipment from GFI for fair market value;
- b. Renew the agreement with GFI; or
- c. Return the equipment to GFI and pursue an alternate option for the City's scanning, copying, printing, and faxing needs.

Staff has been satisfied with the equipment and service provided by GFI but, in an effort to perform due diligence, solicited pricing from another vendor. Although the pricing between the two companies was competitive, in an effort to reduce the City's costs, staff successfully negotiated rates and services with GFI that were commensurate with the introductory rate being offered by the other company, Toshiba.

As a result, GFI has presented the City with a five-year lease renewal for new, updated equipment for a monthly lease rate of \$242/month vs. the current/expiring monthly lease rate of \$326. This contract amount also includes an increased number of copies allowed before the City pays for overages as well as a reduced price for each of those copies over the allowable amount. Overall, this lease agreement represents a cost savings to the City from the past five-year agreement and the City will benefit from upgraded, modern equipment.

Motion by Councilmember Harris to authorize the Mayor to sign the Value Lease Agreement with GFI Digital for a new 60-month copier lease, subject to contract review by the City Attorney. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote.

Consider Resolution No. 99-2021 a contract between City of Westwood and the Kansas State Employees Health Care Commission (HCC) for inclusion in the Non State Public Employers (NSPE) portion of the State Employee Health Plan (SEHP)

The City of Westwood currently contracts with the Kansas State Employees Health Care Commission (HCC) for inclusion in the Non-State Public Employers (NSPE) portion of the State Employee Health Plan (SEHP) for health, dental and vision insurance for its employees.

Westwood first established a contract with State of Kansas for insurance benefits in 2003. Prior to 2003 insurance benefits was provided by Mid-America Regional Council Insurance Trust (MARCIT) which is now Midwest Public Risk (MPR). The current contract expires December 31, 2021, with an October 1, 2021 renewal/notification deadline for continued participation in the plan, or formal notice to the HCC of intent to withdraw, effective December 31, 2021.

The SEHP runs on a three-year contract cycle, with the City last renewing the agreement in October 2019.

Current Plan: Non State Public Employers (NSPE) portion of the State Employee Health Plan (SEHP)

Pros

- If renewed, relatively hassle-free till 2021
- Call a 1-800 number for questions
- Only uses A+ carriers (BCBS, Aetna, Delta Dental, etc.)
- Cost neutral for WW in regards to the budget
- Includes a wellness program (HealthQuest), and a EAP program

Cons

- Must sign up for three year contract
- If opt out Oct 1st, city must wait three years to reapply
- Have no control if costs increase
- Nobody on site for personal counseling (call 1-800#)

Moving to MPR would meet all the identified “pros” and would also satisfactorily address all the “cons”.

MPR:

- a. is based in the Kansas City metro,
- b. has delegated a representative for us to email or call whenever service is needed,
- c. uses major carriers (including Cigna, Delta Dental, and VSP vision),
- d. will save the City money on budgeted employee premiums,

- e. includes a wellness program and EAP program,
- f. does not require any contract with a minimum term, and
- g. allows member cities to manage costs and decisions related to coverage to provide a cost control mechanism.

For all of these reasons, plus the added benefit that employees on the full coverage PPO plan will see a reduction in their cost of the premium and that the City has the ability to contribute more to employee HSAs than the SEHP currently allows, make MPR's plan structure a strategic move for the City. Engaging with MPR for medical coverage will also allow the City to compare costs for other benefits in the future, including life insurance, short-term disability, and accidental death and dismemberment policies, which staff will evaluate in the coming months.

Motion by Councilmember Buckman to approve Resolution No. 99-2021 authorizing execution of the Bylaws of Midwest Public Risk of Missouri and appointing the City Clerk as Member Representative for certain employee insurance benefits. Second by Councilmember Steele.

Public Safety Report

Chief Mansell referred to the September 2021 Public Safety Report and offered to answer questions.

Public Works Report

The September 2021 Public Works Reports were included in the packet, no questions or comments were made.

Committee Reports

Administration & Compensation Committee

Councilmember Hannaman thanked the staff for their work on the medical insurance provider change from Kansas State Employee Health Plan to Midwest Public Risk.

Business & Community Affairs Committee

Councilmember Buckman noted the new street banners have been installed around the city and thanked Public Works staff for hanging them and to Westwood resident Trish French and her family for designing the banners.

Public Safety Committee

Councilmember Harris had nothing to report. Councilmember Harris thanked the Public Safety staff for having a presence at city events like Oktoberfest.

Public Works Committee

Councilmember Steele noted she and city staff met with Roeland Park councilmembers and staff to discuss possible improvements to Mission Road.

Parks & Recreation Committee

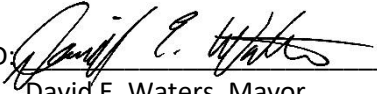
Councilmember Wimer noted Oktoberfest was held on October 9th and thanked city staff for their work on planning and running the event. Councilmember Wimer shared that the city received a donation of two cornhole yard games from Westwood residents to be used for future events. Councilmember Wimer noted the Mayor's Holiday Tree Lighting is scheduled for December 2nd.

Mayor's Report

Mayor Waters provided an overview of the meetings and events he attended over the past month as Mayor. Mayor waters noted the Kansas City Urban Land Institute (ULI) will be providing a presentation on a Technical Assistance Panel (TAP) it conducted for Westwood on October 21st at 5:30 p.m. Mayor Waters thanked the Westwood Foundation for sponsoring the ULI TAP.

Adjournment

Motion by Councilmember Steele to adjourn the meeting. Second by Councilmember Hannaman.
Motion carried by a 5-0 voice vote. The meeting adjourned at 8:10 pm.

APPROVED: 
David E. Waters, Mayor

ATTEST: 
Leslie Herring, City Clerk