

**City of Westwood, Kansas
City Council Meeting
June 9, 2022 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jeff Harris, Council President
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, CAO/City Clerk
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney

Call to Order

Mayor David E. Waters called the meeting to order at 7:00 p.m. on June 9, 2022. The City Clerk called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Approval of Agenda

Motion by Councilmember Harris to approve the May 12, 2022 City Council meeting agenda as submitted. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Public Comment

John Duer, 4837 Belinder Court, asked the Council what the current status of developments and improvements were on the Woodside property. Mayor Waters stated the future plans for the property are in the developer's hands. Mayor Waters noted that some facets of the Woodside Development Agreement have expired, and it is up to the developer whether to pursue the project further. Mayor Waters said the developer will be presenting an update at a future City Council meeting, and when a date has been determined it will be included in the meeting agenda.

Public Hearings

No matters were subject to a public hearing for the evening's meeting.

Presentations and Proclamations

No presentations or proclamations were made.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider May 12, 2022, City Council Meeting Minutes
- B. Consider Appropriations Ordinance 739

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Buckman. Mrs. Herring performed a roll call vote. Motion carried by a 5-0 vote.

Mayor's Report

Mayor Waters provided an overview of events he attended and planned to attend as Mayor in the recent and upcoming weeks.

Committee Reports

Administration & Compensation Committee

Councilmember Hannaman had nothing to report.

Business & Community Affairs Committee

Councilmember Buckman had nothing to report.

Parks & Recreation Committee

Councilmember Wimer noted the Committee will be showing a movie in the park on Saturday, June 11th.

Public Safety Committee

Councilmember Harris had nothing to report.

Public Works Committee

Councilmember Steele had nothing to report.

Staff Reports

Administrative Report

Mrs. Herring provided an overview of the May 2022 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

Mr. Sullivan provided an overview of the May 2022 Public Works Report included in the agenda packet and offered to answer any questions.

Public Safety Report

Chief Mansell provided an overview of the May 2022 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The May 2022 Treasurer's Report was included in the agenda packet for review. No questions or comments were made about the report.

City Attorney's Report

Mr. Denk had nothing to report.

Old Business

No old business matters were considered.

New Business

Consider Resolution No. 106-2022 Waiving the GAAP requirement for financial reporting

The State of Kansas requires audits for cities and their financial statements be based on Generally Accepted Accounting Principles (GAAP), which has proven to be a very cumbersome and expensive accounting standard to comply with for smaller municipalities.

The provisions of K.S.A. 75-1120A(A) do allow for cities to adopt the Cash Receipts and Disbursements method of accounting for the audit, where the audit testing procedures remain the same and it allows cities to report an audit based on the annual budget cycle.

As has been the past practice of the City of Westwood, waiving the requirements of GAAP principles during the annual financial audit is recommended to allow for a more straightforward auditing process.

Motion by Councilmember Harris to approve Resolution No. 106-2022 waiving the requirement of K.S.A. 75-1120A(A) as they apply to the City of Westwood for the fiscal year that ended December 31, 2021.

Receive Presentation of 2021 Independent Financial Audit

John Martin, Higdon & Hale, provided an overview of the 2021 Independent Financial Audit which was included in the evening's agenda packet.

2023 Preliminary Budget Presentation

Mrs. Herring provided a presentation on preliminary budget planning for 2023. Mrs. Herring stated that she is prepared to bring forward a resolution for consideration by the Governing Body to exceed the Revenue Neutral Rate in the FY 2023 budget if there are no objections or reservation from the Governing Body. No objections or reservations were heard.

Announcements/Governing Body Comments

Councilmember Harris said he has been working with staff to develop a plan to achieve Bronze Level recognition for the Communities for All Ages by the end of the year.

Councilmember Steele thanked Councilmember Wimer and staff for arranging a hands-only CPR training by Consolidated Fire District #2 on June 1st. Councilmember Wimer noted that CFD2 is willing to train any size group on hands-only CPR.


Executive Session

No matters required an Executive Session during this meeting.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Steele. Motion carried by a 5-0 voice vote. The meeting adjourned at 8:54 p.m.

APPROVED: _____


David E. Waters, Mayor

ATTEST: Leslie Herring
Leslie Herring, City Clerk